

**BOARD FOR BARBERS AND COSMETOLOGY
TENTATIVE AGENDA**

Monday, November 8, 2021 – 9:00 a.m., Board Room 2, 2nd Floor
Department of Professional and Occupational Regulation, 9960 Mayland Drive
Richmond, Virginia 23233 804-367-8590

I. CALL TO ORDER

II. APPROVAL OF AGENDA

1. Board for Barbers and Cosmetology Board Meeting Tentative Agenda, November 8, 2021

III. APPROVAL OF MINUTES

2. Board for Barbers and Cosmetology Meeting Draft Minutes, September 20, 2021
3. Board for Barbers and Cosmetology Standing Committee Draft Minutes, September 20, 2021
4. Board for Barbers and Cosmetology Exam Review Committee Draft Minutes, September 21, 2021

IV. COMMUNICATIONS

V. PUBLIC COMMENT PERIOD *

VI. CASES

- | | | | | |
|-----|------------|-------------------------------|----------------------|---------------|
| 5. | 2016-03054 | Kieu Thi Thu Nguyen | | Reconsider |
| 6. | 2016-03439 | Tran T. Bui | | Reconsider |
| 7. | 2021-01597 | Lily Coria (Dang) | | Consent Order |
| 8. | 2021-01858 | Brandi Michelle Bovell | (Gilanshah) | Consent Order |
| 9. | 2021-02130 | Old Mechanicsville Health Spa | (Gilanshah) | Consent Order |
| 10. | 2020-01538 | Dung Thi An Cao | (Acosta/Quesenberry) | Disciplinary |
| 11. | 2016-03293 | Hai Thi Nguyen | (Gilanshah) | Disciplinary |
| 12. | 2016-03038 | Thien Nga Nguyen | (Roberts) | Disciplinary |
| 13. | 2016-03443 | Trang Thanh Luby | (Roberts) | Disciplinary |
| 14. | 2020-02205 | Darin Edward Leleux | (Gilanshah) | Disciplinary |
| 15. | 2016-03465 | Zoila Silia Molina | (Gilanshah) | Disciplinary |
| 16. | 2017-02430 | Thuy Kim Hoang | (Gilanshah) | Disciplinary |
| 17. | 2021-01502 | Shawn Eugene Levett | | Licensing |

VII. EXAMINATIONS

A. STATISTICS

B. REPORT ON EXAMINATIONS & EXAM CONTENT COMMITTEE

VIII. REPORTS

A. NABBA CONFERENCE

B. NIC CONFERENCE

C. REMOTE PROCTORED EXAMINATIONS

IX. REGULATORY ACTION AND BOARD GUIDANCE

A. REGULATORY REPORT

X. NEW BUSINESS

XI. ADJOURN

* 5-minute public comment, with the exception of any open disciplinary files. Persons desiring to attend the meeting and requiring special accommodations and/or interpretive services should contact the Board Office at (804) 367-8590 at least ten (10) days before the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department and Board fully comply with the Americans with Disabilities Act.

2022 MEETING DATES:

January 10, 2022

March 14, 2022

May 23, 2022

July 11, 2022

September 26, 2022

November 14, 2022

BOARD FOR BARBERS AND COSMETOLOGY

MINUTES OF MEETING

The Board for Barbers and Cosmetology met on Monday, September 20, 2021, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Board Room 2, Richmond, Virginia. The following board members were present for all or part of the meeting:

Gilda Acosta
Renee' H. Gilanshah
Darrin L. Hill
Lonnie Quesenberry
Matthew D. Roberts
Sandra G. Smith

The following board members were not present:

Oanh Pham Kim Dang
Margaret B. LaPierre
Alfred O. Mayes
Bo Machayo

DPOR staff present for all or part of the meeting included:

Mary Broz-Vaughan, Agency Director
Stephen Kirschner, Executive Director
Joseph Crook, Regulatory Operations Administrator
Amy Goobic, Executive Assistant

Representative from the Office of the Attorney General was present for all or part of the meeting by telephone:

Elizabeth Peay, Assistant Attorney General

Mr. Roberts, Chair, determined a quorum was present and called the meeting **Call to Order** to order at 9:04 a.m.

The Board took the Agenda under consideration. Mr. Roberts asked for any amendments. Mr. Kirschner indicated the four disciplinary cases on the agenda would be reviewed at the November 7, 2021 Board meeting, as the required number of voting Board members was not present.

Approval of Agenda

Upon a motion by Mr. Quesenberry and seconded by Ms. Gilanshah, the Board voted to adopt the amended Agenda.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

The Board took the minutes of the July 12, 2021 Board Meeting and the Standing Committee under consideration. Mr. Roberts asked for any amendments. There were none.

Upon a motion by Ms. Gilanshah and seconded by Ms. Acosta, the Board voted to approve the minutes.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Mr. Kirschner stated that there were no Communication items to share with the Board.

Mr. Roberts asked if there was public comment. There was none.

In the matter of **File Number 2016-03054, Kieu Nguyen**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Kieu Nguyen did not appear at the meeting in person, by counsel or by any other qualified representative.

Concerning Count 1, upon a motion by Mr. Quesenberry and seconded by Rev. Hill, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Kieu Nguyen violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Three violations at \$2,500 each)	\$ 7,500.00
TOTAL		----- \$ 7,500.00

The Board also imposes the following sanction: Revocation of Kieu Nguyen's license number 1206020805 for violation of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03395, Hong Nguyen**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Hong

**Approval of Minutes
for the July 12, 2021
Meeting of the
Board for Barbers
and Cosmetology
and Board for
Barbers and
Cosmetology
Standing Committee**

Communications

Public Comment

CASES

**File Number 2016-
03054, Kieu Nguyen**

**File Number 2016-
03395, Hong Nguyen**

Nguyen did not appear at the meeting in person, by counsel or by any other qualified representative.

Concerning Count 1, upon a motion by Mr. Quesenberry and seconded by Rev. Hill, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Hong Nguyen violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Three violations at \$2,500 each)	\$ 7,500.00
TOTAL		----- \$ 7,500.00

The Board also imposes the following sanction: Revocation of Hong Nguyen's license number 1201120969 for violation of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2021-01119, Nhi Yen Huynh**, the Board reviewed the record, which consisted of the application files, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Nhi Yen Huynh did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2021-01119, Nhi Yeh Huynh

Upon a motion by Mr. Quesenberry and seconded by Rev. Hill, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and deny Nhi Yen Huynh's nail technician license application.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Danielle Christina Good was present to address the Board. Ms. Gilanshah moved to review Ms. Good's cases together (items 11 and 14 on the agenda). Ms. Smith seconded the motion. In the matter of **File Numbers 2021-01122 and 2021-01465, Danielle Christina Good**, the Board reviewed the record, which consisted of the application files, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number 2021-01122 and 2021-01495, Danielle Christina Good

Upon a motion by Mr. Quesenberry and seconded by Ms. Acosta, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Ms. Good's esthetician license and salon license.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2021-01123, Sonia Elaine Williams**, the Board reviewed the record, which consisted of the application files, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Sonia Elaine Williams did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2021-01123, Sonia Elaine Williams

Upon a motion by Ms. Gilanshah and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve the reinstatement of Ms. Williams' cosmetology license.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2021-01391, Amanda Lynn Doolittle**, the Board reviewed the record, which consisted of the application files, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Amanda Lynn Doolittle did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2021-01391, Amanda Lynn Doolittle

Upon a motion by Rev. Hill and seconded by Mr. Quesenberry, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Amanda Lynn Doolittle's application for a wax technician license.

The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

EXAMINATIONS

Mr. Kirschner provided a report to the Board on examination pass rates for 2021.

Exam Statistics

Mr. Kirschner reported there have been challenges for the schools with regards to the length of time between taking exams and receiving exam results. Mr. Kirschner informed the Board that exam vendor PSI will be offering computer based theory exams, with exam results received that day. Computer testing will be available spring of 2022.

**Report on
Examinations and
Exam Content
Committee**

Rev. Hill inquired if apprentice exam scores were comparable to those of students. Mr. Kirschner stated that he would provide that information at the November 7, 2021 meeting.

The Board was advised that the Exam Content Committee is meeting Tuesday, September 21, 2021, it will be a closed meeting. Recommendations will be provided at the November 7, 2021 Board meeting.

**REGULATORY
ACTION AND
BOARD
GUIDANCE**

Mr. Crook presented a report on four pending regulatory actions: 1) Revise the Barber and Cosmetology regulations to provide a definition of 'substantially equivalent' for training and examinations, and to allow those with five years of licensed experience in another state to substitute experience for substantially equivalent training; 2) Amend to the instructor training program to establish a unified instructor program for licensed cosmetology, barber, nail and wax schools; 3) Create specific rules for schools to accept transfer students based on a competency exam and transcripts from prior school; 4) Amend existing regulations conforms regulations concerning qualifications for licensure and standards of conduct to the marijuana legalization law that limits dissemination of criminal history record information, and removes reporting by applicants or licensees of misdemeanor marijuana convictions.

Regulatory Report

Mr. Kirschner informed the Board that two comments were received during the public comment period for the tattoo and body piercing regulatory action's re-proposed phase. Board members reviewed the comments and the responses prepared by staff.

**Tattoo and Body
Piercing Public
Comments and
Responses**

Upon a motion by Rev. Hill and seconded by Mr. Quesenberry, the Board voted to approve the responses. The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously

Board members reviewed the draft final regulations for the Tattooing and Body Piercing 2017 General Review. Mr. Kirschner explained that the proposed changes were for consistency and clarification.

**Tattoo and Body
Piercing Final
Regulations**

Discussion was held on tattoo and cosmetic tattoo schools increasing the number of hours to complete programs, and the consequences for students already enrolled. Mr. Kirschner stated that the final regulations could be amended with a motion to include a “grandfather” clause within the school programs.

Upon a motion by Rev. Hill and seconded by Ms. Gilanshah, the Board voted to amend the final regulations to include a “grandfather” clause that individuals enrolled in a program prior to July 1, 2022 may complete the program at the hours in effect at the time they enrolled.. The members voting ‘yes’ were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Mr. Kirschner addressed ‘scalp micropigmentation,’ and recommended amending the final regulations to move scalp micropigmentation from Master Tattoo to Permanent Cosmetic Tattoo. Ms. Acosta expressed her support for this change.

Upon a motion by Ms. Acosta and seconded by Rev. Hill, the Board voted to amend the final regulations and move scalp micropigmentation from Master Tattoo to Permanent Cosmetic Tattoo. The members voting ‘yes’ were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Upon a motion by Ms. Acosta and seconded by Rev. Hill, the Board voted to approve the final regulations as amended. The members voting ‘yes’ were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Mr. Kirschner addressed the requirement in the Approved Health Education Guidance Document, for CPR and First Aid training be at least half in-person. He stated that many of the health education providers do not have in-person training due to the pandemic, and this is proving to be difficult for applicants and licensee renewals. Board members reviewed a draft revision of the guidance document removing the in-person training requirement.

**Health Education
Guidance Document
Revision**

Upon a motion by Ms. Gilanshah and seconded by Ms. Acosta, the Board voted to remove the in-person training requirement for CPR and First Aid in the Health Education Guidance Document. The members voting ‘yes’ were

Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

NEW BUSINESS

Mr. Kirschner discussed changes to the Master Barber Apprenticeship program. Board members were provided a draft of the work processes and addendum to the standards of apprenticeship for a new Master Barber apprenticeship, based on the previous 3,000 hour barber apprenticeship. If approved, the Department of Labor and Industry will then need to approve, as well as the Apprenticeship Council.

Master Barber Apprenticeship Committee

Upon a motion by Rev. Hill and seconded by Ms. Acosta, the Board voted to approve the work processes and addendum to the minimum standards of apprenticeship for the master barber apprenticeship. The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Mr. Kirschner and Director Broz-Vaughan advised the remote participation requirement for board meetings in certain situations under the Code of Virginia. The Board must adopt a remote participation policy that conforms to the policies laid out in the law. At this time the policy will only pertain to committee and sub-committee meetings, and a physical quorum must be present at the meeting.

Remote Participation Policy

Board members reviewed the proposed remote participation policy. Upon a motion by Rev. Hill and seconded by Mr. Quesenberry, the Board voted to adopt the inspection form revision. The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Mr. Kirschner reviewed the revisions made to the self-inspection form for licensed schools. He stated that the revisions require more information than the previous form. The forms are to be completed once a year and must be presented if requested.

School Self- Inspection Form Revisions

Upon a motion by Mr. Quesenberry and seconded by Rev. Hill, the Board voted to adopt the revisions to the School Self-Inspection form. The members voting 'yes' were Ms. Acosta, Ms. Gilanshah, Rev. Hill, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

The Board was provided financial statements for informational purposes.

Financials

Board members were provided a handout with the 2022 Board meeting schedule. Mr. Quesenberry inquired about the change from four to six meetings a year. Mr. Kirschner explained that scheduling additional meetings was to benefit those who are waiting on their license to be approved by the Board.

**2022 Board Meeting
Schedule**

There being no further business to be brought before the Board, Mr. Roberts adjourned the meeting at 11:00 a.m.

Adjourn

Matthew D. Roberts, Board Chair

Mary Broz-Vaughan, Board Secretary

DRAFT

**BOARD FOR BARBERS & COSMETOLOGY
STANDING COMMITTEE ON TRAINING**

MINUTES OF MEETING

The Board for Barbers & Cosmetology Standing Committee on Training met on Monday, September 20, 2021, immediately following the full Board Meeting at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Board Room 2, Richmond, Virginia. The following Board members were present:

Gilda Acosta
Lonnie Quesenberry
Matthew D. Roberts
Sandra Smith

DPOR staff present for the meeting included:

Stephen Kirschner, Executive Director
Joseph Crook, Regulatory Operations Administrator
Amy Goobic, Administrative Assistant

The meeting was called to order at 11:15 a.m.

Call To Order

Mr. Roberts asked for public comments.

Public Comment

Ms. Christine Werne, Owner and Director of Education, The Chrysm Institute of Esthetics, Virginia Beach, was present to address the Committee. She discussed her concerns regarding the potential use of stackable credentials by the Board.

Mr. Kirschner relayed comments from several school owners regarding concerns about the stackable credential model. Schools had stated that it makes sense for cosmetology, but could negatively impact esthetics schools, particularly if it required them to drop below 600 hours. Schools were also concerned that their training model and effectiveness would be diminished if required to teach all subjects in a certain order. There was also concern about how these changes would impact their accreditation.

Discussion

The Committee discussed the concerns raised by the schools and alternative ways to enact stackable credentials without disrupting the schools. Mr. Kirschner stated that staff would contact several accrediting agencies to gain a better understanding of the potential impacts of a change on the schools. At the request of the committee, Mr. Kirschner stated staff can also bring draft regulations reflecting stackable credentials for the Committee to better see how the model would look if adopted.

Ms. Smith left the meeting at 12:10 p.m.

**Departure of
Board Member**

There being no other discussion, the meeting was adjourned at 12:30 p.m.

Adjourn

Matthew D. Roberts, Board Chair

Mary Broz-Vaughan, Board Secretary

DRAFT

**BOARD FOR BARBERS AND COSMETOLOGY
DRAFT MINUTES OF EXAM WORKSHOP**

The Board for Barbers and Cosmetology held an examination workshop on Tuesday, September 21, 2021, at the Offices of the Department of Professional and Occupational Regulation, Perimeter Center, DPOR Library, 4th Floor, 9960 Mayland Drive, Richmond, Virginia 23233. The following members were present for the meeting:

Lonnie Quesenberry
Matthew Roberts*

DPOR staff present for all or part of the meeting included:

Rhonda Starr, Office Manager, Education and Exams
Stephen Kirschner, Executive Director

Subject matter experts were present for the meeting: Susan Colard, Tami Stokes, Jillian Nelson, Alyssa Rulf-Fountain, Katrina Albrecht.

Mr. Quesenberry called the meeting to order at 9:01 a.m.

Call to Order

No members of the public appeared for comment

Public Comment

At 9:04 a.m., Mr. Quesenberry recessed the meeting and immediately reconvened in closed meeting for the purpose of consultation and/or briefings by staff members pertaining to examination issues within the jurisdictions of the Board as permitted by § 2.2-3711.A.11 of the Code of Virginia. This was done with respect to an examination workshop to review examination materials for the esthetics, master esthetics, nail, and waxing licensing examinations. The following non-members were in attendance to reasonably aid the consideration of the topic: Rhonda Starr, Stephen Kirschner, Susan Colard, Tami Stokes, Jillian Nelson, Alyssa Rulf-Fountain, Katrina Albrecht.

Closed Session

The motion was made with respect to the matter identified as agenda item three (III).

Mr. Roberts arrived at the meeting at 10:34am and left at 11:15am and did not vote on the motion.

At 11:43 a.m., Mr. Quesenberry adjourned the closed meeting and immediately reconvene in open session.

Reconvene Open Meeting

The following certification was made:

**Certification of
Closed Session**

WHEREAS, an Examination Review Committee of the Board for Barbers and Cosmetology has convened a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3711.A.7 of the *Code of Virginia* requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Exam Review Committee of the Board for Barbers and Cosmetology hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

Vote: 1-0-0

Ayes: Mr. Quesenberry

Nays: 0

There being no other business to be brought before the Board, Mr. **Adjourn**
Quesenberry adjourned the meeting at 11:45 a.m.

Bruce R. Wagner, Chair

Jay W. DeBoer, Secretary



TO: VIRGINIA BOARD FOR BARBERS AND COSMETOLOGY
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: FINANCIAL STATEMENTS
DATE: OCTOBER 25, 2021

Attached you will find the most recent Statement of Financial Activity and the Supporting Statement of Year-to-Date Activity for the Board. Additionally, you will find the Agency Statement of Financial Activity.

**Department of Professional and Occupational Regulation
Statement of Financial Activity**

**Board for Barbers and Cosmetology
954230**

2020-2022 Biennium

September 2021

	September 2021 Activity	Biennium-to-Date Comparison	
		July 2018 - September 2019	July 2020 - September 2021
Cash/Revenue Balance Brought Forward			103,570
Revenues	381,705	4,335,064	5,116,117
Cumulative Revenues			5,219,687
Cost Categories:			
Board Expenditures	14,159	228,107	275,476
Board Administration	90,598	1,443,833	1,371,484
Administration of Exams	4,059	85,010	72,566
Enforcement	80,025	936,906	1,115,349
Legal Services	8,834	20,376	44,908
Information Systems	58,197	1,087,755	981,282
Facilities and Support Services	25,916	412,084	434,197
Agency Administration	38,277	643,734	620,105
Other / Transfers	0	(57)	0
Total Expenses	320,065	4,857,747	4,915,367
Transfer To/(From) Cash Reserves	(11,688)	0	(210,794)
Ending Cash/Revenue Balance			515,114

Cash Reserve Beginning Balance	5,536,148	0	5,735,254
Change in Cash Reserve	(11,688)	0	(210,794)
Ending Cash Reserve Balance	5,524,460	0	5,524,460

Number of Regulants	
Current Month	74,926
Previous Biennium-to-Date	74,031

Department of Professional and Occupational Regulation
Supporting Statement of Year-to-Date Activity
Board for Barbers and Cosmetology - 954230
Fiscal Year 2022

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal YTD Charges	Planned Annual Charges	Current Balance	Projected Charges at 6/30	Projected Variance Favorable (Unfavorable)	
																	Amount	%
Board Expenditures	17,192	21,410	14,159	0	0	0	0	0	0	0	0	0	52,762	206,310	153,548	193,555	12,754	6.2%
Board Administration	139,347	94,342	90,598	0	0	0	0	0	0	0	0	0	324,287	1,194,646	870,359	1,058,160	136,486	11.4%
Administration of Exams	5,925	4,076	4,059	0	0	0	0	0	0	0	0	0	14,060	54,842	40,782	47,421	7,421	13.5%
Enforcement	113,005	77,011	80,025	0	0	0	0	0	0	0	0	0	270,042	1,233,428	963,386	892,229	341,200	27.7%
Legal Services	0	8,834	8,834	0	0	0	0	0	0	0	0	0	17,668	35,336	17,668	70,672	-35,336	-100.0%
Information Systems	40,051	107,444	58,197	0	0	0	0	0	0	0	0	0	205,691	859,972	654,281	769,250	90,722	10.5%
Facilities / Support Svcs	35,236	29,509	25,916	0	0	0	0	0	0	0	0	0	90,661	410,726	320,066	342,690	68,036	16.6%
Agency Administration	60,229	41,299	38,277	0	0	0	0	0	0	0	0	0	139,805	725,814	586,009	459,834	265,980	36.6%
Other / Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Charges	410,986	383,926	320,065	0	0	0	0	0	0	0	0	0	1,114,977	4,721,074	3,606,098	3,833,812	887,262	18.8%

**Department of Professional and Occupational Regulation
Statement of Financial Activity**

Agency Total

2020-2022 Biennium

September 2021

	September 2021 Activity	Biennium-to-Date Comparison	
		July 2018 - September 2019	July 2020 - September 2021
Cash/Revenue Balance Brought Forward			992,779
Revenues	1,710,640	23,199,692	25,318,976
Cumulative Revenues			26,311,755
Cost Categories:			
Board Expenditures	119,949	2,249,840	2,104,704
Board Administration	371,718	5,913,852	5,575,930
Administration of Exams	25,867	406,493	372,494
Enforcement	628,258	8,622,032	8,567,794
Legal Services	48,374	239,866	323,762
Information Systems	244,783	4,564,961	4,090,153
Facilities and Support Services	147,789	2,431,738	2,418,708
Agency Administration	160,999	2,700,530	2,583,820
Other / Transfers	0	(1,531)	4,890
Total Expenses	1,747,738	27,127,782	26,042,255
Transfer To/(From) Cash Reserves	(60,978)	0	(2,254,674)
Ending Cash/Revenue Balance			2,524,174

Cash Reserve Beginning Balance	19,073,907	0	21,267,604
Change in Cash Reserve	(60,978)	0	(2,254,674)
Ending Cash Reserve Balance	19,012,929	0	19,012,929

Number of Regulants

Current Month	318,362
Previous Biennium-to-Date	313,467