

**THE VIRGINIA BOARD OF SOCIAL WORK
REGULATORY COMMITTEE MEETING MINUTES
Thursday, October 26, 2017**

The Regulatory Committee of the Virginia Board of Social Work ("Board") convened at 3:00 p.m. on Thursday, October 26, 2017, at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia.

BOARD MEMBERS PRESENT: Gloria Manns, L.C.S.W.
Dolores Paulson, L.C.S.W., Ph.D.
John Salay, L.C.S.W.
Joseph Walsh, L.C.S.W., Ph.D.

BOARD MEMBERS ABSENT: Maria Eugenia del Villar, L.C.S.W.

STAFF PRESENT: Sarah Georgen, Licensing Manager
Jaime Hoyle, Executive Director
Jennifer Lang, Deputy Executive Director
Elaine Yeatts, Senior Policy Analyst

CALL TO ORDER:

Dr. Walsh called the meeting to order.

ESTABLISHMENT OF A QUORUM:

Ms. Georgen announced that four members of the Committee were present; therefore, a quorum was established.

EMERGENCY EGRESS:

Dr. Walsh announced the Emergency Egress Procedures.

MISSION STATEMENT:

Dr. Walsh read the mission statement of the Department of Health Professions, which was also the mission statement of the Board.

ADOPTION OF AGENDA:

Upon a motion by Ms. Manns, which was properly seconded, the agenda was accepted as written. The motion passed.

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF MINUTES:

Upon a motion by Mr. Salay, which was properly seconded, the meeting minutes from February 2, 2017 were approved as written.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

United Methodist Family Services (UMFS) Topics of Discussion:

Dr. Walsh reviewed the UMFS issues for Committee discussion. Upon a motion by Dr. Paulson, which was properly seconded, the Committee recommends to the Board to allow a person qualified in accordance with 18VAC140-20-49(B) to provide clinical supervision for students in a field placement/practicum even if they themselves are under supervision for licensure. The motion passed.

Staff Recommendations/Questions:

Endorsement Requirements (18VAC140-20-45): Upon discussion of this recommendation, the Committee tabled the issue to the next Regulatory Committee meeting and requested that Board staff keep track of the trend of endorsement applications seeking licensure with supervision obtained in Virginia.

Experience requirements for a licensed clinical social worker (18VAC140-20-50): Upon discussion of this question from Board staff, Mr. Salay moved, which was properly seconded, that staff interpret the Regulations mean that the supervised experience needs to occur within four-years from the date of board approval. This issue is scheduled to be discussed at the next full Board meeting for a vote.

Examination Requirements (18VAC140-20-70): Upon discussion of this question from Board staff, the Committee tabled the issue to the next Regulatory Committee meeting and requested that Ms. Hoyle discuss the issue further with Board Counsel and report back to the Committee for further discussion.

Update Continuing Education Requirements (18VAC140-20-105): Upon discussion of this recommendation, Dr. Paulson moved, which was properly seconded, that licensed clinical social workers shall be required to have completed a minimum of 15 contact hours of continuing education and licensed social workers shall be required to have completed a minimum of 7.5 contact hours of continuing education prior to licensure renewal each year. A minimum of three of those hours must pertain to ethics or the standards of practice for the behavioral health professions or to laws governing the practice of social work in Virginia. A minimum of 10 hours for licensed clinical social workers or 5 hours for licensed social workers shall be documented in Category I and a maximum of 5 of the required 15 hours for licensed clinical social workers or a maximum of 3 of the required 7.5 hours for licensed social workers may be earned in Category II. The motion passed with Mr. Salay in opposition. This issue would be recommended to the full board following the next scheduled Regulatory Committee meeting.

Affirmative Criminal Convictions: Upon discussion of this recommendation, Ms. Manns, which was properly seconded, moved to request an amendment to guidance document 140-2: “Impact of Criminal Convictions, Impairment, and Past History on Social Work licensure in Virginia” to include that Virginia State Police Report should be requested from an applicant with a criminal conviction, in addition to the already requested documentation. The motion passed. Dr. Walsh requested that staff prepare a revised guidance document for review at the next Regulatory Committee meeting.

Guidance Documents

Guidance Document 140-9: Upon discussion of the Committee, Mr. Salay, which was properly seconded, moved to reaffirm guidance document 140-9. The motion passed. This issue is scheduled to be discussed at the next full Board meeting for a vote.

Guidance Document 140-10: Upon discussion of the Committee, Mr. Salay, which was properly seconded, moved to reaffirm guidance document 140-10. The motion passed. This issue is scheduled to be discussed at the next full Board meeting for a vote.

Draft Joint Guidance Document on Assessment Titles and Signatures: Upon discussion of the Committee, the Committee denied the proposed guidance document. Dr. Walsh stated that he will draft a letter in response to the proposed guidance document based on Committee member feedback to recommend to the full board at the February 2, 2018 meeting.

NEXT MEETING:


Dr. Walsh scheduled the next Regulatory Committee meeting for February 1, 2018 at 1:00 p.m.

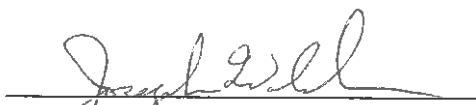
ACTION ITEMS:

- Endorsement Requirements (18VAC140-20-45) follow-up
- Examination Requirements (18VAC140-20-70) follow-up
- Affirmative Criminal Convictions Guidance Document review
- Draft Response on Joint Guidance Document on Assessment Titles and Signatures

ADJOURNMENT:

There being no further business to come before the Committee, the meeting was adjourned at 5:21 p.m.


Jaime Hoyle, Executive Director


Joseph Walsh, Chair