

**DRAFT**  
**THE VIRGINIA BOARD OF COUNSELING**  
**CREDENTIALS COMMITTEE MEETING**  
**MINUTES**

**Thursday, August 16, 2012**

The Credentials Committee of the Virginia Board of Counseling ("Board") convened at 3:02 p.m. on Thursday, August 16, 2012 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Johnston Brendel called the meeting to order.

**COMMITTEE MEMBERS**

**PRESENT:**

Johnston Brendel  
Charles McAdams  
John Penn Turner  
Charlotte Markva  
Catherine Shwaery

**COMMITTEE MEMBERS**

**ABSENT:**

None

**STAFF PRESENT:**

Sharon Bowles, Administrative Assistant  
Howard Casway, Sr. Assistant Attorney General  
Catherine Chappell, Executive Director  
Jennifer Lang, Administrative Assistant  
Arne Owens, Agency Chief Deputy  
Dianne Reynolds-Cane, MD, Agency Director  
Allyson Tysinger, Sr. Assistant Attorney General  
Elaine Yeatts, Senior Policy Analyst

**CALL TO ORDER:**

Dr. Brendel welcomed the Committee members and called the meeting to order. The minutes from the July 13, 2012 meeting were approved as written.

**CLOSED SESSION:**

Dr. McAdams moved that the Credentials Committee of the Board of Counseling convene in Closed Meeting pursuant to Section 2.2-3711(4) in accordance with Section 2.2-3704(A) and 54.1-108 of the Code of Virginia to discuss applications for licensure. He further moved that Sharon Bowles, Howard Casway, Catherine Chappell, Jennifer Lang, Arne Owens, Dianne Reynolds-Cane, Allyson Tysinger, and Elaine Yeatts attend the Closed Meeting because their presence in the Closed Meeting was deemed necessary and would aid the Committee in its deliberations.

**OPEN SESSION:**

Dr. McAdams moved that pursuant to Section 2.2-3712 of the Code of Virginia, that the Committee heard, discussed or considered only those public business matters lawfully

exempted from the open meeting requirements under the Freedom of Information Act and only such public business matters as identified in the motion by which the closed meeting was convened.

### **RECOMMENDATION:**

The Committee offered the following recommendations:

1. The Credentials Committee recommended to the Board that it ratify all current applicants who received a letter of approval for registration of supervision and approval of education programs, but they must be advised of any of the thirteen (13) core areas of coursework, pursuant to 18VAC115-20-51, which must be completed before they are eligible to sit for the licensure examination. They may continue to work under supervision while they complete their remaining coursework.
2. The Credentials Committee recommended to the Board that the Board approve for supervision any individual who has submitted an application for registration of supervision and holds a graduate degree in a program approved by the Board since April 12, 2000. The thirteen (13) core areas of coursework, pursuant to 18VAC115-20-51, must be completed before they are eligible to sit for the licensure examination. Applicants should be advised of the importance of compliance with 18VAC115-20-52(B)(10).
3. The Credentials Committee recommended to the Board that applicants holding a graduate degree in a program approved by the Board since April 12, 2000, may apply to register supervision until July 1, 2013. The thirteen (13) core areas of coursework, pursuant to 18VAC115-20-51, must be completed before they are eligible to sit for the licensure examination. Applicants should be advised of the importance of compliance with 18VAC115-20-52(B)(10). After that date, the Board will no longer accept applications from individuals holding degrees which are not in compliance with 18VAC115-20-49(B)(1)-(3).

### **ADJOURNMENT**

There being no further business to come before the Credentials Committee, the meeting was adjourned at 5:31 p.m.

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Johnston Brendel, Chair

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Catherine Chappell  
Executive Director