

**Board for the Blind and Vision Impaired**  
**Draft Minutes for Quarterly Board Meeting**  
**Tuesday, October 8, 2013**  
**DBVI - Headquarters**

**Call to Order:** Chairperson Bob Dendy called the meeting to order at 1:09 p.m. He asked Board members and staff for introductions.

**Members Present:** Bob Dendy, Chairperson; Marsha Hester; Linda Broady-Myers; Marc Johnson (via video-teleconference), Deborah Prost (New Member)

**Staff Present:** Ray Hopkins, Commissioner (via teleconference) Eva Ampey, Special Assistant to the Commissioner; and Henry Street, Staff Assistant, Recorder

**Guest to include:**  
Barbara McCarthy, Director, Library and Resource Center

**Agenda:**  
Approved

**Minutes:**  
Ms. Hester moved that meeting minutes be approved as is. Mr. Dendy seconded. Approved – from January 8, 2013 meeting

**Public Comment:** None

**Commissioner's Report:** Presented by Commissioner Hopkins-  
Discussed the last 100 days from the Governor

- Discussed budget reduction request from the Governor. We are hoping this is just an exercise and won't come to fruition.
- Discussed the government shutdown and that some of our programs have no funding. We are drawing down 2013 funds that were not expended. We have sufficient funds to operate for a while.
- 20% of our vending facilities have been shut down and others have noticed an immediate reduction in revenue. 41 out of 51 are impacted.

- National Awards

Contract Management Services CMS is expanding. This is contract work for the government. They offer fulltime employment. 1 of our employees is being honored at the NIB forum.

MSU-recognized as person who has taken their research and put it into practice more than anyone else.

3<sup>rd</sup> person.

We will share with the board the agency's code of ethics. Working on now.

RSA re-allotment of grant funding was explained to the Board. States must match 23% to the government's 77%. RSA asks if the desire for more funds, can you match. A process by which funds are redistributing to other states who need funds taken from states who have excess.

Marc advocated that the Board be a part of the transition process to the new administration with regards to what we do and who we are. The Commissioner will discuss with Bob as we move forward. We will make sure that the Board know who the transition team is in order that there may be direct contact. We will keep the chairman advised as to any transitioning activities for the Governor elect.

## **Endowment Fund Expenditures and Receipts Report:**

Presented by Eva Ampey

## Quarterly Report Ending September 30, 2013

Donations: \$3,089.00

Expenditures: \$83,619.20

## Trust Fund Value at the end of May

Market Value: \$6,271,771.00

Year to date (May) Interest Added: \$130,553.00

Marc will receive the password to review the account and activities and earnings.

Broady-Myers asked for a budget report at each meeting (written report)

From Commissioner: If you would like to have more information about the DBVI budget in terms of what's appropriated by program on whatever level; all of that information is available.

## Capital and Non-Capital Outlay

### CONSTRUCTION

- AA Building – Replace hot water supply & return
- Recreation Building – Gym and Activities Room
- Dining Hall and Recreation Bldg – Replace windows and ADAAG Imp.
- Recreation Building – Replace flat roof with sloped metal roof

### DESIGN

- Dining Hall & RTU's – Replace ceiling and install new RTU's
- Dining Hall & Recreation Bldg – Replace windows; ADAAG improvements; improve miscellaneous finishes; refinish gym and activities room
- New Maintenance Bldg – AARB approved design awaiting final review

- Library and Resource Center – Replace existing asphalt roof; pool project

**Budget Request for July 1, 2013 – June 30, 2014 :**

|                         |                  |
|-------------------------|------------------|
| VA Voice                | \$30,000         |
| Super Summer Camp       | \$55,000         |
| Drivers                 | \$110,000        |
| Sub-Total               | \$195,000        |
| <u>Capital Projects</u> | <u>\$550,000</u> |
| Grand Total             | \$745,000        |

Ms. Broady-Myers made a motion to accept the 2013/2014 budget requests, Ms. Hester seconded the motion. The motion was passed unanimously.

**Proposed future meeting dates are as follows:**

Meeting dates: 10/8/13, 1/14/14, 4/8/14, and 7/15/14

Ms. Broady-Myers made a motion to accept the meeting dates through July of 2014, Ms. Hester seconded the motion. The motion was passed unanimously.

**Ms. Ampey reviewed Expiration dates**

Hester and Hamm 6/14

Dendy and Johnson 6/13 (waiting for word on reappointments)

Broady-Myers 6/16

**Virginia Industries for the Blind:** Presented by Henry Street in the absence of Jim Meehan:

- Report provided in writing

**Division for Services Report:** Presented by Rick Mitchell

Task force: commends the initiative and would like to hear feedback and know how we have defined excellence...outcomes

**Chair Comments:** Presented by Bob Dendy

Appreciate all who choose to serve. Thanks you for taking the time to volunteer. The meeting was adjourned at 2:17 p.m.

*Next Quarterly meeting is scheduled to convene on 8 October, 2013 at DBVI Headquarters at 1:00 p.m.*

DRAFT