

APPROVED

BOARD OF DENTISTRY

MINUTES

SPECIAL CONFERENCE COMMITTEE "A"

- TIME AND PLACE:** Special Conference Committee "A" convened on August 25, 2017 at 9:00 a.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, 9960 Mayland Drive, Henrico, VA 23233.
- PRESIDING:** Tonya A. Parris-Wilkins, D.D.S.
- MEMBERS PRESENT:** Patricia B. Bonwell, R.D.H., PhD
Nathaniel C. Bryant, D.D.S.
- STAFF PRESENT:** Kelley W. Palmatier, Deputy Executive Director
Donna Lee, Discipline Case Manager
Elena Callwood, Adjudication Specialist
- QUORUM:** All three members of the Committee were present.
- Tasha Willoughby, D.D.S.**
Case Nos.: 168912, 169066,
170955, 174684, 176767
- Dr. Willoughby appeared without counsel to discuss the allegations set forth in a Notice of the Board dated June 20, 2017. Tahmika Robinson, office manager, appeared on behalf of Dr. Willoughby. The Committee received statements from Dr. Willoughby and Ms. Robinson and discussed the allegations with them.
- Closed Meeting:** Dr. Bonwell moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Tasha Willoughby. Additionally, Dr. Bonwell moved that Ms. Palmatier and Ms. Lee attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Committee in its deliberations. The motion was seconded and passed.
- Reconvene:** Dr. Bonwell moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

Virginia Board of Dentistry
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August 25, 2017

DECISION:
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The sanctions reported by Ms. Palmatier were that Dr. Willoughby shall be reprimanded, and pay a \$1,000.00 monetary penalty. Within 6 months from the date of entry of the Order, Dr. Willoughby shall successfully complete an 8 credit hour continuing education course in the subject of principles of endodontic diagnosis and treatment; a 3 credit hour course in the subject of dental recordkeeping; and a 7 credit hour course in the subject of proper dental accounting, coding, and billing for her and the office staff.

Dr. Bryant moved to adopt the decision of the Committee. The motion was seconded and passed.

Approval of Minutes:

Upon a motion by Dr. Bryant, the minutes from the Informal Conference conducted on April 14, 2017 were approved.

ADJOURNMENT:

With all business concluded, the Committee adjourned at 1:55 p.m.



Tonya A. Parris-Wilkins, D.D.S., Chair

10/13/2017
Date



Sandra K. Reen, Executive Director

October 19, 2017
Date