

**VIRGINIA BOARD OF PSYCHOLOGY  
FORMAL HEARING  
MINUTES  
October 30, 2018**

**CALL TO ORDER:**

A panel of the Board of Psychology convened on October 30, 2018 at 1:00pm, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, VA in Board Room 4.

**MEMBERS PRESENT:**

Herbert Stewart, Ph.D, LCP, Chairperson  
Andrea Bailey, Citizen Member  
John Ball, Ph.D., LCP  
Peter Sheras, Ph.D., LCP  
Rebecca Vauter, Psy.D., LCP

**BOARD COUNSEL:**

James Rutkowski, Assitant Attorney General

**STAFF PRESENT:**

Jaime Hoyle, Executive Director  
Christy Evans, Discipline Case Specialist

**COURT REPORTER:**

Cheryl Maddox, Cheryl Maddox Reporting

**RESPONDENT:**

Susan Frank, Ph.D., LCP, CSOTP Reinstatement Applicant  
License #: 0810-004390  
0812-000526  
Case #: 181595

**WITNESSES ON BEHALF OF  
THE RESPONDENT:**

Cary Greenberg, Esquire

**PARTIES ON BEHALF OF THE  
COMMONWEALTH:**

Julia Bennett, Assitant Attorney General  
Emily Tatum, Adjudication Specialist

**WITNESSES ON BEHALF OF  
THE COMMONWEALTH:**

Gayle Miller, Senior Investigator

**DISCUSSION:**

Dr. Frank appeared in person before the Board, with legal counsel, and fully discussed the allegations contained in the Notice of Formal Hearing dated August 17, 2018. The Board received evidence and sworn testimony regarding the application for reinstatement and modification of a prior board order.

**CLOSED SESSION:**

Upon a motion by Dr. Ball, and duly seconded by Ms. Bailey, the Board voted to convene a closed meeting pursuant to §2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter. Additionally, Dr. Ball moved that Mr. Rutkowski, Ms. Hoyle and Ms. Evans attend the closed meeting because their presence was deemed necessary and would aid the Board in its deliberation.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Vauter, and duly seconded by Ms. Bailey, the Board made certain findings of fact and conclusions of law, and voted to reinstate Dr. Frank's license to practice as a clinical psychologist and certification to practice as a sex offender treatment provider, and to decline the request to change the language of the previous consent order entered November 14, 2013.


**VOTE:**

The vote was unanimous.

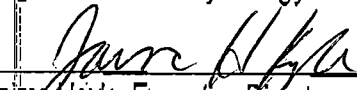
**ADJOURNMENT:**

The Board adjourned at 3:30.

*The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions and decisions of this formal hearing panel.*

  
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Herbert Stewart, Ph.D, LCP, Chairperson  
Virginia Board of Psychology

11/5/18  
\_\_\_\_\_  
Date

  
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Jaime Hoyle, Executive Director  
Virginia Board of Psychology

11/5/18  
\_\_\_\_\_  
Date