

*APPROVED*

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
SPECIAL CONFERENCE COMMITTEE  
MINUTES**

---

**Wednesday, September 19, 2012**

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 10:03 a.m.

**MEMBERS PRESENT:** Mike Leonard, FSP, Chair  
Christopher Vincent, FSP

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Kathy Petersen, Discipline Operations Manager  
Peter Opper, APD

**MATTER:** Patrick L. Morris, F.S.P.  
License # 0502-900915  
Registrarion # 0512-000196  
Case # 141895

**DISCUSSION:** Mr. Morris appeared before the Committee in accordance with the Notice of the Board dated August 6, 2012. Mr. Morris was present and not represented by counsel.

The Committee fully discussed the allegations in the Notice with Mr. Morris.

**CLOSED SESSION:** Upon a motion by Mr. Vincent, and duly seconded by Mr. Leonard, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Patrick Morris, FSP. Additionally, he moved that Ms. Helmick Ms. Petersen and Mr. Opper attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 11:05 a.m.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:59 a.m.

**DECISION:**

Upon a motion by Mr. Vincent, and duly seconded by Mr. Leonard, the Committee issued an Order with certain terms and conditions.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 12:03 p.m.

\_\_\_\_\_  
Mike Leonard, FSP, Chair

\_\_\_\_\_  
Lisa R. Hahn, Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

