

**APPROVED**  
**VIRGINIA BOARD OF MEDICINE**  
**VIRTUAL SPECIAL CONFERENCE COMMITTEE MINUTES APRIL 22, 2021**  
*Department of Health Professions*  
*Perimeter Center*  
*9960 Mayland Drive, Suite 201*  
*Henrico, VA*

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**CALL TO ORDER:** A Special Conference Committee of the Board met virtually via Cisco Webex and was called to order at 9:12 a.m.

**MEMBERS PRESENT:** James Arnold, D.P.M., Chair  
Brenda Stokes, M.D.  
Jane Hickey, J.D.

**STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Tamika Hines, Case Manager, Discipline  
Anne Joseph, Adjudication Specialist

**MATTER:** **Courtney Spagnolo, D.O.** License No.: 0102-205390  
**Case No.: 195479**

**DISCUSSION:** Dr. Spagnolo appeared before the Committee in person in accordance with a Notice of the Board dated October 5, 2020. Dr. Spagnolo was represented by Michael Pritchard.

The Committee fully discussed the allegations in the Notice with Dr. Spagnolo.

**CLOSED SESSION:** Upon a motion by Ms. Hickey, and duly seconded by Dr. Stokes, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Spagnolo. Additionally, she moved that Ms. Deschenes, Ms. Wood and Ms. Hines attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.


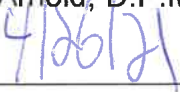
**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session by motion of Ms. Hickey and seconded by Dr. Stokes and announced its decision.


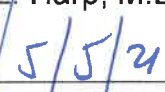
**DECISION:** Upon a motion by Dr. Stokes, and duly seconded by Ms. Hickey, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. Spagnolo a reprimand.

**VOTE:** The vote was unanimous.

**ADJOURNMENT:** The Committee adjourned at 12:19 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Spagnolo, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Spagnolo, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
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James Arnold, D.P.M., Chair  
  
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Date

  
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For William L. Harp, M.D., Executive Director  
  
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Date