

1 MINUTES

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3 The State Board of Elections board meeting was held on Thursday, April 6, 2017.
4 The meeting was held in the Martha Brissette Conference Room in the George Washington
5 Building, in Richmond, Virginia.

6 In attendance, representing the State Board of Elections (SBE) was James Alcorn,
7 Chairman; Clara Belle Wheeler, Vice-Chair; and Singleton McAllister, Secretary. Also in
8 attendance, representing the Department of Elections (ELECT) was Edgardo Cortés,
9 Commissioner, and Elizabeth Howard, Deputy Commissioner. Anna Birkenheier,
10 Assistant Attorney General, was also in attendance. Chairman Alcorn called the meeting
11 to order at 3:05PM.

12 The first order of business was the ballot drawing for the June 13, 2017 primary.
13 Section § 24.2-529 of the Code of Virginia states that, "In the event of two or more
14 candidates file simultaneously, the order of filing shall be determined by lot by the electoral
15 board or the State Board as in the case of a tie vote for the office." Commissioner Cortés
16 clarified that under the House of Delegates, District 64, the candidates should be Rex A.
17 Alphin and Emily M. Brewer on the memo that was given to the Board and posted on
18 Townhall. He clarified that the names were correct on the ballots to be drawn by the Board
19 that day. Commissioner Cortés explained that the name of each candidate that filed
20 simultaneously was printed on separate sheet of paper, and was to be shown to those in
21 attendance at the meeting, sealed in film canisters, put into and stirred in a crystal bowl,
22 and then selected by a Board member.

23 For the Democratic Primary for the House of Delegates, 2nd District, the candidates
24 to be drawn from were Joshua L. King and Jennifer D. Carroll Foy. Vice-Chair Wheeler
25 selected first, and drew Jennifer D. Carroll Foy. Secretary McAllister selected second, and
26 drew Joshua L. King. Therefore, Jennifer D. Carroll Foy will be listed first on the ballot
27 for the Democratic Primary for the House of Delegates, 2nd District, and Joshua L. King
28 will be listed second.

29 For the Democratic Primary for the House of Delegates, 13th District, the candidates
30 to be drawn from were Mansimran Singh Kahlon and Danica Roem. Chairman Alcorn
31 selected first, and drew Mansimran Singh Kahlon. Secretary McAllister selected second,

32 and drew Danica Roem. Therefore, Mansimran Singh Kahlon will be listed first on the
33 ballot for the Democratic Primary for the House of Delegates, 13th District, and Danica
34 Roem will be listed second.

35 For the Democratic Primary for the House of Delegates, 31st District, the candidates
36 to be drawn from were Elizabeth R. Guzman and Sara E. Townsend. Vice-Chair Wheeler
37 selected first, and drew Elizabeth R. Guzman. Chairman Alcorn selected second, and drew
38 Sara E. Townsend. Therefore, Elizabeth R. Guzman will be listed first on the ballot for the
39 Democratic Primary for the House of Delegates, 31st District, and Sara E. Townsend will
40 be listed second.

41 For the Republican Primary for the House of Delegates, 54th District, the candidates
42 to be drawn from were Nick G. Ignacio and Robert D. “Bobby” Orrock. Secretary
43 McAllister selected first, and drew Robert D. “Bobby” Orrock. Vice-Chair Wheeler
44 selected second, and drew Nick G. Ignacio. Therefore, Robert D. “Bobby” Orrock will be
45 listed first on the ballot for the Republican Primary for the House of Delegates, 54th District,
46 and Nick G. Igancio will be listed second.

47 For the Republican Primary for the House of Delegates, 64th District, the candidates
48 to be drawn from were Rex A. Alphin and Emily M. Brewer. Chairman Alcorn selected
49 first, and drew Rex A. Alphin. Secretary McAllister selected second, and drew Emily M.
50 Brewer. Therefore, Rex A. Alphin will be listed first on the ballot for the Republican
51 Primary for the House of Delegates, 64th District, and Emily M. Brewer will be listed
52 second.

53 For the Republican Primary for Lieutenant Governor, the candidates to be drawn
54 from were Glenn R. Davis, Jr. and Bryce E. Reeves. Vice-Chair Wheeler selected first, and
55 drew Bryce E. Reeves. Secretary McAllister selected second, and drew Glenn R. Davis,
56 Jr. Therefore, Bryce E. Reeves will be listed first on the ballot for the Republican Primary
57 for Lieutenant Governor, and Bryce E. Reeves will be listed second.

58 For the Republican Primary for Governor, the candidates to be drawn from were
59 Edward W. “Ed” Gillespie and Corey A. Stewart. Chairman Alcorn selected first, and
60 drew Edward W. “Ed” Gillespie. Vice-Chair Wheeler selected second, and drew Corey A.
61 Stewart. Therefore, Edward W. “Ed” Gillespie will be listed first on the ballot for the
62 Republican Primary for Governor, and Corey A. Stewart will be listed second.

63 Commissioner Cortés read the results once again for confirmation. Chairman
64 Alcorn moved that the Board certify the lot. Secretary McAllister seconded the motion,
65 and the motion passed unanimously.

66 The next order of business was to open the floor to public comment. Michelle
67 White, General Registrar of Prince William County, read from a letter certified by her
68 Electoral Board on March 16, 2017, with concerns about duplicate registrations stemming
69 from the online citizen portal and Department of Motor Vehicle (DMV) transactions. Ms.
70 White said that certain failures in the systems caused a large number of duplicate
71 registrations that affected her locality’s budget, use in supplies, and general workload. She
72 asked that the online citizen portal be altered to prevent voters from re-submitting
73 applications, as well as a system to be put in place that would prevent duplicate registrations
74 from showing up in the Virginia Election and Registration Information System (VERIS).
75 Ms. White also raised concerns with permanent residents in her locality being unable to
76 complete DMV transactions without being forced to check “yes” for U.S. citizenship, even
77 if they were not U.S. citizens. She described her office’s work to help those citizens cancel
78 their registrations, and suggested that residents be able to choose “no” for U.S. citizenship
79 and still be able to complete their DMV transaction when that transaction is not voter
80 registration.

81 Chairman Alcorn noted the issue of duplicate registrations came up in past Board
82 meetings, and asked for an update. Commissioner Cortés noted that though the Prince
83 William County Electoral Board certified the letter on March 16, ELECT did not receive
84 the letter until April 4, but had sent a response to Ms. White via email. Commissioner
85 Cortés described processes DMV has in place to assist, including options for the customer
86 to back out of transactions and training customer service representatives were given to
87 assist customers in completing or cancelling transactions. DMV sent a reminder to their
88 customer service representatives about what steps to take if a customer has this issue,
89 including to restart the machine, re-calibrate the touch screen, and provide physical voter
90 registration applications if needed. Commissioner Cortés provided that ELECT has not
91 had a chance to address the online citizen portal issue, and reminded the Board that the
92 high numbers provided by Ms. White may be a result of the fact that the transactions

93 present in VERIS include things other than duplicate registrations, including transfers
94 within localities and cancellations.

95 Chairman Alcorn clarified that he was asking about an update on ELECT's attempts
96 to prevent true duplicate registrations. Commissioner Cortés reported that there are
97 processes in VERIS that help process out duplicate registrations the night after they are
98 populated. It was also noted that ELECT is working on significant changes, working with
99 experts, for the online citizen portal.

100 Vice-Chair Wheeler noted the subject of duplicate registrations came up during a
101 joint Privileges and Elections commissions meeting in October, and asked why the problem
102 was still occurring and why there was still such a high number of transactions.
103 Commissioner Cortés clarified once again that transactions include things other than
104 applications and that a single application can result in multiple transactions on reports. Ms.
105 White clarified that what Commissioner Cortés was referring to weren't the reports she
106 was referring to. Chairman Alcorn noted that regardless of which report was being
107 discussed, a lot of duplicate registrations were still occurring, and urged that the Board and
108 ELECT work on new ways to reduce the number, communicate updates on changes that
109 will be happening with the online citizen portal, and ask the localities what frustrations
110 they are having on a regular basis.

111 Cameron Sasnett, Fairfax County General Registrar, then spoke and agreed with all
112 of the issues Ms. White brought up in her letter. He also raised concerns about nearly 300
113 non-citizens showing up for his locality in VERIS. Mr. Sasnett noted that after review,
114 each of those 300 were long time residents of Fairfax County, and have nothing indicating
115 non-citizen status. However, Mr. Sasnett noted that the non-citizen declaration dates range
116 from July to September of 2016, and asked what prevented those records from being sent
117 to General Registrars in 2016. Mr. Sasnett also agreed with issues stemming from DMV
118 registrations, and urged ELECT to work with DMV to reduce duplications as well as to
119 review their auditing of declarations of non-citizenship.

120 Mr. Sasnett also brought the need for an alternative polling place to the Board's
121 attention, and asked for Board permission to use that polling place in the upcoming
122 election. Vice-Chair Wheeler moved to table the motion to approve the polling place to a
123 meeting in April, which does not yet have a date set. Mr. Sasnett also informed the Board

124 that Fairfax County will have Vietnamese language assistance available in polling places
125 for the June Primary, and that the Fairfax County Electoral Board will include Korean
126 language assistance as well, in addition to their current Spanish language assistance.

127 Vice-Chair Wheeler proposed adding the issue of duplicate registrations and non-
128 citizen declarations to the agenda for the next meeting to be held some time in April, and
129 Secretary McAllister and Chairman Alcorn both agreed. Vice-Chair Wheeler requested
130 ELECT send the Board the total number of non-citizens that DMV sent to ELECT in 2016,
131 what date DMV sent that information, by locality, how many total non-citizens there were,
132 and when ELECT notified the General Registrars.

133 Chairman Alcorn then motioned to adjourn the meeting, with the Board to
134 reconvene some time later in April. Singleton McAllister seconded the motion.

135 Chairman Alcorn then adjourned the meeting.

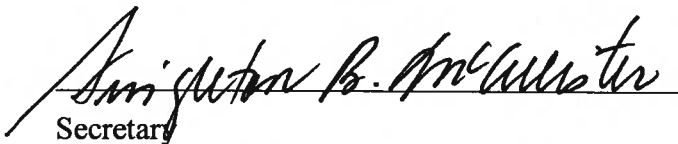
136 The meeting was adjourned at approximately 4:00PM. The Board did not set the date
137 and time of its next meeting.

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Secretary

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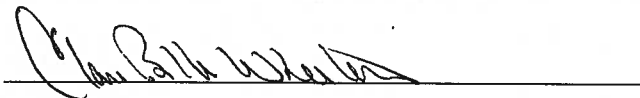
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Chair

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Vice Chair

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