

**FINAL/APPROVED for November 18, 2015**  
**THE VIRGINIA BOARD OF CORRECTIONS**

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The Virginia Board of Corrections (Board) met on Wednesday, November 18, 2015 at the Department of Corrections (VADOC) Headquarters, 6900 Atmore Drive, Richmond, Virginia 23225.

**MEMBERS PRESENT:** Phyllis Randall, Chairman  
John F. Anderson, Jr.  
Reverend Dr. Yvonne Jones Bibbs  
Ann Gardner  
Colin P. O'Dawe  
Reverend Anthony C. Paige  
Reverend Kevin L. Sykes

**MEMBERS ABSENT:** Carl R. Peed  
Bobby Vassar

**VADOC STAFF PRESENT:** Donna Lawrence, Manager, Compliance and Accreditation Unit  
James Bruce, Manager, Policy and Initiatives Unit  
Donna P. Foster, Administrative Support, Board of Corrections

**GUESTS PRESENT:** Jamie Pham, Vectre Corporation  
George Pender, guest of Reverend Anthony Paige

**CALL TO ORDER**

Chairman Randall called the meeting to order at 12:00 p.m.

**DETERMINATION OF QUORUM**

Chairman Randall determined there was a quorum present.

**WELCOME AND INTRODUCTIONS**

Chairman Randall welcomed everyone and asked the attendees to introduce themselves.

**APPROVAL OF MAY BOARD MINUTES**

Chairman Randall presented the October minutes for review and approval.

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Upon a *MOTION* by Chairman Randall and duly seconded, the members voted unanimously to *APPROVE* the October Board meeting minutes.

**APPROVAL OF 2015 BOARD CALENDAR**

Chairman Randall presented the 2016 Board of Corrections calendar for review and approval.

It was determined that the verbiage at the bottom of the calendar should be clarified to read “**The Board of Corrections reserves the right to start the official meeting at 12:00 p.m. or at such time thereafter as the committee meetings are complete.**”

Upon a *Motion* by Chairman Randall and duly seconded, the members voted unanimously to *Approve* the 2016 Board Calendar with the amended verbiage.

**PUBLIC COMMENT PERIOD**

No public comment made.

**PRESENTATIONS**

There were no presentations.

**LIAISON COMMITTEE UPDATE**

Ms. Gardner provided an overview of the Funding and Budget Issues Report, Prison Population Report, the Jail Construction Update, Offender Management Services Update, the FCC Commission Review as well as other business.

Ms. Gardner reported that Dave Simons was unable to attend and Sheriff Morgan chaired the meeting in his absence.

Ms. Gardner reported that Robyn deSocio had a schedule conflict and was unable to attend the meeting, but sent word that there were no new issues to report at this time and that she would be happy to answer any questions anyone may have related to budget and funding issues. It was noted that the Governor’s budget is released in December.

Ms. Gardner reported that Bob Casey reported the Central Virginia Regional Jail is expecting substantial completion by November 30, 2015, the Southwest Virginia Regional Jail and Richmond City Justice Center reimbursement packages are being processed, the Chesapeake value engineering study will be submitted tomorrow and Prince William/Manassas Regional Jail is meeting with design consultants with construction expected to begin around March of 2017.

Ms. Gardner reported that Jim Parks reported that out-of-compliance rates remain steady holding around 5,000 offenders. Transportation days are typically lost during the holidays which may affect out-of-compliance rates. He reported that a plan is being considered to designate a pod at Nottoway Correctional Center as a reception center. Construction is underway at Virginia Correctional Center for Women with no impact on beds. Funding is being

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sought to open the former Juvenile Justice Facility in Culper as a female housing unit, holding around 500 additional beds. The female out-of-compliance rates are up. Sheriff Morgan brought up what he terms the systemic problem of having offenders committed into psychiatric facilities in a timely manner. Bill Wilson raised the issue that his jail did not receive the courtesy mock audit around six month following the facility opening as well as not receiving the mandated 60-day letter advising of the upcoming audit. He received a letter 30 days prior to the audit.

**ADMINISTRATION COMMITTEE UPDATE**

No Administration Committee meeting was held.

**CORRECTIONAL SERVICES COMMITTEE UPDATE/Policy & Regulations**  
**LOCAL FACILITIES SECTION – STAFFING/FUNDING AND UNANNOUNCED INSPECTIONS:**

Ms. Randall offered the following Committee recommendations for Board approval:

**Unconditional Certification as a result of 100% compliance for Gloucester County Jail to include male and female juveniles in accordance with §16.1-249.G.**

Upon a *Motion* by Ms. Randall and duly seconded, the members voted unanimously to *Approve* the above recommendations.

The Board of Corrections, in recognition of the outstanding achievement of 100% compliance with Standards, approves suspension of the 2015 Annual Inspection for the Gloucester County Jail.

Upon a *Motion* by Ms. Randall and duly seconded, the members voted unanimously to *Approve* the above recommendations.

**DIRECTOR'S UPDATE**

Director Clarke was unable to attend the November 18, 2015 Board of Corrections' meeting nor did a designee on his behalf.

**ADDITIONAL ITEMS FOR DISCUSSION**

Discussion ensued surrounding the powers and duties of the Board of Corrections and the potential to restore previous powers.

**FUTURE MEETING DATES**

March 16, 2016  
May 18, 2016  
July 20, 2016  
September 21, 2016  
October 19, 2016  
November 16, 2016

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**ADJOURNMENT**

There being no further business to discuss before the Board of Corrections, upon a *Motion* by Chairman Randall and duly seconded, the meeting was *Adjourned* by unanimous vote at 12:42 p.m.

APPROVED:

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Phyllis J. Randall, Chairman

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John F. Anderson, Jr., Secretary