

**VIRGINIA BOARD OF NURSING**  
**VIRTUAL EDUCATION INFORMAL CONFERENCE COMMITTEE**  
**June 8, 2021**

**TIME AND PLACE:** The virtual Webex meeting of the Virginia Board of Nursing Education Informal Conference Committee was called to order at 9:03 A.M. on June 8, 2021.

Due to COVID-19 declared state of emergency and consistent with Amendment 28 to HB29 (Budget Bill for 2018-2020) and the applicable provision of §2.2-3708.2 in the Freedom of Information Act, the Board convened a virtual meeting to consider such regulatory and business matters as was presented on the agenda for the Board to discharge its lawful purposes, duties, and responsibilities.

**MEMBERS VIRTUALLY PARTICIPATED:** Ethlyn McQueen-Gibson, DNP, MSN, RN, BC, Chair  
James L. Hermansen-Parker, MSN, RN

**STAFF VIRTUALLY PARTICIPATED:** Jay Douglas, MSM, RN, CSAC, FRE, Executive Director  
Jacquelyn Wilmoth, MSN, RN, Deputy Executive Director  
Randall Mangrum DNP, RN, Nursing Education Program Manager  
Christine Smith, MSN, RN, Nurse Aide/RMA Education Program Manager  
Beth Yates, Nursing and Nurse Aide Education Coordinator  
Huong Vu, Executive Assistant

**OTHERS PARTICIPATED: VIRTUALLY** Grace Stewart, Adjudication Specialist, Department of Health Professions  
Rebecca Coffin, Ph.D., RN, CNE, Director of Nursing Stratford University, Woodbridge  
Melody Cash, Ph.D., RN, Department Chair, Eastern Mennonite University  
Laura Yoder, Ph.D., RN, Director of BSN Programs, Eastern Mennonite University  
Jennifer Martinez, MSN/ED, MHA, RN, Dean of Nursing, Fortis College, Richmond  
Lora Smith, Academic Coach, Fortis College, Richmond  
Sheila Burke, Vice President of Nursing, Fortis College, Richmond  
Sheryl Delozier, Campus President, Fortis College, Richmond  
Roger Swartzwelder, Counsel for Fortis College, Richmond

**PUBLIC COMMENT:** There was no public comment.

**PROGRAM UPDATES:** Education Program Updates were presented by Randall Mangrum, Christine Smith and Jacquelyn Wilmoth.

Dr. Mangrum addressed the NCLEX pass rates for the first quarter of 2021. Additionally, he shared that the required NCLEX site visits had been completed for each of the programs with pass rates under 80% for two consecutive years.

Ms. Smith shared that education seminars were held virtually, May 25<sup>th</sup> and 26<sup>th</sup>, for Nurse Aide education programs with 188 participants between the two sessions. She stated that staff is working to identify Medication Aide education programs that have closed; currently there are approximately 300 programs. Ms. Smith stated that the first RMA curriculum meeting would be held on June 9, 2021 with Felisa Smith, RN Board Member as chair. Ms. Smith reported that approximately 20 TNA candidates have taken the state CNA exam, with a 25% pass rate.

Ms. Wilmoth reviewed the two memos that were provided to the board and shared information regarding the Medication Aide Exam.

FACULTY EXCEPTION  
REQUESTS:

**Stratford University, Woodbridge, BSN Program, US28502000**

Mr. Hermansen-Parker moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 9:40 a.m. for the purpose of deliberation to reach a decision in the matter of Stratford University, Woodbridge, Baccalaureate Degree Nursing Program. Additionally, Mr. Hermansen-Parker moved that, Ms. Douglas, Ms. Wilmoth, Ms. Smith, Dr. Mangrum and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:48 a.m.

Mr. Hermansen-Parker moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Hermansen-Parker moved to recommend approval of the faculty exception request as presented for A. Moore. The motion was seconded and carried unanimously.

This recommendation will be presented to the full Board on July 20, 2021.

**Eastern Mennonite University, BSN Program, Harrisonburg, US28509700**

Mr. Hermansen-Parker moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 10:05 a.m. for the purpose of deliberation to reach a decision in the matter of Eastern Mennonite University, Harrisonburg, Baccalaureate Degree Nursing Program.

Additionally, Mr. Hermansen-Parker moved that, Ms. Douglas, Ms. Wilmoth, Ms. Smith, Dr. Mangrum and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:11 a.m.

Mr. Hermansen-Parker moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Mr. Hermansen-Parker moved to recommend approval of the faculty exception requests as presented for J. Alderfer and N. Woodard.

This recommendation will be presented to the full Board on July 20, 2021.

**INFORMAL  
CONFERENCE:**

**Fortis College, Richmond, ADN Program, US28408900**

Dr. Mangrum notified the committee and the program of his experience with the Advisory Board of Fortis College from 2015-2019. The Committee and program representatives agreed that his experience with the program did not present a conflict of interest and posed no objection to his participation in the informal conference.

Mr. Hermansen-Parker moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 12:09 p.m. for the purpose of deliberation to reach a decision in the matter of Fortis College, Associate Degree Nursing Program. Additionally, Mr. Hermansen-Parker moved that, Ms. Stewart, Ms. Wilmoth, Ms. Smith and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:30 p.m.

Mr. Hermansen-Parker moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Mr. Hermansen-Parker moved to recommend to withdraw approval to operate an associate degree nursing education program at Fortis College, Richmond and STAY the withdrawal contingent upon the program's NCLEX pass rates for 2021 and 2022 meeting 80% or above and that the program shall be compliant with other terms as noted in the Order.

This recommendation will be presented to the full Board on July 20, 2021

Meeting adjourned at 1:35 p.m.

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Jacquelyn Wilmoth, MSN, RN  
Deputy Executive Director