

FINAL MINUTES

Charitable Gaming Board
Department of Agriculture and Consumer Services (VDACS)
City Council Chambers
City Hall, Municipal Center, Building 1, 2nd Floor
2401 Courthouse Drive
Virginia Beach, VA
Tuesday, June 12, 2018

CALL TO ORDER

Ms. Tanya Conrad called the meeting to order at 9:30 a.m. Ms. Conrad led the Board and the public in attendance with the Pledge of Allegiance.

Ms. Conrad asked Mr. Michael Menefee to call the roll.

MEMBERS PRESENT:

Ms. Tanya Conrad, Vice-Chair
Ms. Petrina Jones
Mr. Samuel Kaufman
Mr. Charles Lessin
Mr. James Lewis
Ms. Amy Solares

MEMBERS ABSENT:

Mr. Bob Sussan, Chair
Mr. James Corrigan
Mr. Randy Green
Captain Daniel Minton

VDACS STAFF PRESENT:

Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs

OFFICE OF THE ATTORNEY GENERAL STAFF PRESENT:

Ms. Heather Hays Lockerman, Senior Assistant Attorney General/Chief, Office of the Attorney General
Mr. Joshua Laws, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed Ms. Conrad that a quorum was present.

APPROVAL OF MINUTES

Ms. Conrad asked for a motion to approve the draft minutes of the May 18, 2018, Board meeting. Mr. Charles Lessin motioned approval of the draft minutes as distributed. Ms. Petrina Jones seconded the motion and it passed by a unanimous vote.

REPORT FROM BOARD MEMBERS

Ms. Conrad asked the members whether they had any reports for the Board. With no remarks from members, Ms. Conrad informed members that there were no reports before the Board.

OLD BUSINESS

Ms. Conrad asked whether there was a report from the Curry-Lewis workgroup. Mr. James Lewis informed the members he will provide the survey results to the Board and the workgroup is compiling information on ways the industry could promote itself. With no further remarks from Mr. Lewis, Ms. Conrad informed members the Use of Proceeds workgroup is currently at a pause with its activities, so there is nothing to report.

PROGRAM MANAGER'S REPORT

Ms. Conrad asked Mr. Menefee whether he had any operational updates on the Office of Charitable and Regulatory Programs (OCRCP). Mr. Menefee informed the members the agency is looking at replacing the Online Financial Reporting System in order to improve the online service. Mr. Menefee also provided information to members on his recent attendance at the training conference hosted by the North American Gaming Regulators Association in Austin, Texas. With no further comments, Ms. Conrad asked Mr. Menefee to make his presentation.

PRESENTATION

Mr. Menefee presented information to members on the first quarter financial reports for the 2018 calendar year filed by licensed charitable gaming organizations with OCRCP. With no further comments, Ms. Conrad moved onto the next item on the agenda.

PUBLIC COMMENT

Ms. Conrad asked the public in attendance whether they had any comments.

With no comments from the public and there being no further business, the Board adjourned at 10:36 a.m.

Respectfully submitted,

Michael Menefee
Program Manager
Office of Charitable and Regulatory Programs