

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

March 10, 2020

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 11:44 a.m.
- MEMBERS PRESENT:** Louis Jones, FSL, Chair
Blair Nelsen, FSL
- DHP STAFF PRESENT:** Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Anne Joseph, Deputy Director, Administrative Proceedings Division
- MATTER:** Satchell's Funeral Service, Inc.
License #0501-000492
Case Number: 200525
- DISCUSSION:** No one appeared from Satchell's Funeral Service, Inc. before the Committee in accordance with the Board's Notice of Informal Conference dated January 7, 2020 nor were they represented by counsel.
- The Committee fully discussed the allegations as referenced in the January 7, 2020, Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Satchell' Funeral Service, Inc. Additionally, he moved that Ms. Palmatier, Ms. Joseph and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

FDE

SEP - 1 2020

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:


Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted and ordered a monetary penalty, a reprimand, an inspection, and that specific price listings are provided to the Board. The motion carried.

ADJOURNMENT:

The Committee adjourned at 12:08 p.m.



Louis Jones, ESL Chair



Corie Tillman Wolf, JD, Executive Director

September 1, 2020
Date

September 1, 2020
Date



**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

March 10, 2020

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER:

A Special Conference Committee of the Board was called to order at 11:10 a.m.

MEMBERS PRESENT:

Louis Jones, FSL, Chair
Blair Nelsen, FSL

DHP STAFF PRESENT:

Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Anne Joseph, Deputy Director, Administrative
Proceedings Division

MATTER:

Lavana Tere Jenkins, FSL
License #0502-900840
Case Number: 200204

DISCUSSION:

Ms. Jenkins appeared before the Committee in accordance with the Board's Notice of Informal Conference dated December 4, 2019 and she was not represented by counsel.

The Committee fully discussed the allegations as referenced in the December 4, 2019, Notice of Informal Conference, with Ms. Jenkins.

CLOSED SESSION:

Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Lavana Tere Jenkins, FSL. Additionally, he moved that Ms. Palmatier, Ms. Joseph and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

FDE

SEP -1 2020

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:


Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to accept the continuing education submitted but it is not to be used towards the next renewal cycle. She will be included in the next audit of continuing competency compliance. The motion carried.

ADJOURNMENT:

The Committee adjourned at 11:39 a.m.



Louis Jones, FSL Chair



Corie Tillman Wolf, JD, Executive Director

September 1, 2020

Date

September 1, 2020

Date



**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

March 10, 2020

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 10:04 a.m.

MEMBERS PRESENT: Louis Jones, FSL, Chair
Blair Nelsen, FSL

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Anne Joseph, Deputy Director, Administrative Proceedings Division

MATTER: Antonio Tucker, FSL
License #0502-900424
Case Number: 200214

DISCUSSION: Mr. Tucker did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated December 4, 2019 and he was not represented by counsel.

The Committee fully discussed the allegations as referenced in the December 4, 2019, Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Antonio Tucker, FSL. Additionally, he moved that Ms. Palmatier, Ms. Joseph and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

FDE

SEP - 1 2020

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to issue a reprimand and he will be included in the next audit of continuing competency compliance. The motion carried.

ADJOURNMENT:

The Committee adjourned at 10:17 a.m.



Louis Jones, FSL Chair



Corie Tillman Wolf, JD, Executive Director

September 1, 2020
Date

September 1, 2020
Date



FDE
SEP - 1 2020

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

March 10, 2020

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 2:38 p.m.

MEMBERS PRESENT: Louis Jones, FSL, Chair
Blair Nelsen, FSL

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Anne Joseph, Deputy Director, Administrative Proceedings Division

MATTER: Ralph Howell, Sr., FSL Applicant
Case Number: 198401

DISCUSSION: Mr. Howell did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated January 15, 2020 and he was not represented by counsel.

The Committee fully discussed the allegations as referenced in the January 15, 2020, Notice of Informal Conference

CLOSED SESSION: Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Ralph Howell, Sr., FSL Applicant. Additionally, he moved that Ms. Palmatier, Ms. Joseph and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

FDE

SEP - 1 2020

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted and ordered that the application is denied. The motion carried.

ADJOURNMENT:

The Committee adjourned at 2:42 p.m.



Louis Jones, FSL Chair



Corie Tillman Wolf, JD, Executive Director

September 1, 2020

Date

September 1, 2020

Date



**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

March 10, 2020

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 1:31 p.m.

MEMBERS PRESENT: Louis Jones, FSL, Chair
Blair Nelsen, FSL

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Anne Joseph, Deputy Director, Administrative Proceedings Division

OTHERS PRESENT: Charles H. Cuthbert, Jr., Esq.

MATTER: Fenton Lee Bland, Jr. FSL
License #0502-860051
Case Number: 197523

DISCUSSION: Mr. Bland appeared before the Committee in accordance with the Board's Notice of Informal Conference dated January 15, 2020 and was represented by counsel, Charles H. Cuthbert, Jr., Esquire.

The Committee fully discussed the allegations as referenced in the January 15, 2020, Notice of Informal Conference, with Mr. Bland.

CLOSED SESSION: Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Fenton Lee Bland, Jr., FSL. Additionally, he moved that Ms. Palmatier, Ms. Joseph and Ms. Pearson attend the closed meeting

FDE

SEP - 1 2020

because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

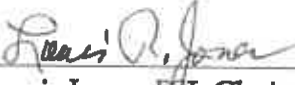
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:


Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted and ordered that the release from probation is denied and that the indefinite probation is continued under the same terms as the Order of the Board entered July 24, 2013. The motion carried.

ADJOURNMENT:

The Committee adjourned at 2:21 p.m.



Louis Jones, FSL Chair



Corie Tillman Wolf, JD, Executive Director

September 1, 2020
Date

September 1, 2020
Date



**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

November 20, 2019

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 10:05 a.m.

MEMBERS PRESENT: Louis Jones, FSL, Chair
Blair Nelsen, FSL

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Senior Discipline Manager
Jessica Kelley, Adjudication Specialist

OTHERS PRESENT: Ross Miller

MATTER: Kenya L. J. Stewart, FSL
License #0502-900881 (Expired March 31, 2019)
Case Numbers: 191058, 191317, 191319 & 191417

DISCUSSION: Ms. Stewart did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated September 4, 2019 and she was not represented by counsel.

The Committee fully discussed the allegations as referenced in the September 4, 2019, Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Kenya L. J. Stewart, FSL. Additionally, he moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

FDE

SEP - 1 2020

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Blair Nelsen and duly seconded by Louis Jones, the Committee voted to refer this matter to a Formal Administrative Hearing. The motion carried.

ADJOURNMENT:

The Committee adjourned at 10:14 a.m.



Louis Jones, FSL Chair



Corie Tillman Wolf, JD, Executive Director

September 1, 2020

Date

September 1, 2020

Date



FDE
SEP - 1 2020