

**Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
JULY 22, 2010**

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil and Kristin Becker, Presiding Offices, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Régulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Raymond T. Leiffer
File Number 2011-00006
(Interim Alt OS Sewage Operator)
(NO DECISION MADE)

Raymond Leiffer – A
Brenda Leiffer - W

2. Raymond T. Leiffer
File Number 2011-00007
(Interim Alt OS Sewage Installer)
(NO DECISION MADE)


Raymond Leiffer– A
Brenda Leiffer - W

3. Garrett Moore
File Number 2010-04838
(Reconvene)
(NO DECISION MADE)


Garrett Moore – A

The meeting adjourned at 11:30 AM

**BOARD FOR WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS**



Douglas J. Crooks, Chair



Gordon Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann Marie Brigil
Title: Presiding Officer
3. Agency: Board for Waterworks and Wastewater Works Operators
and Onsite Sewage System Professionals
4. Transaction: Informal Fact-Finding Conferences on July 22, 2010
5. Nature of Personal Interest Affected by Transaction: _____

None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil
Signature

7/22/10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**


1. Name: Kristin Becker
Title: Presiding Officer
3. Agency: Board for Waterworks and Wastewater Works Operators
and Onsite Sewage System Professionals
4. Transaction: Informal Fact-Finding Conferences on July 22, 2010
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest


Signature


Date