

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, June 17, 2019, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia.

The following members were present for all or part of the meeting:

Chika Anyadike (arrived 10:17 a.m.)
Eugene Goldman
H. Scott Johnson, Jr. (arrived 10:15 a.m.)
Martin Mooradian
Ryan O'Toole

Board members, Laurence Benenson, Suzanne Conrad, Shelly Simonds , and Waylin Ross were not present at the meeting.

The following agency staff was present for all or part of the meeting:

Kathleen (Kate) R. Nobsch, Executive Director
Amy Goobic, Executive Assistant

There was no representative present from the office of the Attorney General.

Mr. Mooradian called the meeting to order at 10:17 a.m.

Call to Order

Mr. Mooradian advised the Board of the emergency evacuation procedures.

Emergency Evacuation Procedures

Mr. O'Toole moved to approve the agenda. Mr. Johnson seconded the motion which was unanimously approved by members: Anyadike, Goldman, Johnson, Mooradian and O'Toole.

Approval of Agenda

Ms. Nobsch informed the Board that several victims of the mass shooting in Virginia Beach were DPOR licensees. Ms. Nobsch asked Board members, staff and audience, to participate in a moment of silence to honor the victims and their families.

Moment of Silence

Mr. Johnson moved to approve the minutes from the November 5, 2018 and March 4, 2019 meetings. Mr. O'Toole seconded the motion which was unanimously approved by members: Anyadike, Goldman, Johnson, Mooradian and O'Toole.

Approval of Minutes

There was no public comment.

Public Comment

Ms. Nobsch provided background information on the sign language interpreter licensure study done in 2009. She stated that the VDDHH submitted a request to have another study performed on licensure for sign language interpreters. Representatives from Virginia Department of Deaf

Study of Sign Language Interpreters

and Hard of Hearing were present and spoke at the March 4, 2019, board meeting to provide information on their request for licensure. Ms. Nosbisch stated that as there was not a quorum at the March 4 meeting, the Board could not vote to take action. She asked that the Board now vote to approve the study. Mr. Johnson moved to approve the study. Mr. Anyadike seconded the motion which was unanimously approved by members: Anyadike, Goldman, Johnson, Mooradian and O'Toole.

Mr. Goldman inquired as to how long it was anticipated the study would take. Ms. Nosbisch responded that the previous study took almost two years.

Ms. Nosbisch stated that Ms. Broz-Vaughan, Ms. Conrad, Mr. Benenson, Ms. Simonds, and Board Counsel, Elizabeth Peay, were unable to attend the meeting and sent their regrets.

Other Business

Ms. Nosbisch provided the following report from Ms. Broz-Vaughan: The Agency is making strong, steady progress in our employee recognition and engagement initiatives.

* A committee with cross-sectional representation of employees at every level, from all sections/departments, and is implementing feedback from survey responses.

- All managers and supervisors participated in Community College Workforce Alliance (CCWA) training on employee engagement.

- We had "DPOR Night at the Diamond"—an outing to watch the Richmond Flying Squirrels, for colleagues, families, friends; there was lots of enthusiasm, and participation.

- A program is in its final stages for peer-to-peer and other ways to promote meaningful acknowledgement, growth opportunities, and positive morale.

* We recently revamped the Educational Assistance Program:

- Provides employees with tuition assistance for up to 4 classes a year (\$5,250 max due to IRS rules on taxable income).

- Part-time employees are now eligible too.

- Promotes professional development, also retention.

* In May, we celebrated Public Service Recognition Week with special events and gifts every day of the week.

Organizational and staffing assessments recommended by JLARC are underway.

*Engaged the Performance Management Group at VCU—experts in state government and process improvement.

- One-on-one interviews with staff are being conducted.

- Best practices from other state agencies are being reviewed.

*We brought in VITA to perform audit of Information Technology section.

-VITA will make recommendations for capacity building, change management process, etc.

Ms. Nosbisch provided the number of employee statistics requested by Mr. Goldman: FY18 – 184 full time employees, 24 wage employees; FY19 180 full time employees, 26 wage employees.

Ms. Nosbisch informed the Board that there would be an agency-wide board member training October 4-5, and more information will be forthcoming.

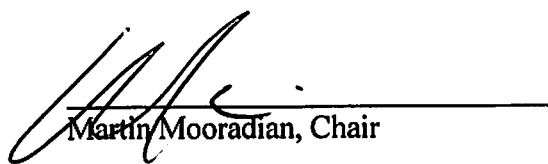
Ms. Nosbisch stated that the ‘public participation guidelines’ (PPGs) are reviewed every four years and the PPGs for the agency policy boards, Polygraph Examiners, and Boxing, Martial Arts and Professional Wrestling are to be reviewed. Public comments are received on the Townhall website.

Conflict of Interest forms and travel vouchers were completed by all board members present.

Conflict of Interest Forms

The meeting was adjourned at 10:33 a.m.

Adjourn



Martin Mooradian, Chair



Mary Broz-Vaughan, Director