

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING**

MINUTES

Tuesday, July 18, 2017

1:00 P.M.

**Department of Health Professions
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: The Formal Hearing of the Board was called to order at 1:08 p.m.

MEMBERS PRESENT: Louis Jones, FSL, Chair
Frank Walton, FSL
Junius Williams, Citizen Member
Tommy Slusser, FSL
Blair Nelsen, FSL
Connie Steele, FSL
Larry Omps, FSL

BOARD COUNSEL: Erin L. Barrett, Assistant Attorney General

DHP STAFF PRESENT: Corie Tillman Wolf, Executive Director
Kathy Petersen, Discipline Operations Manager

COURT REPORTER: Crane Snead Certified Court Reporters

PARTIES ON BEHALF OF COMMONWEALTH: Emily Tatum, Adjudication Specialist

COMMONWEALTH WITNESS: Gayle Miller, Senior Investigator

MATTER SCHEDULED: Charles E. Thomas, FD Reinstatement Applicant
License No.: 0503-000420
Case No.: 180869

ESTABLISHMENT OF A QUORUM:

With seven (7) members of the Board present, a quorum was established.

DISCUSSION:

Mr. Thomas appeared before the Board in accordance with the Board's Notice of Formal Hearing dated June 23, 2017, and was not represented by counsel.

CLOSED SESSION:

The Board received evidence and sworn testimony from the parties called by the Commonwealth and Mr. Thomas, regarding the matters as set forth in the Statement of Particulars.

RECONVENE:

Upon a motion by Larry Omps, and duly seconded by Blair Nelsen, the Board voted to convene a closed meeting at 1:46 p.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Charles E. Thomas. Additionally, he moved that Ms. Barrett, Ms. Petersen and Ms. Tillman Wolf attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

CERTIFICATION:

Upon a motion by Larry Omps, and duly seconded by Tommy Slusser, the Board voted to re-convene at 2:00 p.m.

DECISION:

Mr. Omps certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

VOTE:

Upon a motion by Frank Walton and duly seconded by Larry Omps, the Board moved to reinstate Mr. Thomas' license to practice as a Funeral Director in the Commonwealth of Virginia, pending successful passage of the state exam. Motion carried.

The vote was unanimous.

ADJOURNMENT:

The Board adjourned at 2:08 p.m.

The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.

Louis R. Jones
Louis R. Jones, ESL, Chair

Corie E. Tillman Wolf
Corie E. Tillman Wolf, Executive Director

10/10/17
Date

10/11/17
Date