

DRAFT MINUTES

Charitable Gaming Board
American Legion Post 176
6520 Amherst Avenue, Springfield, Virginia
Tuesday, January 24, 2017

CALL TO ORDER

Mr. Bob Sussan called the meeting to order at 6:00 p.m.

Mr. Sussan asked Mr. Michael Menefee to call the roll.

MEMBERS PRESENT:

Mr. Bob Sussan, Chair
Ms. Tanya Conrad, Vice-Chair
Chief Humberto Cardounel, Jr.
Mr. Nicholas Curry
Mr. Samuel Kaufman
Mr. James Lewis

MEMBERS ABSENT:

Mr. James Corrigan
Mr. Randy Green
Mr. Charles Kelley

VDACS STAFF PRESENT:

Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs

Mr. Menefee informed Mr. Sussan that a quorum was present.

Mr. Sussan asked Mr. Menefee for his presentation to the Board on the game management forms. Mr. Menefee presented information on how the game management forms work and how it enables an organization to track the cash transactions that occur during a bingo session. Mr. Sussan asked members whether they had any questions for Mr. Menefee and with no further questions; Mr. Sussan recessed the meeting at 7:52 p.m. for it to re-adjourn at the Greater Springfield Volunteer Fire Department, which is located at 7011 Backlick Road in Springfield.

Mr. Sussan re-adjourned the meeting at 8:03 p.m. at the Greater Springfield Volunteer Fire Department and he asked Mr. Menefee to provide a tour of the bingo session for the Board. At the conclusion of the tour and there being no further business, the Board adjourned at 9:00 p.m.