

**BOARD OF HEALTH PROFESSIONS
EXECUTIVE COMMITTEE
AUGUST 25, 2005**

TIME AND PLACE: The meeting was called to order at 10:05 a.m. on Thursday, August 25, 2005, at the Department of Health Professions, 6603 W. Broad St., Room 1, Richmond, VA 23230.

PRESIDING OFFICER: Alan Mayer, Chair

MEMBERS PRESENT: Harold Seigel, D.D.S.
Mary Smith, N.H.A.
Lucia Anna Trigiani, Esquire

MEMBERS NOT PRESENT: Michael Ridenhour, Au.D.

STAFF PRESENT: Robert Nebiker, Director, DHP
Gail Jaspen, Chief Deputy Director, DHP
Elizabeth A. Carter, Ph.D., Executive Director
Mark Monson, Deputy Director for Administration
Charles Giles, Manager, Finance
Carol Stamey, Administrative Assistant

QUORUM: With four members of the Committee present, a quorum was established.

OTHERS PRESENT: Faye Lemon, Enforcement
Sammy Johnson, Enforcement
Jodi Powers, Nursing
Sandra Reen, Dentistry

PUBLIC COMMENT: No public comment was presented.

APPROVAL OF MINUTES: On properly seconded motion by Dr. Seigel, the Committee voted unanimously to approve the minutes of the July 14, 2005 and June 4, 2002 meetings.

**BUDGET PRESENTATION
AND DISCUSSION:**

Mr. Nebiker presented an overview of the agency manager budget requests and the recommended allocated

budget. The report is incorporated into the minutes as Attachment 1. He further detailed the items driving cost increases, including the increased caseload effects on Enforcement, the new regulation of Assisted Living Facility Administrators and Medication Aides and the consequential need for a new Board Executive Director position and staffing for the Board of Nursing, increased staffing costs for health care, upcoming retirement of several senior professional staff members, online renewal fees, and the as yet unknown impact of VITA costs.

The Committee requested the following materials and information be provided prior to their September 8, 2005 meeting to aide in the development of their recommendations to the full Board that date.

(1) A draft letter to the Secretary of Health and Human Resources expressing the Board of Health Professions' shared concerns with the Board of Medicine over the requirement that the Board of Medicine provide part of its revenues (\$15 per licensee) to the Department of Health to offset student loans of practitioners in underserved areas.

(2) A bulleted summary of cause and effects pertaining to legislative mandates which have increased the Department's workload. A personnel summary is to be included.

(3) A comparison of budget requests versus actual expenditures by biennia for the past several biennia.

NEW BUSINESS:

Mr. Nebiker and Mr. Monson reported that they will be out of town during the September 8th meeting. Ms. Jaspen and Mr. Giles will be attending.

ADJOURNMENT:

The Committee adjourned at 11:25 a.m.

Alan E. Mayer, Chair

Elizabeth A. Carter, Ph.D., Executive Director