

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

September 11, 2013

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 1:03 p.m.

MEMBERS PRESENT: Bob Oman, FSL, Chair
Chris Vincent, FSL

DHP STAFF PRESENT: Lynne Helmick, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager
Tammie Jones, Adjudication Specialist, APD

MATTER: Shortridge-Ramey Funeral Home
License # 0501-000641
Case # 145619

OTHERS PRESENT: Douglas Shortridge
Kimberley A. Murphy, Esq.
Karie Steward
Cindy Pelter

DISCUSSION: Mr. Shortridge appeared before the Committee in accordance with the Notice of the Board dated August 2, 2013. Douglas Shortridge, Owner appeared on behalf of Shortridge-Ramey Funeral Home and was represented Kimberley Murphy, Esq.

The Committee fully discussed the allegations as referenced in the August 2, 2013, Notice.

CLOSED SESSION: Upon a motion by Mr. Vincent, and duly seconded by Mr. Oman, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Shortridge-Ramey Funeral Home. Additionally, he moved that Ms. Helmick, Ms. Petersen and Ms. Jones attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 1:36 p.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:06 p.m.

DECISION:

Upon a motion by Mr. Vincent and duly seconded by Mr. Oman, the Committee found that there was not sufficient evidence to find a violation. The case was dismissed with no violation. The motion carried.

ADJOURNMENT:

The Committee adjourned at 2:13 p.m.

Bob Oman, FSL, Chair

Lisa R. Hahn, Executive Director

Date

Date

