

<b>In Attendance</b>	Helene D. Clayton-Jeter, OD, Board of Optometry Mark Johnson, DVM, Board of Veterinary Medicine Allen R. Jones, Jr., DPT, PT, Board of Physical Therapy Trula E. Minton, MS, RN, Board of Nursing Herb Stewart, PhD, Board of Psychology James D. Watkins, DDS, Board of Dentistry James Wells, RPh, Citizen Member
<b>Absent</b>	Lisette P. Carbajal, MPA, Citizen Member Kevin Doyle, EdD, LPC, LSATP, Board of Counseling Louis R. Jones, FSL, Board of Funeral Directors and Embalmers Derrick Kendall, NHA, Board of Long-Term Care Administrators Alison R. King, PhD, CCC-SLP, Board of Audiology & Speech-Language Pathology Ryan Logan, RPh, Board of Pharmacy Kevin O'Connor, MD, Board of Medicine Martha S. Rackets, PhD, Citizen Member Maribel Ramos, Citizen Member John M. Salay, MSW, Board of Social Work
<b>DHP Staff</b>	David Brown, DC, Director DHP Elizabeth A. Carter, Ph.D., Executive Director BHP Laura L. Jackson, MSHSA, Operations Manager BHP Charise Mitchel, OAG Yetty Shobo, PhD, Deputy Executive Director BHP Elaine Yeatts, Senior Policy Analyst DHP
<b>Presenters</b>	Charles Giles, Budget Manager DHP Yetty Shobo, PhD, Deputy Executive Direct BHP
<b>Speakers</b>	No speakers signed-in
<b>Observers</b>	No observers signed-in
<b>Emergency Egress</b>	Dr. Carter

### **Call to Order**

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**Chair:** Dr. Clayton-Jeter      **Time** 10:07 a.m.  
**Quorum** Not established      7 members in attendance, 9 needed for quorum

### **Public Comment**

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#### **Discussion**

There was no public comment

### **Welcome of New Board Members**

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#### **Discussion**

Dr. Clayton Jeter welcomed three new board members:

- Louis R. Jones, Board of Funeral Directors & Embalmers
- Alison R. King, PhD, CCC-SLP, Board of Audiology & Speech Language Pathology
- John M. Salay, MSW, board of Social Work

### **Legislative and Regulatory Report**

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**Presenter** Ms. Yeatts

#### **Discussion**

Ms. Yeatts advised the Board of updates to the laws and regulations that affect DHP currently in the General Assembly. There are currently 59 actions with 21 at the Governor's office.

### **Directors Report**

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**Presenter** Dr. Brown

#### **Discussion**

Dr. Brown reported that DHP has hired a contractor to assist with the creation of a new agency website. This new website will be user friendly for both internal staff as well as the public. IT has made it possible for boards to enter their own information on the agencies webpage.

Dr. Brown provided two handouts that included the Summary and Recommendations made by JLARC in the findings from the DPOR review. He stated that there were several comparisons in the report to DHP and how DHP can use the report findings as a blueprint for the future.

### **Approval of Minutes**

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**Presenter** Dr. Clayton-Jeter

#### **Discussion**

Approval of minutes was carried over to February 25, 2019 due to lack of quorum.

### **Board Chair Report**

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**Presenter** Dr. Clayton-Jeter

#### **Discussion**

Dr. Clayton-Jeter read the agencies Mission statement and stressed that it is each board members job to serve and protect the public.

### **Budget Report**

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**Presenter** Mr. Giles

#### **Discussion**

Mr. Giles reviewed the agencies FY20 Budget.

### **Executive Directors Report**

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**Presenter** Dr. Carter

#### **Board Budget**

Dr. Carter stated that the Board is operating under budget.

#### **Agency Performance**

Dr. Carter provided a review of the agencies current license count, applicant satisfaction survey results and cases received, open & closed.

#### **Up for Review – Board Bylaws and Mission Statement**

Dr. Carter stated that the Board will be reviewing its Bylaws and Mission statement. This discussion served as the start of the 30-day review period. A vote will be taken at the February 25, 2019 meeting.

#### **Sanction Reference Points (SRP) - Update**

SRP work for the boards is ongoing.

## **Policies & Procedures**

Due to lack of quorum, this vote has been carried over to the February 25, 2019 meeting.

## **Lunch break - 12:05 p.m.**

## **Healthcare Workforce Data Center (DHP HWDC)**

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**Presenter** Dr. Shobo

### **Discussion**

Dr. Shobo provided a PowerPoint presentation that she presented at the annual Southern Demographics Association meeting that utilized DHP licensure data. She also advised the Board that DHP HWDC is up to date on all survey reports and posting of the workforce briefs and is in the process of collecting the survey data from December license renewals.

## **Board Reports**

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**Presenter** Dr. Clayton-Jeter

### **Board of Audiology & Speech Language Pathology**

Dr. King was not present. There was no report for this Board.

### **Board of Counseling**

Dr. Doyle was not present. There was no report for this Board.

### **Board of Dentistry**

Dr. Watkins provided an overview of the Boards activities since its last meeting. He stated that the since July 2018 they have received one new board member appointment and that the September 14, 2018 Board meeting was cancelled due to the hurricane. The Boards Regulatory and Legislative Review Committee met in October and SRP interviews are ongoing. The next board meeting is scheduled for December 14, 2018.

### **Board of Funeral Directors & Embalmers**

Mr. Jones was not present. There was not report for this Board.

### **Board of Long Term Care Administrators**

Mr. Kendall was not present. Dr. Carter provided his written update. The LTCA Board items of interest were that final regulations from its periodic review of regulations for both Assisted Living Facility

Administrators and Nursing Home Administrators are pending review in the Governor's Office. Additionally, one item of special interest on the Board's November agenda is Emergency Preparedness and the lessons learned from Hurricane Florence for LTC facilities. Board member Karen Stanfield, who oversees a number of nursing home facilities in the region, including in the Wilmington area of North Carolina, will share her insights about what went well and did not go well. This will likely stimulate discussion about the regulatory implications when there are emergencies of this magnitude.

### **Board of Medicine**

Dr. O'Connor was not present. There was no report for this Board.

### **Board of Nursing**

Ms. Minton stated that the Board last met November 13, 2018. She was happy to report that all Board staff vacancies within the department have been filled, and that Dr. Paula Saxby will be retiring in June 2019. She noted that Executive Director Jay Douglas has been appointed to the NCSBN Board of Directors. The Board is currently reviewing 14 guidance documents, including the prescribing of bupropion by licensed NPs. The Board had extensive turnover and is in the beginning phase of strategic planning for new board member training. Ms. Minton also stated that probable cause acceptance of recommendation was at 88%.

### **Board of Optometry**

Dr. Clayton-Jeter provided an overview of the Boards activities since its last meeting. (Attachment 1)

### **Board of Pharmacy**

Mr. Logan was not present. There was no report for this Board.

### **Board of Physical Therapy**

Dr. Jones, Jr. provided an overview of the Boards activities since its last meeting. (Attachment 2)

### **Board of Psychology**

Dr. Stewart provided an overview of the Boards activities since its last meeting.

### **Board of Social Work**

Mr. Salay was not present. There was no report for this Board.

### **Board of Veterinary Medicine**

Dr. Johnson provided an overview of the Boards activities since its last meeting. (Attachment 3)

### **Election of Officers - Nominating Committee**

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**Presenter** Ms. Haynes, Chair

**Discussion**

The Nominating Committee met prior to the Full Board meeting to organize a slate of officers for today's Chair and Vice Chair elections. Dr. Johnson stated that Dr. Allen Jones, Jr., submitted interest in the Chair position and James Wells, RPh, submitted interest in the Vice Chair position. Due to lack of quorum this vote will be carried over to the February 25, 2019 Full Board meeting.

**New Business**

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**Presenter** Dr. Clayton-Jeter

No new business was discussed.

**February 25, 2019 Full Board Meeting**

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**Presenter** Dr. Clayton-Jeter

Dr. Clayton-Jeter announced the next Full Board meeting date as February 25, 2019.

**Adjourned**

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**Adjourned** 1:16 p.m.

**Chair** Helene Clayton-Jeter, OD

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Board Executive Director** Elizabeth A. Carter, Ph.D.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Virginia Board of Optometry  
Board of Health Professions Meeting  
December 4, 2018**

**Statistics****January 1 – December 4, 2018**

Board - 3	Committee – 0	Disciplinary – 5
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**Complaints (no further update)**

FY2016 Received - 13	FY2017 Received - 36	FY2018 Received - 42	Y-T-D FY2019 Received - 7
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**Licenses (in state/out of state based on address of record provided by licensee)**

Licensure renewal is currently underway. There was a fee reduction with this renewal and a change in expiration date. The expiration date is moved to March 31. This year's renewal will result in a license that is valid for 15 months.

**FY2017**

Total – 1,921	TPA – 1,148/390	DPA – 27/90	Professional Designations - 266
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**Y-T-D as of 11/30/19**

Total – 1,948	TPA – 1,178/407	DPA – 21/84	Professional Designations - 258
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**Continuing Education**

**Audit underway.**

**Regulatory Changes**

**The Board is promulgating regulations for and inactive optometry license.**

## **Board of Physical Therapy**

**Last Meeting:** November 13, 2018

### **Current Items of Interest:**

- **PT Licensure Compact** - In May, the Board voted to pursue legislation to enact the Physical Therapy Licensure Compact. This legislation would allow agreement between member states to improve access to physical therapy services for the public by increasing the mobility of eligible physical therapy providers to work in multiple states. The Board has received word that this legislation will be in the Governor's Legislative Package for 2019.
- In October, the Board received the 2018 Excellence in Regulation Award from the Federation of State Boards of Physical Therapy (FSBPT). The Board was one of two states chosen for the award.
- In November, the Board received training from Kim Small and Neal Kauder from Visual Research, Inc., regarding the Board's updated Sanctioning Reference Points (SRP) worksheets. The Board voted to make slight changes to the manual, which is being updated for use.
- The Board has initiated the periodic review process for its regulations related to the practice of physical therapy, as well as the Board's public participation guidelines.



**Virginia Board of Veterinary Medicine  
Board of Health Professions Meeting  
December 4, 2018**

**Statistics**

Next scheduled meeting is November 6, 2018.

**Complaints (62 additional cases equates to a 31.5% increase; complexity of cases have also increased)**

FY2016 Received – 197	FY2017 Received - 259	FY2018 Received - 217	Y-T-D FY2019 Received - 76
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**Licenses (in state/out of state based on address of record provided by licensee)**

**Renewal currently underway.**

Type of Licensee	Total # of Licensees	In-State Address Active/Inactive	Out-of-State Address Active/Inactive
Veterinarian	4,458	3234/56	946/222
Veterinary Technician	2,318	1,986/43	253/28
Equine Dental Technician	26	17/0	9/0
Veterinary Establishment Stationary & Ambulatory	1156		

**Continuing Education**

Continuing education (CE) audit is complete.

**Inspection Update**

Starting in January, the routine inspection process will focus on the most frequent types of violations, which are related to drug stocks and surgical suites. Focused inspection will be a better utilization of resources and improve efficiency of the inspection process. A focused inspection will not preclude and inspection from citing a violation related to other areas.

**Legislation of Interest**

The Board continues to oversee the new PMP reporting requirements for veterinarians. There are 1,163 veterinarians with a current, active license that have not completed a waiver or registered to report to the PMP. The Board is working with the PMP to resolved this issue.

**Staffing Update**

A Veterinary Review Coordinator has been added to board staff to help with the disciplinary caseload. The VRC has been delegated authority by the Board to make probable cause decisions for cases involving impairment, facility inspections violations, non-compliance with a board order and PMP reporting.

The next board meeting is scheduled for March 7, 2017.