

## COMMON INTEREST COMMUNITY BOARD

### MINUTES OF MEETING

The Common Interest Community Board (Board) met on March 12, 2020, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 3, Richmond, Virginia 23233.

The following members were present:

Drew Mulhare, Chair  
Maureen A. Baker  
Tom Burrell  
Jim Foley  
Amanda Jonas  
David S. Mercer, Vice-Chair  
Lori Overholt  
Anne M. Sheehan  
Scott Sterling  
Katherine E. Waddell

Board member Eugenia Lockett Reese was not in attendance at the meeting.

DPOR staff present for all or part of the meeting included:

Mary Broz-Vaughan, Director  
Trisha L. Henshaw, Executive Director  
Heather Gillespie, Ombudsman  
Joseph C. Haughwout, Jr., Board and Regulatory Administrator  
Tanya M. Pettus, Administrative Assistant

Joshua Laws, Assistant Attorney General with the Office of the Attorney General, was present.

Finding a quorum of the Board present, Mr. Mulhare, Chair, called the meeting to order at 9:32 a.m. **Call to Order**

Ms. Henshaw advised the Board of the emergency evacuation procedures. **Emergency Evacuation of Board Rooms**

Ms. Henshaw advised the Board of amendments to the agenda. Ms. Overholt moved to approve the agenda as amended. Mr. Foley seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Waddell. **Approval of Agenda**

Ms. Henshaw introduced newly appointed Board members Jim Foley, who will serve the Board as a community manager member, and Anne Sheehan, who will serve as the CPA member.

**Introduction of New Board Members**

Mr. Sterling arrived to the meeting at 9:35 a.m.

**Arrival of Board Member**

Ms. Henshaw and Ms. Pettus advised the Board of amendments to the minutes of the December 5, 2019, Board meeting. Mr. Sterling moved to approve the December 5, 2019, Board meeting minutes as amended. Ms. Waddell seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

**Approval of Minutes**

There were no members of the public present to address the Board on matters other than the case files to be presented.

**Public Comment Period**

In the matter of **File Number 2020-00381, Joie Scott Ford**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference (IFF), and the Presiding Officer's Summary and Recommendation.

**File Number 2020-00381, Joie Scott Ford**

Lawrence Marshall, counsel to Ms. Ford, was present to address the Board. Mr. Marshall stated that Ms. Ford was unable to attend the Board meeting due to a previously scheduled event. Mr. Marshall stated that Ms. Ford has been forthcoming with her criminal convictions and that she has completed probation and paid restitution in full. He further stated that Ms. Ford holds other professional licenses and has not faced any disciplinary actions in regard to those licenses. Mr. Marshall advised the Board that as demonstrated in the IFF, Ms. Ford has received glowing reviews from superiors, co-workers, and clients.

After discussion, Mr. Sterling moved to accept the recommendation of the Presiding Officer and approve Ms. Ford's application for a Principal or Supervisory Employee certificate. Mr. Burrell seconded the motion which was approved by: Baker, Burrell, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell. Mr. Foley voted in opposition to the motion. The motion passed by majority vote.

Ms. Sheehan recused herself from the meeting for discussion and deliberation of File Numbers 2020-00599 and 2020-00601.

**Recusal of Board Member**

In the matter of **File Number 2020-00599, Linda S. Emiroglu**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

**File Number 2020-00599, Linda S. Emiroglu**

Ms. Emiroglu was present to address the Board. Ms. Emiroglu explained the circumstances surrounding her previous bankruptcy filing and stated that she has been in the industry for ten years with no formal complaints or disciplinary actions. Ms. Emiroglu expressed her appreciation of the Presiding Officer's recommendation and asked that the Board approve her application.

After discussion, Mr. Foley moved to accept the recommendation of the Presiding Officer and approve Ms. Emiroglu's application for a Principal or Supervisory Employee certificate. Mr. Burrell seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sterling, and Waddell.

In the matter of **File Number 2020-00601, Emiroglu Management Services, LLC**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

**File Number 2020-00601, Emiroglu Management Services, LLC**

Linda S. Emiroglu was present to address the Board. Ms. Emiroglu explained the circumstances surrounding her previous bankruptcy filing and stated that Emiroglu Management Services, LLC undergoes an audit each year and has never had a negative finding. Ms. Emiroglu thanked the Board for their time and consideration.

After discussion, Mr. Burrell moved to accept the recommendation of the Presiding Officer and approve Emiroglu Management Services, LLC's application for a Common Interest Community Manager license. Ms. Waddell seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sterling, and Waddell.

Ms. Sheehan returned to the meeting.

**Return of Board Member**

Mr. Haughwout asked the Board to consider issuance of a temporary cease and desist order against the condominium registration of Vineyard Terraces, a Condominium at the Virginian, for failure of the declarant,

**Consider Temporary Cease and Desist Orders**

The Virginian Golf Club, L.C., to submit a complete annual report with evidence of a bond or letter of credit from a financial institution as required by § 55-79.93 of the Code of Virginia, and Board Regulation 18 VAC 48-30-540. Mr. Haughwout noted that staff had received a completed Condominium Bond/Letter of Credit Verification Form, but had not received a completed Annual Report.

**Regarding  
Condominium  
Registrations**

Mr. Sterling moved to authorize staff to issue a temporary cease and desist order against the declarant of Vineyard Terraces, a Condominium at the Virginian, as failure to file an annual report would cause irreparable harm to the public. Mr. Mercer seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

At 10:07 a.m., Ms. Jonas moved that the Board meeting be recessed and that the Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel pertaining to legal matters within the jurisdiction of the Board as permitted by § 2.2-3711.A.8 of the Code of Virginia. The following non-members were in attendance to reasonably aid the consideration of the topic: Mary Broz-Vaughan, Trisha Henshaw, Valerie Matney, and Joshua Laws. The motion to convene in closed meeting was with respect to the matter identified as agenda item VIII.a. Closed Meeting for the Purpose of Consultation of Legal Counsel Regarding Specific Legal Matters Pursuant to 2.2-3711.A.8 of the Code of Virginia. Ms. Waddell seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

**Closed Meeting for  
the Purpose of  
Consultation with  
Legal Counsel  
Regarding Specific  
Legal Matters  
Pursuant to § 2.2-  
3711.A.8 of the  
Code of Virginia**

At 10:43 a.m., Mr. Mercer moved that the Board adjourn the closed meeting and immediately reconvene in open session. Ms. Overholt seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Common Interest Community Board has convened a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the *Code of Virginia* requires a certification by this Common Interest Community Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Common Interest Community Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Common Interest Community Board.

VOTE

AYES: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Waddell.

NAYS: None.

ABSENT DURING THE VOTE: Sterling.

ABSENT DURING THE MEETING: Lockett Reese.

Mr. Haughwout provided an update on the current status of the regulatory review processes for the Board's regulatory packages:

Update on  
Regulatory Actions

Amendments to the Condominium Regulations in connection with the recodification of Title 55 of the Code of Virginia as outlined in SB 1080, became effective on December 31, 2019.

Amendments to the Time-Share Regulations in connection with the recodification of Title 55 of the Code of Virginia as outlined in SB 1080, became effective on December 30, 2019.

Amendments to the Common Interest Community Ombudsman Regulations in connection with the recodification of Title 55 of the Code of Virginia as outlined in SB 1080, became effective on December 11, 2019.

The Board's general review of the CIC Management Information Fund Regulations is in process. A public hearing was held on November 12, 2019, as part of a sixty-day public comment period that ended on

December 27, 2019. Mr. Haughwout advised the Board that public comments received will be reviewed and considered later in the meeting.

The public comment period for the periodic review of Public Participation Guidelines, Time-Share Regulations, Common Interest Community Manager Regulations, Common Interest Community Management Fund Regulations, and Common Interest Community Ombudsman Regulations ended on October 21, 2019. The Board reviewed the comments received at its meeting on December 5, 2019. The Board also voted to retain the regulations as is on December 5, 2019.

As Mr. Sterling was absent from the vote of the Certification of Closed Meeting, Ms. Henshaw asked him to certify that, to the best of his knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Common Interest Community Board. Mr. Sterling voted "aye".

**Closed Meeting**  
**Vote by Board**  
**Member**

Mr. Haughwout asked to the Board to consider an exempt action to amend trade/fictitious name requirements in the Condominium Regulations in order to align the regulations with amendments made to § 59.1-69 of the Code of Virginia that became effective on January 1, 2020. After review of the proposed amendments, Mr. Sterling moved to authorize staff to initiate an exempt action to amend the Condominium Regulations to comport with § 59.1-69 of the Code of Virginia. Ms. Baker seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

**Consider Exempt**  
**Actions to Amend**  
**Trade/Fictitious**  
**Name Requirements**

Mr. Haughwout asked the Board to consider an exempt action to amend trade/fictitious name requirements in the Time-Share Regulations in order to align the regulations with amendments made to § 59.1-69 of the Code of Virginia that became effective on January 1, 2020. Mr. Haughwout also advised that the proposed amendments contained technical changes stemming from recodification of Title 55 of the Code of Virginia as outlined in SB 1080. After review of the proposed amendments, Ms. Jonas moved to authorize staff to initiate an exempt action to amend the Time-Share Regulations to comport with § 59.1-69 of the Code of Virginia and the recodification of Title 55. Mr. Burrell

seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

Mr. Haughwout asked to the Board to consider an exempt action to amend trade/fictitious name requirements in the CIC Manager Regulations in order to align the regulations with amendments made to § 59.1-69 of the Code of Virginia that became effective on January 1, 2020. After review of the proposed amendments, Mr. Burrell moved to authorize staff to initiate an exempt action to amend the CIC Manager Regulations to comport with § 59.1-69 of the Code of Virginia. Mr. Foley seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

The Board considered final adoption of amendments to the CIC Management Information Fund Regulations, to include the renaming of the regulations to the CIC Association Registration Regulations. Based on public comments received, staff recommended amendments to both the definitions section, and registration and renewal fees section. Ms. Jonas suggested additional amendments to address the comments received. After review and discussion of the public comments received on the draft amendments, Ms. Jonas moved to amend the proposed final regulations. Mr. Sterling seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell. The Board thanks all public commenters for their insights and participation in the review process.

Ms. Jonas then moved to adopt the amendments to the CIC Management Information Fund Regulations as amended. Ms. Baker seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

Ms. Henshaw advised that legislation passed during the 2019 General Assembly session directed the cash balance of the Board's funds to be placed in a cash reserve fund for designated purposes such as upgrades to the Department's information technology and addressing Department staffing needs, and that continuing the reduction of association renewal and registration fees, currently \$10.00, would cause a deficit that would place the Board outside of compliance with the Callahan Act. Ms. Henshaw asked the Board to consider allowing the temporary reduction

**Consider Final Adoption of Amendments to CIC Management Information Fund Regulations**

**Discussion on Expiration of Temporarily Reduced Application Fees for Registration and Renewal of Community**

of association renewal and registration fees to expire on its expiration date of June 30, 2020. Effective July 1, 2020, association renewal and registration would revert back to the fees as they are set forth in the Board's regulations. Ms. Henshaw also advised that pursuant to the passage of HB 2081 in 2019, assessment payment language was removed from the CIC Management Information Fund Regulations, therefore the Board no longer collects an assessment payment. After discussion, the Board agreed by consensus to allow the temporary reduction of association renewal and registration fees to expire on June 30, 2020.

**Association Registrations**

Ms. Henshaw advised that after reviewing previous Board disciplinary actions, it was determined that there is no baseline for determining monetary penalties for associations brought before the Board for disciplinary matters. Ms. Henshaw stated that in the 11 years the Board has been active, there have been five cases against associations in which monetary penalties were ordered in disciplinary matters. Due to the lack of data, monetary penalties must be determined on a case-by-case basis until there is enough precedent.

**Discussion on Determining Sanctions for Associations Brought Before the Board for Disciplinary Matters**

Ms. Henshaw and Ms. Broz-Vaughan provided an update of legislation affecting DPOR and the Board.

**Legislative Update**

Ms. Gillespie provided the Board with a summary of current complaint and file statistics as of March 6, 2020.

**Ombudsman Report**

Ms. Henshaw provided the Board with the most recent financial statements. There have been no claims from the Recovery Fund.

**Board Financial Statements**

Ms. Henshaw provided an overview of recent events attended by Board staff and the Ombudsman.

**Staff Event Calendar**

Board members considered the following resolution for former Board members Paul Orlando and Pia Trigiani:

**Consideration of Resolutions for Service**

**PAUL ORLANDO**

WHEREAS, **Paul Orlando**, did faithfully and diligently serve as a member of the Common Interest Community Board from 2015 to 2019;

WHEREAS, **Paul Orlando**, did devote generously of his time, talent and leadership to the Board;



WHEREAS, **Paul Orlando**, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Common Interest Community Board this twelfth day of March 2020, that **Paul Orlando** be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

LUCIA ANNA TRIGIANI

WHEREAS, **Pia Trigiani**, did faithfully and diligently serve as a member of the Common Interest Community Board from 2008 to 2019;

WHEREAS, **Pia Trigiani**, did devote generously of her time, talent and leadership to the Board;

WHEREAS, **Pia Trigiani**, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Common Interest Community Board this twelfth day of March 2020, that **Pia Trigiani** be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

Ms. Overholt moved to adopt the resolutions as presented. Mr. Sterling seconded the motion which was unanimously approved by: Baker,

Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

Due to changes in Board membership, Ms. Henshaw asked the Board to consider updating the membership of the Training Program Review Committee. After discussion, Mr. Burrell moved to appoint Mr. Foley to the Committee. In addition, Ms. Baker will serve as Chair of the Committee and Mr. Mulhare will serve as the Ex Officio member. Mr. Sterling seconded the motion which was unanimously approved by: Baker, Burrell, Foley, Jonas, Mercer, Mulhare, Overholt, Sheehan, Sterling, and Waddell.

**Discuss Training  
Program Review  
Committee  
Membership**

Mr. Mulhare advised the Board that he had received an inquiry from a training provider who is developing a training webinar and asked if online training was accepted by the Board. Ms. Henshaw advised that Board regulations allow for online training.

**Other Business**

Ms. Henshaw advised the Board of a series of public hearings to be held by the Board for Professional and Occupational Regulation for the purpose of evaluating several licensure programs as a result of the 2018 Joint Legislative Audit and Review Commission study and legislation during the 2019 General Assembly session. Ms. Henshaw advised that the schedule of the meetings is subject to change due to the current COVID-19 public health emergency.

Mr. Mulhare reminded Board members to refer any inquiries they receive from members of the public regarding Board business to staff.

There being no further business, the meeting was adjourned at 11:49 a.m.

**Adjourn**

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Drew Mulhare, Chair

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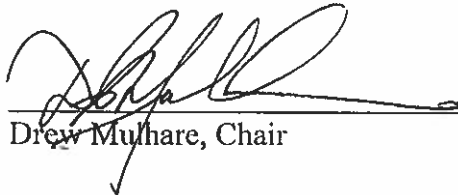
Mary Broz-Vaughan, Secretary

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Mr. Mulhare reminded Board members to refer any inquiries they receive from members of the public regarding Board business to staff.

There being no further business, the meeting was adjourned at 11:49 a.m.

Adjourn



\_\_\_\_\_

Drew Mulhare, Chair



\_\_\_\_\_

Mary Broz Vaughan, Secretary

**CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Drew R. Mulhare  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

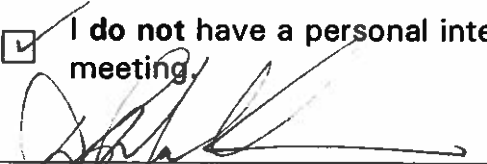
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature

  
\_\_\_\_\_

Date

3/12/2020  
\_\_\_\_\_

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Maureen A. Baker  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession,  
occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the  
public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this  
meeting.

Maureen A. Baker  
Signature

3/12/2020  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Tom Burrell
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Tom F Burrell

Signature

03/12/2020

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Jim Foley
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession,  
occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

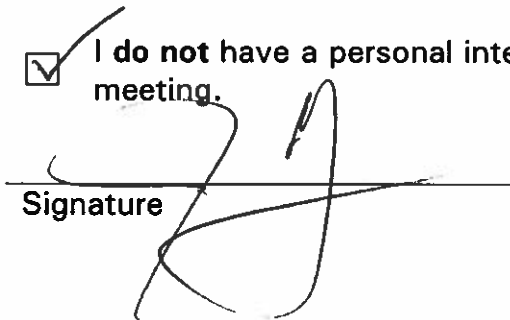
I am able to participate in this transaction fairly, objectively, and in the  
public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this  
meeting.

Signature



Date

3/12/2020



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Amanda Jonas  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession,  
occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the  
public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this  
meeting.

Amanda Jonas  
Signature

3/12/2020  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: David Mercer  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

[Signature]  
Signature

3/12/20  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Lori Overholt  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Lori Overholt  
Signature

3/12/20  
Date

**CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Anne Sheehan  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

File 2020-00599, 2020-00601

Nature of Personal Interest Affected by Transaction:

Linda Emiroglu, Emiroglu Management LLC

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Goldklang Group CPAs PC - mutual clients with above

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Anne Sheehan  
Signature

3/12/2020  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Scott E. Sterling
- 2. Title: Board Member
- 3. Agency: Common Interest Community Board
- 4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Scott E. Sterling  
Signature

12 March 2020  
Date

**CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Katherine E. Waddell
- 2. Title: Board Member
- 3. Agency: Common Interest Community Board
- 4. Meeting/IFF Date: Board Meeting March 12, 2020

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting

Katherine E. Waddell  
Signature

3/17/2020  
Date