

**FINAL**  
**VIRGINIA BOARD OF MEDICINE**  
**SPECIAL CONFERENCE COMMITTEE MINUTES MARCH 10, 2021**  
**Department of Health Professions**  
**Perimeter Center**  
**9960 Mayland Drive, Suite 300**  
**Henrico, VA**

**Virtual Meeting**

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Wednesday, March 10, 2021      Department of Health Professions      Henrico, VA

**CALL TO ORDER:** A special conference committee meeting of the Board was called to order at 1:00 p.m.

**MEMBERS PRESENT:**    Jacob Miller, D.O., Chair  
                                  Jane Hickey, J.D.  
                                  Janet Borges, L.Ac.

**STAFF PRESENT:**        William Harp, Executive Director  
                                  Michael Sobowale, LL.M., Deputy Executive Director  
                                  Shevaun Roukous, Adjudication Specialist, APD

**OTHERS PRESENT:**    Colanthia M. Opher, Deputy Executive Director

**MATTER:**                **Shannon Leigh Kleinman**  
                                  **Case No.: 208991**

Dr. Miller did the introductions and provided the emergency egress instructions prior to proceeding with the informal conference.

**DISCUSSION:** Ms. Kleinman appeared before the committee in person in accordance with a Notice of the Board dated February 24, 2021 to respond to the Board's inquiry regarding the possible refusal to issue a license to practice as a licensed acupuncturist pursuant to Virginia Code Sections § § 54.1-2915(4). Ms. Kleinman appeared without counsel.

The committee fully discussed the allegations in the Notice with Ms. Kleinman.

**CLOSED SESSION:** Upon conclusion of the open session with Ms. Kleinman, Ms. Borges moved to convene a closed session pursuant to section §2.2-3711.A (27) of the Code of Virginia,

Re: Shannon Kleinman, L.Ac.

for the purpose of deliberation to reach a decision on the matter of Ms. Kleinman. Additionally, she moved that Dr. Harp and Mr. Sobowale attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was duly seconded by Ms. Hickey and carried by a roll call vote.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of Virginia Code Section 2.2-3712, upon a motion by Ms. Hickey, the Committee passed the motion, by a roll call vote, to re-convene in open session and announced its decision.

**DECISION:** Upon a motion by Ms. Hickey, and duly seconded by Janet Borges, the committee made certain findings of fact and conclusions of law and, by a roll call vote, voted unanimously to grant Ms. Kleinman’s application to practice acupuncture and issue a full and unrestricted license.

**ADJOURNMENT:** The Committee adjourned at 2:46 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Ms. Kleinman, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Kleinman, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

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Jacob Miller, D.O., Chair

**03/10/2021**

\_\_\_\_\_  
Date

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William L. Harp, M.D., Executive Director

**3/10/2021**

\_\_\_\_\_  
Date

Signature: Jacob W Miller Jr. D.O.  
Jacob W Miller Jr. D.O. (Mar 10, 2021 17:18 EST)

Signature: William L. Harp, MD  
William L. Harp, MD (Mar 10, 2021 18:26 EST)

