

**`Minutes**  
**VA Child Day Care Council**  
**VDSS – 7 N. 8<sup>th</sup> Street**  
**Richmond, VA 23219**

**March 10, 2005**

**Present**

William Harvey, Vice Chair  
Rosemary Burton, Secretary  
Lisa Shelburne  
Norman Crumpton  
Terry Davis  
Charles Finley  
Bethany Geldmaker  
Susan Hackney  
Kim Hulcher  
Nancy Read Smith  
Anita Simpkins  
Rose Ann Sharp  
Kristy Snyder

**Absent**

Jay DeBoer  
Deborah Gardner  
Dona Huang  
Donna Thornton  
Novella Ruffin  
William Tobin  
Gail Johnson, Chair  
Cleo Sims  
Jeff Walton  
Alonzo Jones  
Judith Beattie  
Margaret Collins  
Donna Peters  
Susan Ballard  
Carol Logue

**Call to Order**

The meeting was called to order by Vice Chair William Harvey at 10:00 a.m. on Thursday, March 10, 2005.

**Welcome and Introductions**

Mr. Harvey announced the Chair was out of town this morning, but may be here for the afternoon session.

Get Well cards for Donna Peters and Novella Ruffin were circulated for members to sign.

Aubrey Hyde will replace Adam Thiel on the Council (unable to attend today).

**Agenda Approval**

*There was no quorum at this meeting to approve the agenda.*

**Public Comment**

No one signed up for Public Comment

**Child Day Care Related Legislation/Regulation Review**

Richard Martin, Manager of the Office of Legislative and Regulatory Affairs provided members with a copy of Child Day Care Related Legislation. He reviewed HB 1550 HJ 770; SB 895; and SB 981.

## Minutes

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A copy of Final Regulation 22 VAC 15-30 was provided to members along with a copy of a memo to the Registrar of Regulations regarding corrections to the package. Mr. Martin advised that under 22 VAC 15-30-200, D (page 1536) the word "moving" and the qualifying phrase "five years" were removed from the new text. The regulation should read: "Staff who drive a vehicle transporting children shall disclose any [moving] traffic violation that occurred [five years] prior to or during employment or assignment as a driver."

In 22 VAC 15-30-575, A., 4 (page 1549), the word "on" should be included inside the brackets with the language that has been stricken. The regulation should read: Exception: If running water is not available [~~on field trips or playgrounds~~], a germicidal cleansing agent administered per manufacturer's instruction may be used.

Mr. Martin asked that the Council allow him (with Chair's approval) to begin filing the paperwork now rather than two months from now. Due to lack of quorum, approval could not be given.

### Approval of Minutes

*There was no quorum at this meeting to approve the Minutes.*

### Committee Reports

Bethany Geldmaker will report on the Public Participation Guidelines Committee meeting in May.

### ***Presentations***

***Kathy Gillikin***, Quality Child Manager of the Division of Child Care and Development provided members with an update on Child Care Provider Professional Development. A training catalog and TIPS magnet were provided to each member present. A copy of this presentation is housed with the official Minutes at the VDSS home office.

***Dr. Amie Lapp-Payne*** Licensing Programs, provided members with an overview of training plans for implementation of standards for Licensed Child Day Centers. Dr. Lapp-Payne provided members a hard-copy summary brief of the substantive changes in 22 VAC 15-30. A copy of this report and the effective date time table is housed with the official Minutes at the VDSS home office.

***Carolynne Stevens***. Manager of Licensing Programs provided members with operational updates to include the review of the DOLPHIN website. A copy of this presentation is housed with the official Minutes at the VDSS home office.

### Future Meeting Schedule

May 12, 2005

VA DSS Home Office

**Chair's Report**

Mr. Harvey advised he had spoken before the Health Education and Welfare Committee opposing HJR 770.

He also advised he had spoken before the Senate Rules Committee and they had debated parts of the regulation with him. The perception of this committee was that making the changes requested by Commissioner Jones at the Council January meeting had created an uneven playing field.

Mr. Harvey (and Mr. Martin) shared the news that Commissioner Jones had accepted a position in Norfolk at Landmark Communications. His last day with the agency is March 18. Members, in turn, stated their appreciation to Mr. Jones for all his good work. Members voiced their hope that Chairman Johnson will send a letter on behalf of the Council to express their best wishes to him.

**Council Check In**

*Rosemary Burton* advised of a call she'd received from a center that received a violation for not having a current health physical form on file. She stated that doctors are refusing to sign the official school entrance forms due to the wording.

Ms. Geldmaker advised that a new form is currently being developed. She is aware that some doctors won't sign the "blue or green" forms and it should not be considered a violation if not using this form. Some doctors are attaching the current immunization paperwork to the form and submitting it. Ms. Geldmaker will speak with the Licensing Department about the possibility of having this form available on the DOLPHIN website.

*Lisa Shelburne* had nothing to report.

*Charles Finley* had nothing to report.

*Terry Davis* had nothing to report.

*Bethany Geldmaker* emphasized the importance of having TB checks done, immunizations up-to-date, and accurate documentation. She briefly mentioned that smallpox is active in some countries and reminded that we do not currently vaccinate for this. She also mentioned the importance of hand washing to prevent spread of germs.

*Anita Simpkins* had nothing to report.

*Susan Hackney* advised that training for Religiously Exempt Organizations will be held in April for Eastern Licensing Office only.

*Nancy Smith* had nothing to report.

*Kristy Snyder* had nothing to report.

*Norman Crumpton* had nothing to report.

*Rose Ann Sharp* had nothing to report.

*Kim Hulcher* asked if it was permissible to add rice to baby formula. Ms. Hackney advised under the terms of the standards, it was not permissible. Ms. Geldmaker advised adding rice to baby formula is directly correlated with obesity and reflux.

Ms. Hulcher questioned whether air purification systems eliminate the spread of viruses. There was much discussion and split decisions among members as to whether these work or not. Ms. Geldmaker will forward information on this topic to members.

Ms. Hulcher advised they had installed hand sanitizer stations at the door; however, not many people were using them. Ms. Shelburne advised they are using a Clorox/water formula to prevent the spread of germs. Ms. Geldmaker will send members the formula.

**Adjournment**

The meeting adjourned at 1:30 p.m.

Respectfully submitted by Pat Rengnerth