

**VIRGINIA BOARD OF VETERINARY MEDICINE  
SPECIAL CONFERENCE COMMITTEE MINUTES  
DEPARTMENT OF HEALTH PROFESSIONS  
TRAINING ROOM 2  
HENRICO, VA  
April 20, 2017**

- CALL TO ORDER:** A meeting of a Special Conference Committee (“Committee”) of the Virginia Board of Veterinary Medicine (“Board”) was convened on April 20, 2017, at 1:28 p.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, Training Room 2, 9960 Mayland Drive, Henrico, Virginia 23233.
- MEMBERS PRESENT:** Autumn Halsey, L.V.T., Chairperson  
Bayard A. Rucker, III, D.V.M.
- STAFF PRESENT:** Amanda E. M. Blount, Deputy Executive Director  
Terri H. Behr, Discipline/Compliance Specialist  
Emily E. Tatum, Adjudication Specialist
- OTHERS PRESENT:** Dr. Julie Wentzel
- MATTER SCHEDULED:** **Kirsten E-J Oliver, L.V.T. Applicant**  
**Case No.: 179011**
- Discussion:** Ms. Oliver appeared before the Committee in accordance with a Notice of Informal Conference dated March 20, 2017, to consider her application for licensure to practice veterinary technology in the Commonwealth of Virginia, and to inquire into evidence that grounds may exist to deny her application. Ms. Oliver was not represented by counsel. The Committee fully discussed the allegations contained in the Notice with Ms. Oliver.
- Closed Session:** Dr. Rucker moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia (“Code”) for the purpose of deliberation to reach a decision in the matter regarding **Kirsten E-J Oliver, L.V.T. Applicant**. Additionally, Dr. Rucker moved that Ms. Behr, Ms. Blount and Ms. Tatum attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**Virginia Board of Veterinary Medicine  
Special Conference Committee  
April 20, 2017**

**Reconvene:**

Dr. Rucker moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

**DECISION**

**Case No. 179011:**

Ms. Tatum read the Findings of Fact and Conclusions of Law made by the Committee. Ms. Tatum also reported that the Committee voted to deny Ms. Oliver's application for licensure in that she did not meet the requirements for licensure as a veterinary technician in Virginia by examination or endorsement.

Upon a motion by Dr. Rucker, and duly seconded by Ms. Halsey, the Committee voted to accept the Findings of Fact and Conclusions of Law and decision as read by Ms. Tatum. The hearing adjourned at 2:37 p.m.

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Autumn Halsey, L.V.T., Chairperson

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Amanda E. M. Blount, Deputy Executive Director