

**Board of Towing and Recovery Operators
Application Work Group Meeting
Meeting Location
Department of Motor Vehicles
2300 W. Broad Street, Room 718
Richmond, Virginia 23235**

December 20, 2012 at 12:30 pm

Members Present:

Scott Wyatt
John J. Beall, Jr.

Staff Present:

Barbara Drudge

Members Absent:

Lt. R. C. Hardison

Meeting Called to Order:

The meeting was called to order at 12:25 pm.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

On a motion made by John J. Beall, Jr., and seconded by Scott Wyatt, the minutes from the November 27, 2012 Application Work Group meeting were approved.

Executive Session:

A motion was made by Mr. Beall at 12:29 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia. All were in favor.

The Application Work Group reconvened at 2:10 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous. The Committee reviewed thirty applications, twenty seven were approved, and three were deferred to obtain additional information.

Other Business:

No other business was before the Application Work Group.

Next Meeting:

No meetings were scheduled.

Adjournment:

Mr. Beall moved to adjourn the Application Work Group meeting, and all were in favor. The meeting adjourned at 2:15 pm.