

State Board of Elections
Monday, December 4, 2023
FINAL Meeting Minutes

1 The State Board of Elections (“the Board”) meeting was held on Monday,
2 December 4, 2023 in the Martha Brissette Conference Room of the Washington
3 Building in Richmond, Virginia. The meeting also offered public participation
4 through electronic communication so the remote public could view and hear the
5 meeting. In attendance: John O’Bannon, Chairman; Rosalyn R. Dance, Vice Chair;
6 Georgia Alvis-Long, Secretary; Delegate Donald Merricks, member; and Matthew
7 Weinstein, member represented the State Board of Elections (“the Board”). Susan
8 J. Beals, Commissioner, represented the Department of Elections (“ELECT”), and
9 Travis Andrews and Dennis Polio (attended virtually) represented the Office of the
10 Attorney General (“OAG”). Chairman O’Bannon called the meeting to order at
11 1:06 P.M.

12 The first item of business was the Approval of the Minutes from the
13 November 15, 2023 Board Meeting, presented by Secretary Alvis-Long. Vice
14 Chair Dance moved *that the Board approve the minutes from the November 15,*
15 *2023 Board Meeting.* Mr. Weinstein seconded the motion and the motion passed
16 unanimously. A roll call vote was taken:

17 Chairman O’Bannon – Aye

18 Vice Chair Dance – Aye

19 Secretary Alvis-Long – Aye

20 Delegate Merricks – Aye

21 Mr. Weinstein – Aye

22 The Chairman opened the floor to public comment. Roxanna Gray, Kenneth
23 Vande Vrede, Ann Grigorian and Ned Jones addressed the Board.

24 The next item of business was the Commissioner’s Report, presented by
25 Commissioner Beals. The Commissioner stated that ELECT conducted four Risk
26 Limiting Audits (“RLAs”) after the 2023 November General Election.
27 Commissioner Beals stated that the Board randomly selected Senate District 20 for
28 the required RLA, which includes Virginia Beach, Norfolk, Northampton, and
29 Accomack County. The Commissioner stated that the Electoral Boards (“EB”) of
30 three additional localities, Arlington County, Loudoun County and Orange County,
31 requested to hold an RLA in their jurisdiction. Commissioner Beals informed the
32 Board that the RLAs were successful and expressed her appreciation to the local
33 EBs, Officers of Elections, and General Registrars for their hard work.

34 The next item of business was the Certification of November 7, 2023
35 General Election presented by Paul G. Saunders, III, Elections Administration
36 Supervisor. *This memo is in the Working Papers for the December 4, 2023*
37 *Meeting.* Chairman O’Bannon stated *I entertain a motion that the State Board of*
38 *Elections vote to approve the certification of the General Election as presented.*

State Board of Elections
Monday, December 4, 2023
FINAL Meeting Minutes

39 Vice Chair Dance *so moved*. Mr. Weinstein seconded the motion and the motion
40 passed unanimously. A roll call vote was taken:

41 Chairman O'Bannon – Aye

42 Vice Chair Dance – Aye

43 Secretary Alvis-Long – Aye

44 Delegate Merricks – Aye

45 Mr. Weinstein – Aye

46 At 1:30 P.M., Delegate Merricks stated pursuant to Virginia Code Section
47 2.2-3711(A)(7), I move *that the Board go into closed session for the purpose of*
48 *discussing pending threatened litigation and election integrity. In accordance with*
49 *Section 2.2-3712(F), Susan Beals, Commissioner of Elections, and Travis Andrews*
50 *and Dennis Polio of the Office of the Attorney General, will attend the closed*
51 *session because their presence will reasonably aid the Board in its consideration of*
52 *the subject of the meeting*. Mr. Weinstein seconded the motion and the motion
53 passed unanimously. A roll call vote was taken:

54 Chairman O'Bannon – Aye

55 Vice Chair Dance – Aye

56 Secretary Alvis-Long – Aye

57 Delegate Merricks – Aye

58 Mr. Weinstein – Aye

59 At 1:50 P.M., Delegate Merricks moved to reconvene the meeting in open
60 session, and take a roll call vote certifying that to the best of each member’s
61 knowledge (i) only such public business matters lawfully exempted from open
62 meeting requirements under this chapter and (ii) only such public business matters
63 as were identified in the motion by which the closed meeting was convened were
64 heard or discussed by the State Board of Elections. Vice Chair Dance seconded the
65 motion and the motion passed unanimously. A roll call vote was taken:

66 Chairman O’Bannon – Aye

67 Vice Chair Dance – Aye

68 Secretary Alvis-Long – Aye

69 Delegate Merricks – Aye

70 Mr. Weinstein – Aye

71 Next, the Board signed all of the Abstracts and Certifications of the winners
72 from the November 7, 2023 General Election.

State Board of Elections
Monday, December 4, 2023
FINAL Meeting Minutes

73 After signing Mr. Weinstein moved *to adjourn the meeting*. Delegate
74 Merricks seconded the motion and the motion passed unanimously. A roll call vote
75 was taken:

76 Chairman O'Bannon – Aye

77 Vice Chair Dance – Aye

78 Secretary Alvis-Long – Aye

79 Delegate Merricks – Aye

80 Mr. Weinstein – Aye

81 The meeting adjourned at 3:58 P.M.

82 John M. O'Bannon, III

83 Chairman

84 

85 Vice Chairman

87 Georgia Alvis-Long

88 Secretary

90 

91 Board Member

93 

94 Board Member