

**Final/Approved for September 21, 2016**  
**THE VIRGINIA BOARD OF CORRECTIONS**

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The Virginia Board of Corrections (Board) met on Wednesday, September 21, 2016 at the Department of Corrections (VADOC) Headquarters, 6900 Atmore Drive, Richmond, Virginia 23225.

**MEMBERS PRESENT:** Phyllis Randall, Chairman  
Bobby Vassar, Vice Chairman  
John F. Anderson, Jr., Secretary  
Ann Gardner  
Colin P. O'Dawe  
Reverend Dr. Yvonne Jones Bibbs  
Reverend Kevin L. Sykes

**MEMBERS ABSENT:** None

**VADOC STAFF PRESENT:** Donna Lawrence, Compliance Certification and Accreditation Unit  
Bob Casey, Compliance, Certification and Accreditation Unit  
James Bruce, Policy and Initiatives Unit  
Rebecca Hancock, Policy and Initiatives Unit  
Donna P. Foster, Administrative Support-Board of Corrections

**GUESTS PRESENT:** Phillip Figura, Office of the Attorney General  
Sheriff Lane Perry, Henry County Jail  
Lt. Col. Steve Eanes, Henry County Jail  
Eric Hairston, Henry County Jail  
David Mills, Henry County Jail  
Allen Hall, Henry County Jail  
George Heflin, Middle River Regional Jail  
Faye McCauley, Middle River Regional Jail  
Katy Evans, Richmond Times Dispatch  
Jamie Pham, Vectre Corporation

**CALL TO ORDER**

Chairman Randall called the meeting to order at 12:13 p.m.

**DETERMINATION OF QUORUM**

Chairman Randall determined there was a quorum present.

**Final/Approved for September 21, 2016**  
**THE VIRGINIA BOARD OF CORRECTIONS**

**WELCOME AND INTRODUCTIONS**

Chairman Randall welcomed everyone in attendance.

**APPROVAL OF JULY BOARD MINUTES**

Chairman Randall presented the July minutes for review and approval.

Upon a *MOTION* by Chairman Randall and duly seconded, the members voted unanimously to *APPROVE* the July Board meeting minutes.

**PUBLIC COMMENT PERIOD**

No public comment made.

**PRESENTATIONS**

There were no presentations.

**LIAISON COMMITTEE UPDATE**

Ms. Gardner provided an overview of the Funding and Budget Issues Report, Prison Population Report, the Jail Construction Update, Offender Management Services Update as well as other business.

Ms. Gardner reported that the July Liaison Committee minutes were unanimously approved.

Ms. Gardner reported that Ms. deSocio reported that salary increases were contingent upon revenue. The revenues were disappointing and the salary increases have been eliminated for this year and may be reconsidered at another date. This also applies to the compression increases for jail staff. The Compensation Board will continue to identify service dates, upon which the compression increases are based, in the event that the compression increases are approved. The budget request process has not yet begun for the next legislative session. They are focusing on liability insurance reviews currently.

Ms. Gardner reported that Mr. Casey reported that the Central Virginia Regional Jail's renovation area is completed and he is awaiting the reimbursement package. Chesapeake City Jail's expansion groundbreaking was on August 29, 2016 and expected completion is due January 2018. Hampton Roads Regional Jail security upgrades were completed in August and he is awaiting their reimbursement package as well. Construction of the new intake area in the Newport News Public Safety Building is expected to be completed in mid-October 2016. Pamunkey Regional Jail's twelve bed addition was completed on September 6, 2016. Southampton Jail Farm's dining hall completion is expected by the end of this month. Piedmont Regional Jail is undergoing a changeover from a jail board to a jail authority which will take 30-60 days. This has delayed the design of a new intake, with an anticipated pushback of the completion date of June 2018. Prince William-Manassas Regional Jail's phase II expansion was submitted for review on July 22, 2016 and an anticipated completion is expected in August 2019.

Ms. Gardner reported that Jim Parks was not available for the meeting, however, the out-of-compliance numbers were reported as 4,508, which is 135 above the July report. The male population is currently 4,127 and the female population is 381. These numbers are trending upward again, probably due to the renovations at Keen Mountain

**Final/Approved for September 21, 2016**  
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Correctional Center. Currently, 344 beds are off-line due to a renovation project at Keen Mountain Correctional Center.

Mr. Gardner reported that Ms. Randall addressed Ms. deSocio about the role of the Board of Corrections in the lobbying of the General Assembly over funding and overcrowding issues at the jails, noting that the Board of Corrections stands willing to help in any way that it can.

**ADMINISTRATION COMMITTEE UPDATE**

No Administration Committee meeting was held.

**CORRECTIONAL SERVICES COMMITTEE UPDATE/Policy & Regulations**

**LOCAL FACILITIES SECTION – STAFFING/FUNDING AND UNANNOUNCED INSPECTIONS:**

Several members of the staff from Henry county Jail attended that meeting to provide detailed information to the members of the Board of Corrections regarding their audit deficiencies, particularly as they relate to their current classification system. Summarized, they noted that they held maximum security offenders only until they could be transferred to Roanoke City Jail and that they are preparing to build a new facility that will improve their ability to classify inmates. Also noted was the small town in which the jail was located, where the jail staff is familiar with most of the jail population, as well as the community needs, and is typically able to address individual needs due this familiarity.

Staff from the Middle River Regional Jail were in attendance to explain and detail future plans for standards reviews. They noted that they provide standards reviews in the first quarter of each year and missed the newly issued standards in 2015. They were training new staff during orientation to include all standards reviews and will have reached all remaining staff during the review period in 2017. They also addressed their appeal of standard 6 VAC 15-40-170.

Mr. O'Dawe offered the following Committee recommendations for Board approval:

**Unconditional certification for:**

**Middle River Regional Jail to include male and female juveniles in accordance with §16.1-249 of the Code of Virginia and to grant the appeal noted above.**

**Surry County Lockup and Virginia Beach Lockup #2 to include male and female juveniles in accordance with §16.1-249.G of the Code of Virginia.**

**Unconditional certification for:**

**Patrick County Jail**

**Southwest Virginia Regional Jail Authority-Duffield**

**Henry County Jail**

**Southwest Virginia Regional Jail Authority-Tazewell**

**Fauquier County Adult Detention Center**

**Norfolk City Jail**

**Final/Approved for September 21, 2016**  
**THE VIRGINIA BOARD OF CORRECTIONS**

**Danville City Jail**

Upon a *Motion* by Mr. O'Dawe and duly seconded, the members voted unanimously to *Approve* the above recommendations.

**The Board moves to initiate the regulatory process for a periodic Review of the following regulations in accordance with Executive Order 17 (2014):**

- **6 VAC 15-11 Public Participation Guidelines**
- **6 VAC 15-70 Standards for Community Residential Programs**

Upon a *Motion* by Mr. O'Dawe and duly seconded, the members voted unanimously to *Approve* the above recommendations.

**ADDITIONAL ITEMS FOR DISCUSSION**

Mr. Vassar discussed the format for closed session motions and asked Mr. Figura to review the Code of Virginia for his input into closed session procedure, to which, Mr. Figura said that he would offer during the October meeting.

Ms. Randall advised that she had met with the Secretary of Public Safety, Brian Moran last month, during which they discussed current plans that are underway for a body or commission to have more authority over the jails through the recommendations of the Deed's Commission than the current powers held by the Board of Corrections. She added that there is a potential for the Board to have more oversight over incidents within the jails than is currently provided by the legislature. Mr. Vassar noted that he would like for the members of this board to have more input into this issue as it may be an issue where one must be careful what they wish for. Ms. Randall indicated that she invited Sec. Moran to attend for member input and hoped he or his designee would attend the October meeting since the opportunity was running out for input prior to the next legislative session.

Ms. Randall advised that she planned to appoint Tim Trent, Supervisor, Blue Ridge Regional Jail, as Liaison Committee Chairman by recommendation of Carl Peed during the July Board of Corrections meeting, without opposition by attendees.

**FUTURE MEETING DATES**

October 19, 2016  
November 16, 2016

**ADJOURNMENT**

There being no further business to discuss before the Board of Corrections, upon a *Motion* by Vice Chairman Vassar and duly seconded, the meeting was *Adjourned* by unanimous vote at 12:43 p.m.

APPROVED:

**Final/Approved for September 21, 2016**  
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*Signature on File*

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Phyllis J. Randall, Chairman

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John F. Anderson, Jr., Secretary