

BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY
MEETING MINUTES
September 25, 2018

- TIME AND PLACE:** The Board of Audiology and Speech-Language Pathology (Board) meeting was called to order at 10:00 a.m. on Tuesday, September 25, 2018, at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 3, Henrico, Virginia.
- PRESIDING OFFICER:** Laura Purcell Verdun, MA, CCC-SLP
- MEMBERS PRESENT:** Kyttra Burge, Citizen Member
Bradley W. Kesser, M.D.
Angela W. Moss, MA, CCC-SLP
Melissa A. McNichol, Au.D., CCC-A
Erin G. Piker, Au.D., Ph.D., CCC-A
- MEMBERS NOT PRESENT:** Corliss V. Booker, Ph.D., APRN, FNP-BC
- QUORUM:** With six members of the Board present, a quorum was established.
- STAFF PRESENT:** Leslie L. Knachel, Executive Director
Charis Mitchell, Assistant Attorney General, Board Counsel
Kelli Moss, Deputy Executive Director
Anthony Morales, Licensing Operations Manager
- OTHERS PRESENT:** No others were present.
- ORDERING OF AGENDA:** There were no changes to the agenda.
- INTRODUCTIONS:** The new board members and staff were introduced.
- PUBLIC COMMENT:** No public comment was presented.
- APPROVAL OF MINUTES:** Ms. Moss moved to approve the June 5, 2018, meeting minutes as presented. The motion was seconded and carried.
- DIRECTOR'S REPORT:** No Director report was presented.
- REGULATORY REPORT:** Ms. Knachel indicated that Ms. Yeatts was not able to attend the meeting. She reported that the Licensure by Endorsement regulatory changes became effective on September 20, 2018.
- Ms. Knachel provided information on the Proposed Legislation for 2019 that will affect the Board by staggering board members terms.
- DISCUSSION ITEMS:** **Guidance Document Review**
- Review of 30-5 Equivalent Accrediting Body – Ms. Knachel provided a copy of the Guidance Document discussed and approved during the last meeting.

 - Update on Continuing Education Audit - Ms. Knachel reported

that the CE audit is still on going and hope to complete soon.

BOARD COUNSEL REPORT:

Ms. Mitchell had no report.

PRESIDENT'S REPORT:

Ms. Verdun had no report.

**BOARD OF HEALTH
PROFESSIONS' REPORT:**

Ms. Verdun commented that when her successor is appointed a board member will need to replace her on the Board of Health Professions (BHP). She also reported several professions are being reviewed by the BHP for possible licensure.

STAFF REPORTS:

Executive Director's Report

The following information was provided by Ms. Knachel and Mr. Morales:

- DHP Paperless Workgroup is pursuing a paperless license option and reviewed the paperless verification process;
- The Per Diem Policy was provided in the agenda package for review;
- The new USB Member Handbook was disseminated and reviewed;
- Information on the new encryption process, Virtru, was reviewed;
- The draft email regarding the fee reduction and expiration date change was provided for review;
- The travel reimbursement procedures were reviewed; and
- The board calendar updates were reviewed.

NEW BUSINESS:

Ms. Verdun thanked the Board Members for serving the Commonwealth.

Ms. Knachel gave a summary of the budget and licensing statistics.

Board Elections

Board Chair

Dr. Kesser nominated Ms. Moss, which was seconded.

Ms. Verdun nominated Dr. Piker, which was seconded.

Ms. Knachel conducted a roll-call vote. Ms. Verdun announced that Ms. Moss was elected Chair by a 5-to-1 vote.

Board Vice-Chair

Ms. Moss nominated Dr. Kesser, which was seconded.

Dr. Kesser nominated Dr. McNichol, which was seconded.

Ms. Knachel conducted a roll-call vote. Ms. Verdun announced that Dr. McNichol was elected Vice-Chair by a 4-to-2 vote.

NEXT MEETING:

The next scheduled full board meeting is February 19, 2019.

ADJOURNMENT:

The meeting adjourned at 11:00 a.m.

Melissa M. Moss for

Angela W. Moss, MA, CCC-SLP
Chair

Date

2/19/2019

Leslie L. Knachel

Leslie L. Knachel, M.P.H.
Executive Director

Date

February 19, 2019