

BOARD FOR OPTICIANS

MINUTES OF MEETING

The Board for Opticians met on Friday, December 9, 2011, 9:30 a.m., at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, 2nd Floor, Board Room 3, Richmond, Virginia 23233.

The following members were present:

Billie L. Taylor, Chair
Renee P. Allgood
Robert E. Flippin

The following members were not present:

Faye Prichard
William H. Bearden, III, MD

The DPOR staff present for all or for portions of the meeting included:

Gordon N. Dixon, Director
Mark N. Courtney, Deputy Director/LRD
William H. Ferguson, II, Executive Director
Sharon Sweet, Director/Education & Examinations
Demetrios J. Melis, Board Administrator
Cathy Clark, Administrative Assistant
Earlyne Perkins, Legal Analyst

A representative from the Office of the Attorney General was not present.

Ms. Taylor determined there was a quorum and called the meeting to order at 9:35 a.m.

Call to Order

Mr. Ferguson introduced several additions to the agenda, including statistics on closed cases; the Director's Report; the Governor's Commission on Government Reform; a report from the attendees of the NCSORB annual meeting; and required Financial Disclosure Statements. Upon a motion by Mr. Flippin and seconded by Ms. Allgood, the Board voted to approve the amended agenda. The members voting 'yes' were Ms. Taylor, Ms. Allgood, and Mr. Flippin. There were no negative votes. The motion passed unanimously.

Approval of Agenda

Ms. Taylor asked for public comment. There was no public comment.

Public Comment

Upon a motion by Mr. Flippin and seconded by Ms. Allgood, the Board

Approval of Minutes

voted to approve the minutes of the Board for Opticians August 19, 2011 board meeting and the November 14, 2011, Informal Fact Finding Conference.

The members voting 'yes' were Ms. Taylor, Ms. Allgood, and Mr. Flippin. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2012-01063, Andrea Voncille Edwards**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Andrea Voncille Edwards appeared at the meeting in person and addressed the Board.

2012-01063,
Edwards, Andrea
Voncille

Upon a motion by Mr. Flippin and seconded by Ms. Allgood, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Andrea Voncille Edwards' application for an Optician license.

The members voting 'yes' were Ms. Taylor, Ms. Allgood, and Mr. Flippin. There were no negative votes. The motion passed unanimously.

The Board reviewed its examination statistics for informational purposes.

Examination
Statistics

At its August 19, 2011 meeting, the Board voted to investigate the availability of computer based Optician practical examinations. Ms. Sweet presented a report of her investigation. On August 24, 2011 an inquiry about the availability of computer-based Optician practical exams was posted on the Council on Licensure, Enforcement and Regulation (CLEAR) Discussion Forum. No comments were received. On September 21, 2011, an inquiry was sent to five examination vendors about the availability of computer-based Optician practical exams through each company. The five companies responded that they do not offer a computer-based Optician practical examination. Ms. Sweet recommended to the Board that it can pursue a sole source contract with the Joint Commission on Allied Health Personnel in Ophthalmology (JCAHOP) and the National Committee of State Opticianry Regulatory Boards (NCSORB) as the only vendor with a computer-based Optician practical examination.

Computer-based
Optician Practical
Examination

Upon a motion by Mr. Flippin and seconded by Ms. Allgood, the Board voted to adopt Ms. Sweet's recommendation and to procure the computer-based Optician practical examination.

The members voting 'yes' were Ms. Taylor, Ms. Allgood, and Mr.

Flippin. There were no negative votes. The motion passed unanimously.

The Board reviewed its quarterly board statistics for informational purposes, and Mr. Melis presented a report on closed cases. **Quarterly Statistics**

The Board reviewed the proposed meeting dates for 2012 and, by consensus, accepted the meeting dates as follows: **2012 Meeting Dates**

April 13, 2012
August 3, 2012
December 14, 2012

The Board was informed of the periodic review of the Board for Opticians Public Participation Guidelines and Regulations under the Board, conducted in accordance with Governor McDonnell's Executive Order No. 14. **Periodic Review**

Pertaining to the Public Participation Guidelines no public comment was received.

Upon a motion by Ms. Allgood and seconded by Mr. Flippin, the Board voted to retain the Public Participation Guidelines as is.

The members voting 'yes' were Ms. Taylor, Ms. Allgood, and Mr. Flippin. There were no negative votes. The motion passed unanimously.

Pertaining to the Opticians Regulations, no public comment was received.

Upon a motion by Mr. Flippin and seconded by Ms. Allgood, the Board voted to retain the Opticians Regulations as is.

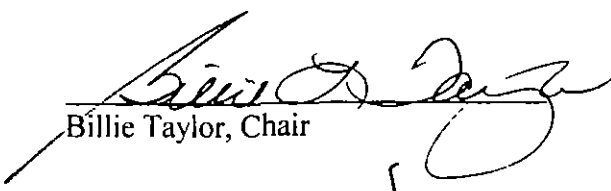
The members voting 'yes' were Ms. Taylor, Ms. Allgood, and Mr. Flippin. There were no negative votes. The motion passed unanimously.

Mr. Dixon announced that a Director's Report will become a part of all DPOR Board meetings going forward. During his report, Mr. Dixon presented an overview of the Governor's Commission on Government Reform and Restructuring and how it may impact the Board for Opticians and other boards, including the proposed combining of the Board for Opticians and the Board for Hearing Aid Specialists, and a reduction of out-of-state travel. **Director's Report**

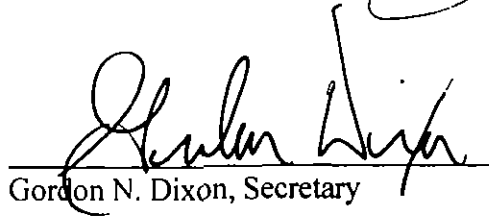
Ms. Allgood and Mr. Flipping reported on their attendance at the National Committee of State Opticianry Regulatory Boards (NCSORB) **Other Board Business**

annual meeting, held in Cincinnati, Ohio in September 2011.

Since there was no further business to be brought before the Board, the **Adjourn** meeting was adjourned at 10:40 a.m.



Billie Taylor, Chair



Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Renee P. Allgood
2. Title: Board Member
3. Agency: Board for Opticians
4. Meeting/IFF Date: December 9, 2011
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I do not have a personal interested in any transactions taken at this meeting.

Renee P. Allgood
Signature

9 Dec 2011
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert E. Flippin
2. Title: Board Member
3. Agency: Board for Opticians
4. Meeting/IFF Date: December 9, 2011

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction: _____

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert E. Flippin
Signature

12-09-11
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Billie L. Taylor
2. Title: Board Chair
3. Agency: Board for Opticians
4. Meeting/IFF Date: December 9, 2011
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

12-09-11
Date