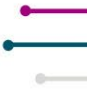




Information Technology Advisory Council

April 25, 2024 – 1pm

VITA, Mary Jackson Boardroom



Call to Order and Welcome:

The meeting was called to order at 1:00pm by Mr. Craft. Mr. Craft welcomed back the members and acknowledged Senator Salim and Delegates Srinivasan, Feggans, Martinez, and Thomas, who have been appointed to the Council. Mr. Craft welcomed Commissioner Melis, attending on behalf of Secretary Slater.

Presiding:

John Craft, Chair

Members Present:

Secretary of Administration Lyn McDermid

John Craft, Chair

Chief Information Officer of the Commonwealth
Bob Osmond

Adam Lee

Dr. Timothy Tillman

Members participating remotely:

Anthony Gitalado

Goutam Gandhi

Cherif Kane

James S. Kraemer

Delegate Fernando J. Martinez

Senator Bill DeSteph

Delegate Joshua E. Thomas

Senator Jennifer Boysko

Delegate Kannan Srinivasan

Senator Saddam Azlan Salim

Delegate Michael Feggans

Mr. Gitalado, Mr. Kraemer, Mr. Ghandi and Ms. Kozanas participated virtually due to work reasons. Senators Salim, DeSteph, and Boysko, and Delegates Srinivasan, Feggans, Martinez, and Thomas participated virtually because their primary residence is more than 60 miles away.

Members Not Present:

Dena Kozanas

Robert Turner

Phea Ram

Secretary Slater

Committee Email - itac@vita.virginia.gov

Also Present:

Demetrios Melis, Commissioner, Virginia Employment Commission (for Secretary Slater)

Joshua Heslinga, Director, Legal and Legislative Services, Virginia IT Agency

Leslie Allen, Senior Assistant Attorney, Office of the Attorney General

Mylam Ly, Legal Compliance & Policy Specialist, Virginia IT Agency

Naveen Abraham, Chief of Core Infrastructure Services, Virginia IT Agency

Patrick Disney, Coordinator, Legal and Legislative Services, Virginia IT Agency

Richard Matthews, Chief of Customer Experience, Virginia IT Agency

Sam Taylor, PR & Marketing Specialist, Virginia IT Agency

Review of Agenda

Mr. Disney provided an overview of the agenda.

Approval of Minutes

The approval of minutes was postponed to the next meeting due to the lack of a physical quorum.

Legislative Update

Mr. Heslinga presented on technology-related legislation in the 2024 Legislative Session. Bills discussed involved government technology, artificial intelligence, procurement, accessibility, surveillance, FOIA, and social media. See presentation for more details.

Artificial Intelligence (AI) Current State

Mr. Osmond presented on the current state of AI in the Commonwealth. The presentation involved everyday examples of AI in the Commonwealth, operating under Executive Order 30, and AI policies and standards. Mr. Osmond also gave an overview of the AI registry process. VITA takes a holistic view of the use of AI and makes recommendations which then goes to the agency's secretary for approval. Once the secretary approves notification is sent to the agency and VITA. The registration process has been designed to be streamlined and quick. For more details, see the presentation.

There was discussion on:

- Trustworthiness and AI risk management framework.
- Providing equitable access to AI tools to ensure AI is not benefiting one population of the COV.
- Ensuring all stakeholders are involved and there is nondiscrimination and expansion of ethical use.
- Threat actors using AI in attacks.

- If an agency is using a company that is using AI is that being looked at. How to evaluate the contractors.
- There was a discussion on whether the registration and approval process would slow down needed business. The registry ensures that, if a crisis occurs, we know where we're at.

Managing and Funding the Modernization of Commonwealth Systems and Applications

Mr. Osmond presented on Managing and Funding the Modernization of Commonwealth Systems and Applications. Mr. Osmond discussed the current state of system and application funding in Virginia and some of the most critical technology modernization needs. Ideas for improving modernization, and the need for partnership, were discussed. For more details, see the presentation.

There was a discussion on:

- Executive leadership (in administrations and often at agencies) is only there for 4 years.
- Agencies understand IT but don't become part of the IT strategy because of missing modernization. If VITA had more information, it would help agency heads get up to speed.

Public Comment Period

There were no public comments.

Other Business

Mr. Craft opened the floor for other business. Mr. Disney discussed travel forms and the next meeting on August 8 at 1pm.

Adjourn

Upon a motion by Mr. Lee and duly seconded by Dr. Tillman, the committee unanimously voted to adjourn the meeting at 2:28pm.