

FINAL MINUTES

Charitable Gaming Board
Department of Agriculture and Consumer Services (VDACS)
American Legion State Headquarters
1708 Commonwealth Avenue
Richmond, VA
Tuesday, February 12, 2019

CALL TO ORDER

Ms. Tanya Conrad called the meeting to order at 9:30 a.m. Ms. Conrad led the Board and the public in attendance with the Pledge of Allegiance.

Ms. Conrad asked Mr. Michael Menefee to call the roll.

MEMBERS PRESENT:

Ms. Tanya Conrad, Vice-Chair
The Honorable William Feasenmyer
Ms. Petrina Jones
Mr. Samuel Kaufman
Mr. Charles Lessin
Mr. James Lewis
Captain Daniel Minton
Ms. Amy Solares

MEMBERS ABSENT:

Mr. Bob Sussan, Chair
Mr. Randy Green

VDACS STAFF PRESENT:

Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs

OFFICE OF THE ATTORNEY GENERAL STAFF PRESENT:

Mr. Joshua Laws, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed Ms. Conrad that a quorum was present.

APPROVAL OF MINUTES

Ms. Conrad asked for a motion to approve the draft minutes of the June 12, 2018, Board meeting. Mr. James Lewis motioned approval of the draft minutes as distributed. Ms. Petrina Jones seconded the motion and it passed by a unanimous vote.

ELECTION OF BOARD’S CHAIR & VICE CHAIR

Ms. Conrad asked for nominations for the Board’s Chair. Ms. Conrad read a message from the Mr. Bob Sussan, who was unable to attend the meeting. Captain Daniel Minton nominated Mr. Charles Lessin for the Board’s Chair and Ms. Petrina Jones seconded the nomination. Ms. Amy Solares nominated The Honorable William Feasenmyer for the Board’s Chair and Ms. Conrad seconded the nomination. Without any further nominations, Ms. Conrad closed the nomination process and each nominee spoke in support of their nomination. Without any further comments or discussion, Ms. Conrad asked Mr. Menefee to call the role for members to cast their vote for the Board’s Chair:

Member	Voted For
Conrad	Feasenmyer
Feasenmyer	Lessin
Jones	Lessin
Kaufman	Lessin
Lessin	Lessin
Lewis	Lessin
Minton	Lessin
Solares	Feasenmyer

With six members voting in favor of Mr. Lessin and two members voting in favor of The Honorable Feasenmyer as the Board’s Chair, Ms. Conrad announced Mr. Lessin as the Board’s Chair. Ms. Conrad turned the gavel over to Mr. Lessin.

Mr. Lessin asked for nominations for the Board’s Vice-Chair. Ms. Petrina Jones nominated Mr. Samuel Kaufman for the Board’s Vice-Chair and Captain Daniel Minton seconded the nomination. Ms. Solares nominated Ms. Conrad as the Board’s Vice-Chair and The Honorable Feasenmyer seconded the nomination. Without any further nominations, Mr. Lessin closed the nomination process and each nominee spoke in support of their nomination. Without further comments or discussion, Mr. Lessin asked Mr. Menefee to call the role for members to cast their vote the Board’s Vice-Chair:

Member	Voted For
Conrad	Conrad
Feasenmyer	Conrad
Jones	Kaufman
Kaufman	Kaufman
Lessin	Kaufman
Lewis	Conrad
Minton	Kaufman
Solares	Conrad

With four members voting in favor of Ms. Conrad and four members voting in favor of Mr. Kaufman as Board's Vice-Chair, Mr. Lessin announced a tie and deferred the election of Vice-Chair until the next Board meeting. Since Mr. Lessin needed to leave the meeting due to a prior obligation, so he turned the gavel over to Ms. Conrad.

REPORT FROM BOARD MEMBERS

Ms. Conrad asked the members whether they had any reports for the Board. The Honorable Feasenmyer offered comments on the possibility of opening up an organization's private social quarters to more charitable gaming activities. Ms. Solares offered comments that the Board needs to revisit its prior attempts to define private social quarters and to consider opening them up in order for charitable gaming to stay competitive in the marketplace as well as to maximum the amount of money returned to the community. In response to the comments offered by members, Mr. Joshua Laws advised them that the *Code of Virginia* must define private social quarters in lieu of the Charitable Gaming Regulations. With no further remarks from members, Ms. Conrad informed members that there were no further reports before the Board.

PROGRAM MANAGER'S REPORT

Ms. Conrad asked Mr. Menefee whether he had any operational updates on the Office of Charitable and Regulatory Programs (OCRCP). Mr. Menefee provided the members with an update on the program's Online Financial Reporting System as OCRCP looks to improve its online service. Mr. Menefee also reminded members to file their Financial Disclosure Statements with the Virginia Conflict of Interest and Ethics Advisory Council. Mr. Menefee provided members with an update on legislation affecting charitable gaming. With no further comments, Ms. Conrad informed members that the Board will recess for a few minutes. At 10:18 a.m., the Board went into recess.

OLD BUSINESS

At 10:51 a.m., Ms. Conrad reconvened the Board meeting and she informed members that there was no old business before the Board. Therefore, she move onto the next agenda item.

NEW BUSINESS

Ms. Conrad asked Mr. Matt McLaughlin from Split Raffle, LLC to make his presentation. Mr. McLaughlin made his presentation to the Board. At the conclusion of the presentation, Ms. Conrad asked members whether they had any questions for Mr. McLaughlin. Mr. Kaufman questioned Mr. McLaughlin on the radius of play, data collection, and security of the company's electronic raffle system. Mr. Lewis questioned Mr. McLaughlin on ticket pricing and the utilization of a random number generator to select the raffle winner by the system. Ms. Conrad questioned Mr. McLaughlin on ticket numbering by the system. With no further questions, Ms. Conrad moved onto the next agenda item.

Ms. Conrad asked for a motion to authorize VDACS to publish its approval process for new game variations in the Register of Regulations. Mr. Lewis motioned to authorize VDACS to publish the approval process, Ms. Solares seconded the motion, and it passed by a unanimous vote.

Ms. Conrad presented the following Board meeting schedule for 2019:

- March 19, 2019 in Richmond
- June 18, 2019 in Virginia Beach
- September 10, 2019 in Roanoke
- December 10, 2019 in Northern Virginia

Ms. Conrad asked for a motion to approve this schedule. Ms. Solares motioned to approve the schedule, Ms. Jones seconded the motion, and it passed by a unanimous vote.

PUBLIC COMMENT

Ms. Conrad asked the public in attendance whether they had any comments. Mr. Mark Newton with Powerhouse Gaming, Inc. spoke in favor of its recent rulemaking petition to lower the use of proceeds for electronic pull-tab devices in bingo halls from 10% of gross receipts to 2% of gross receipts.

With no comments from the public and there being no further business, the Board adjourned at 11:30 a.m.

Respectfully submitted,

Michael Menefee
Program Manager
Office of Charitable and Regulatory Programs