

FINAL

MINUTES  
VIRGINIA OUTDOORS FOUNDATION (VOF)  
BOARD OF TRUSTEES MEETING  
BLACKSBURG, VA  
6/27/19

**Attendees:**

**Trustees:**

Eleanor Brown, Chair  
Viola Baskerville  
Raul Garcia  
Elizabeth Obenshain  
Steph Ridder  
Tom Slater  
Brent Thompson

**Guests:**

Leslie Hager Smith, Mayor of Blacksburg  
Peter Glubiak, Attorney  
Rex Linville, Piedmont Environmental Council  
Grace Terry, landowner  
Elizabeth Terry, interested party

**Staff:**

Brett Glymph, Executive Director  
Ruth Babylon, Easement Manager  
Brad Baskette, Assistant Director Stewardship  
Bobbie Cabibbo, Executive Assistant  
Anna Chisholm, Director of Administration  
Krin Collins, Administrative Specialist  
Leslie Grayson, Deputy Director of Acquisitions and  
Owned Lands  
Neal Kilgore, Easement Manager  
Martha Little, Deputy Director of Stewardship  
Jason McGarvey, Communications Manager  
Tommy Oravetz, Stewardship Specialist  
Erika Richardson, Assistant Director Stewardship  
Tamara Vance, Deputy Director of Easements  
Emily White, Conservation Program Administrator

**Counsel:**

Rich Mahevich, Office of the Attorney General

The Chair convened the meeting at 10:01 am.

The Mayor of Blacksburg, The Honorable Leslie Hager Smith welcomed VOF to the area and heralded the work we do and thanked us for our partnership.

Eleanor then thanked Fred Carlisle and Beth Obenshain for the wonderful dinner on 6/27/19. Eleanor welcomed the staff members from the local offices and thanked them for their work.

**APPROVAL OF THE ORDER OF BUSINESS**

Motion made by Tom Slater to approve the order of business, motion seconded by Viola Baskerville and passed unanimously.

**PUBLIC COMMENTS**

Pete Glubiak shared his concerns about the new IRS SALT regulations and the effect it will have on voluntary land conservation in Virginia. In addition, he announced that Frank Kilgore, former VOF Board of Trustees Chair, is beginning an elk refuge project.

Grace Terry shared her concerns about a gate on her access road that MVP said they would erect. She asked VOF for help in obtaining that gate.

**CHAIR'S REPORT/COMMENTS**

Eleanor Brown remarked that it was refreshing to get away to very different scenery in Blacksburg, she feels it helps refresh us in our work. The final regulations were released in May for the IRS SALT matter. Eleanor explained that she testified in Washington DC about why the changes were detrimental and pointed out the inconsistencies to the committee. The effect of this regulation is this: you must reduce your federal charitable deduction by the amount of state tax credits you receive. She participated in the Land Trust Alliance (LTA) discussion recently and LTA is looking at pursuing a legislative fix and VOF will work with partners to support the effort. She recently met with Senator Kaine and spoke to him at length about the issue and it is clear he cares about our program. We have since sent Senator Kaine materials, along with the testimony/remarks made to the IRS committee. We will be seeking contact with our other federal legislators.

The Tucker Family Cemetery land conservation easement in Hampton has been recorded and USA today has been in contact for a story and how the cemetery ties in with the 1619 celebration which includes the story of the Tucker family. Eleanor reported that she has been reappointed as chair for another 2 years and remarked that she appreciates the governor's confidence in her and is grateful to the trustees and the staff for the very good work done by VOF.

### **EXECUTIVE DIRECTOR'S REPORT**

Brett thanked Beth Obenshain and Ruth Babylon for the extraordinary effort to effect the Margaret Smith property transfer to Pulaski County. It was the friendship that Ruth developed with Ms. Smith which helped fulfill Ms. Smith's last wishes. Eleanor added that the connections to our land and our families is important and this connection, these types of relationships are special. The work becomes intensely personal.

On the 6<sup>th</sup> of June *Nightly News with Lester Holt* show came to Richmond to do a segment on Evergreen.

Viola Baskerville reported that the Evergreen advisory team has been working with POND LLC to help structure comments from the community. Evergreen/Enrichmond won an international award from UNESCO (United Nations Education, Scientific & Cultural Organization) which carries the official designation as "a site of memory associated with the Slave Route Project". The happenings at Evergreen are making an impact beyond Virginia and the award is proof. To restore African American cemeteries, Viola emphasized that you need the community to reconnect with their ancestors. The final plan for restoration will be presented in the fall and asked that VOF review it. More cemeteries in Virginia are applying for the help available through the legislation that Brett spearheaded. In October – Viola and Jason will be presenting the Evergreen story at RALLY.

Brett read a letter from Ellen Shepherd, Executive Director of VaULT thanking VOF for their participation and support of recent conference. The letter is on file with the permanent record of this meeting. During that conference VOF sponsored a Continuing Legal Education seminar on Heir's property and staff members Erika Richardson and Justin Altice lead a seminar. Mary Draper Ingalls (whose property we visited the day before) Maggie Walker (who is buried at Evergreen cemetery and Dr. Sarah Garland Jones will be memorialized at the Women's Memorial in Richmond on October 14<sup>th</sup>.

### **MINUTES**

Motion made by Beth Obenshain to accept and approve the minutes of the March 28, 2019 meeting; motion seconded by Steph Ridder and passed unanimously.

Motion made by Viola Baskerville to accept and approve the minutes from the Finance, Audit and Compliance Committee meeting; motion seconded by Tom Slater and passed unanimously.

Motion made by Tom Slater to accept and approve the minutes of the Energy and Infrastructure Committee meeting; motion seconded by Steph Ridder and passed unanimously.

### **BUDGET FY20**

With the full recommendation of the Finance Audit and Compliance Committee, a was motion made by Tom Slater to approve the FY20 Budget and resolution; motion seconded by Steph Ridder and passed unanimously. (Attachment A)

### **FOREST CORE FUND REQUEST**

Emily White explained that the reason for the request for additional funds was due to a timber value that was much higher than budgeted. The forest is so valuable, and we are helping to preserve excellent timber. The Special Forestry Committee does recommend that the additional \$35k be allocated. Motion made by Steph Ridder to approve the request; motion seconded by Brent Thompson and passed unanimously.

### **SURRY SKIFFES MITIGATION GRANT**

**Chickahominy Indian Tribe Inc. Charles City County** – Leslie explained that the total grant round was \$12.5M administered by Virginia Land Conservation Foundation and 9 projects were funded; this project was ranked the highest. It is right on James River VOF will hold an easement that will allow the tribe to use it as needed, but still preserve it. Eleanor Brown remarked that Chief Atkins worked very hard on many fronts to bring restoration to this property; it was a real dream for the tribe, and it is also important to the governor who will be there at the ceremony.

Motion made by Tom Slater to approve the project; motion seconded by Steph Ridder and passed unanimously.

Raul Garcia encouraged staff and board members to read the Hermes Principles for Environmental Justice.

### **FRIENDS OF LOWER APPOMATTOX PUBLIC ACCESS GRANT REQUEST**

Motion made by Tom Slater to approve the easement; motion seconded by Brent Thompson and passed unanimously.

### **STEWARDSHIP REPORT**

Martha Little introduced and Brad Baskette who presented a VOF Stewardship report which is on file with the permanent record of this meeting.

### **LONG TERM STEWARDSHIP OF MITIGATION BANKS**

Erika Richardson presented the program for consideration. The Energy and Infrastructure committee has recommended approval of this pilot program. The trustees asked that Erika present to the trustees what damage each mitigation bank is offsetting. Motion made Tom Slater to begin this pilot program and to amend the fee schedule; motion seconded by Viola Baskerville. Motion passed with 6 ayes and Beth Obenshain recusing herself.

### **NORTH AMERICAN WETLANDS CONSERVATION ACT PROGRAM LAND CONSERVATION PROJECTS**

Easement - Hunter Darden/Sycamore Bend Farm -Southampton County

Easement -Southprop LC - Southampton County

Easement - White Marsh Waterfowl, LLC - Caroline County

Motion made by Tom Slater to approve the land conservation projects listed above; motion seconded by Brent Thompson and passed unanimously.

### **PRESERVATION TRUST FUND LAND CONSERVATION PROJECTS**

Easement - Daniel Edward Glenn, III - Prince Edward County

Easement - John B. Howell - Augusta County

Easement - Thomas L. Judkins - Surry County -One change to Judkins is that there is a pre-planned sewer line and the deed will need to reflect that.

Easement - Jerry L. & Jean D. Martin - Pittsylvania County

Easement - Earl Franklin McDaniel, III Toby Creek Farm - Halifax County

Easement - N and S Hickory Creek Farm, LLC 252.454 acres - Louisa County

Easement - N and S Hickory Creek Farm, LLC 746.632 acres - Louisa County

FRPP Amendment - Pleasantdale Farm, LLC - Shenandoah County

Easement - Slick Rock Gist Mill Farms, LLC - Halifax County

Easement - Gregory Wayne Waddle - Washington & Smyth Counties

Easement - Spotswood Williams and Cynthia Williams AB Living Trust - Rappahannock County

Motion made by Tom Slater to approve land conservation projects listed above including the change to Judkins; motion seconded by Brent Thompson and passed unanimously.

### **REVIEW OF PTF AWARD**

Motion made by Tom Slater to change the PTF award amount to \$21, 500 for the PERROW project; motion seconded by Brent Thompson and passed unanimously.

### **PROPOSED LAND CONSERVATION PROJECTS**

Easement -William R and Donald R. Benner -Augusta County

Easement -Belinda C. Blankenship Revocable Trust -Poquoson

Easement -BLD Farms, LLC -Southampton County

Easement -Brooks Farm, LLC, Johan Brooks, "The Meadow" -Essex County

Easement -Alan J, Frederick L., Jonah W. and Stella B. Brooks -Essex County

Easement -Ellen and William Davis -Essex County

Easement -Guy Family Trust -King & Queen County

Easement -Walter L. Harber -Washington County

Easement -Hays Farm Ltd. Partnership -King William County – 2 changes there are 4 dwellings on the property and 4 allowed. The distributed map which is on file with the permanent record of this meeting.

Easement -Keith W. and Penny G. Holland -Rockbridge County

Easement -William F. and Monette Hundley -Essex County

Easement -Mapledale LLC -King William County

Easement -Mt. Glenwood LLC -King & Queen County

Easement -David W. and Susan J. Rabern -Rockbridge County

Easement -J. Taylor and J. Walls-Orange County

Motion made by Steph Ridder to approve the above listed projects with changes; motion seconded by Tom Slater and passed unanimously.

Meeting adjourned.

## Virginia Outdoors Foundation

### Conservation Programs & Administration

	Actuals thru		Budget thru		Variance	Approved		EOY Estimate		Proposed		
	4/30/2019		4/30/2019			Budget FY19		Budget FY19		Budget FY20		
<b>Income</b>												
4100 Unrestricted Contributions	73,255.00		50,040.00		32%	60,000.00		74,000.00		80,000.00		8%
4110 General Fund Appropriations	1,752,750.00		1,752,750.00		0%	1,752,750.00		1,752,750.00		1,752,750.00		0%
4120 Investment Earnings	22,535.00		31,024.80		-38%	37,200.00		23,000.00		29,000.00		26%
4200 Recordation Fees	726,549.00		904,890.00		-25%	1,085,000.00		991,686.00		1,025,000.00		3%
4220 Cost Recoveries	369,211.04		250,200.00		32%	300,000.00		391,711.04		300,000.00		-23%
Restricted Funds Applied	232,784.31		204,145.69		12%	244,779.00		232,784.31		766,496.00		229%
4230 Transfer Fees *	0.00		0.00			500,000.00		602,309.50		500,000.00		-17%
<b>Total Income</b>	<b>\$ 3,177,084.35</b>		<b>\$ 3,193,050.49</b>			<b>\$ 3,979,729.00</b>		<b>\$ 4,068,240.85</b>		<b>\$ 4,453,246.00</b>		9%
<b>Expenses</b>												
5100 Personal Services	2,105,243.13		2,622,286.99		-25%	3,144,229.00		2,625,243.13		3,044,671.00		16%
5300 Contractual Services	269,495.00		210,585.00		22%	252,500.00		284,495.00		267,235.00		-6%
5400 IT Goods and Services	229,924.00		415,332.00		-81%	498,000.00		334,164.00		652,496.00		95%
5500 General Services	24,947.00		13,546.66		46%	16,243.00		29,947.00		29,000.00		-3%
5520 Telephone	28,971.00		35,028.00		-21%	42,000.00		38,971.00		36,295.40		-7%
5530 Insurance	5,757.00		4,801.34		17%	5,757.00		5,757.00		6,500.00		13%
5540 Office Costs	114,060.24		105,918.00		7%	127,000.00		131,467.00		130,048.32		-1%
5550 Travel Expenses	43,161.00		36,696.00		15%	44,000.00		48,161.00		48,000.00		0%
5560 Training and Development	17,313.00		13,344.00		23%	16,000.00		18,813.00		39,000.00		107%
5570 Outreach/Communications	44,060.39		20,850.00		53%	25,000.00		44,060.39		29,000.00		-34%
5600 Supplies & Materials	29,270.24		41,700.00		-42%	50,000.00		35,000.00		35,000.00		0%
<b>Total Expenses</b>	<b>2,912,202</b>		<b>3,520,088</b>		<b>-21%</b>	<b>4,220,729</b>		<b>3,596,079</b>		<b>4,317,246</b>		<b>20%</b>
<b>Net Operating Income</b>	<b>264,882</b>		<b>(327,038)</b>			<b>(241,000)</b>		<b>472,162</b>		<b>136,000</b>		<b>-71%</b>
<b>Other Expenses</b>												
9800 Fixed asset purchases	59,574		44,250			59,000		195,000		136,000		-30%
<b>Total Other Expenses</b>	<b>59,574</b>		<b>44,250</b>			<b>59,000</b>		<b>195,000</b>		<b>136,000</b>		<b>-30%</b>
<b>Net Other Income</b>	<b>(59,574)</b>		<b>(44,250)</b>			<b>(59,000)</b>		<b>(195,000)</b>		<b>(136,000)</b>		<b>-30%</b>
<b>Net Income</b>	<b>205,308</b>		<b>(371,288)</b>			<b>(300,000)</b>		<b>277,162</b>		<b>0</b>		

**RESOLUTION**

**VIRGINIA OUTDOORS FOUNDATION (VOF)  
BOARD OF TRUSTEES RESOLUTION TO  
ADOPT THE PROPOSED FISCAL YEAR 2020  
CONSERVATION PROGRAMS AND SPECIAL PROJECT BUDGETS**

WHEREAS, the fiscal year for the Virginia Outdoors Foundation (VOF) is 1 July through 30 June; and

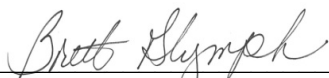
WHEREAS, a fiscal year Budget is developed and adopted to provide planning and program guidance to the VOF Board of Trustees and the VOF Management Team; and

WHEREAS, Budget calculations are developed from the best available information before the commencement of the new fiscal year; and

WHEREAS, line items in the budget are for planning and program allocation purposes and actual expenditures may vary from adopted Budget projections as long as total expenses do not exceed available revenues; now, therefore, be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees this 27<sup>th</sup> day of June 2019, That the Fiscal Year 2019-2020 Budget be approved as attached.

ADOPTED by a vote of 7 for and 0 against



ATTEST: Brett Glymph, Executive Director