

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, December 13, 2021, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia.

The following members were present for all or part of the meeting:

Laurence Benenson
Enid Candelaria-Vega
Suzanne Conrad
Kim Cummings
Nil Eguz
Martin Mooradian

Board members H. Scott Johnson, Joseph Montano, and Ryan O'Toole were not present for the meeting.

The following agency staff was present for all or part of the meeting:

Mary Broz-Vaughan, Director
Tom Payne, Deputy Director
Kathleen (Kate) R. Nosbisch, Executive Director
Amy Goobic, Executive Assistant

There was no representative present from the office of the Attorney General.

Ms. Conrad called the meeting to order at 10:04 a.m.

Call to Order

Ms. Conrad welcomed and introduced Deputy Director Tom Payne and new Board member Enid Candelaria-Vega. Board members and staff introduced themselves.

Welcome Deputy Director and New Board Member

Ms. Nosbisch reviewed COVID protocols and emergency evacuation procedures.

COVID Protocol and Emergency Evacuation Procedures

Mr. Benenson moved to approve the agenda. Ms. Cummings seconded the motion which was unanimously approved by members: Benenson, Candelaria-Vega, Conrad, Cummings, Eguz, and Mooradian

Approval of Agenda

Mr. Mooradian moved to approve the minutes from the December 17, 2020 meeting. Mr. Benenson seconded the motion which was unanimously approved by members: Benenson, Candelaria-Vega, Conrad, Cummings, Eguz, and Mooradian

Approval of Minutes

There was no public comment.

Public Comment

Ms. Broz-Vaughan provided a review on the Regulatory Reduction Program, initiated three years ago by Governor Northam and (at the time) Speaker Kurt Cox. DPOR and the Department of Criminal Justice Services were the two agencies selected for the pilot program. Ms. Broz-Vaughan explained that the agency was charged with reducing regulations by 25%. This also provided the agency an opportunity to streamline the regulations. Ms. Broz-Vaughan stated that in three years the agency had a 27% reduction in regulations.

Regulatory Reduction Pilot Program Review

Ms. Conrad moved to nominate Ryan O'Toole to serve as Chair for the upcoming year. There were no other nominations. Mr. Mooradian seconded the motion which was unanimously approved by members: Benenson, Candelaria-Vega, Conrad, Cummings, Eguz, and Mooradian

Election of Chair and Vice-Chair

Ms. Conrad moved to nominate Mr. Benenson as the Vice Chair for the upcoming year. There were no other nominations. Ms. Cummings seconded the motion which was unanimously approved by members: Benenson, Candelaria-Vega, Conrad, Cummings, Eguz, and Mooradian

Board members considered the following 2022 meeting dates: March 7, June 6, September 19, and December 5. Ms. Nosbisch explained that if there is no business for the Board to consider, meetings will be canceled. However, the Board is required to meet at least once a year. Ms. Eguz moved to approve the meeting dates. Mr. Benenson seconded the motion which was unanimously approved by members: Benenson, Candelaria-Vega, Conrad, Cummings, Eguz, and Mooradian.

Consideration of 2022 Meeting Dates

Board members were provided a list of their liaison assignments. Ms. Nosbisch explained that each Board member is assigned as a liaison to one (or more) of the agency's other boards. She encouraged Board members to attend a board meeting of their assigned board to learn more about the processes and proceedings, although not required. Board members can then provide a report at the next BPOR Board meeting.

Board Liaison Assignments

Ms. Nosbisch informed the Board that they would receive an email January 1, regarding submission of their Financial Disclosure Statement. All Board members are required to submit the disclosure statement by February 1, 2022.

Financial Disclosure Statement

Board members were signed Conflict of Interest forms and travel vouchers.

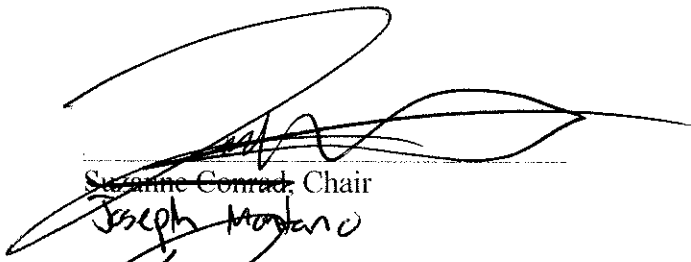
Conflict of Interest Forms & Travel Vouchers

Due to the outage on the Department of Legislative Services, which provides the COIA training webinar, Board members were asked to complete the training individually online when the issue was resolved.

COIA Training

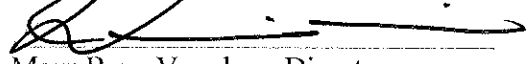
The meeting was adjourned at 10:33 a.m.

Adjourn



Suzanne Conrad, Chair

Joseph Morano



Mary Broz-Vaughan, Director

Demetrios J. Melis

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Laurence Benenson
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting December 13, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

12/13/2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Enid Canelaria-Vega
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting December 13, 2021

5. I have a personal interest in the following transaction:

I am a new member.

Nature of Personal Interest Affected by Transaction:

more information about my duties.

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I have no conflict.

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Enid Canelaria-Vega
Signature

12/13/2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Nil Eguz
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting December 13, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

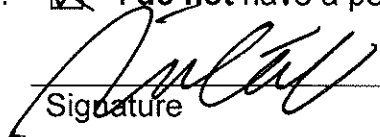
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

12/13/2021

Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Kim Cummings
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting December 13, 2021

5. I have a personal interest in the following transaction:

NO

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Kim Cummings

Signature

12/13/2021

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Martin Mooradian
- 2. Title: Board Member
- 3. Agency: Board for Professional & Occupational Regulation
- 4. Meeting/IFF Date: Board Meeting December 13, 2021

5. I have a personal interest in the following transaction:

n/a

Nature of Personal Interest Affected by Transaction:

n/a

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


n/a

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

12/13/21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Suzanne Conrad
2. Title: Board Member
3. Agency: Board for Professional & Occupational Regulation
4. Meeting/IFF Date: Board Meeting December 13, 2021
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

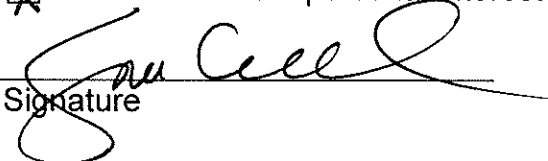
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

12/13/21
Date