

**BOARD FOR BARBERS & COSMETOLOGY  
AD HOC COMMITTEE FOR ESTHETICS APPRENTICESHIPS MEETING**

**MINUTES OF MEETING**

The Board for Barbers & Cosmetology Ad Hoc Committee for Esthetics Apprenticeships met on Monday, June 28, 2017, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Board Room 1, Richmond, Virginia. The following Committee members were present:

Margaret B. LaPierre  
Daniella Tsamouras

DPOR staff present for the meeting included:

Demetrios J. Melis, Executive Director  
Stephen Kirschner, Regulatory Operations Administrator  
Cathy Clark, Administrative Assistant

The meeting was called to order at 9:00 a.m.

**Call To Order**

Upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Committee voted to adopt the amended Agenda.

**Approval of Agenda**

The members voting 'yes' were Ms. LaPierre and Ms. Tsamouras. There were no negative votes. The motion passed unanimously.

Two written public comments were distributed to the Committee, from Betsy B. McClearn, COO of Medical Grade Skin Care, Inc. and Jen Bonfilio, Divisional Vice president of Massage Envy Franchising, LLC, both supporting the adoption of the esthetics apprenticeship program.

**Public Comment**

Chelsea Martin and Stephanie Drysdale, of the Lotus School of Integrated Professions, were present, provided a handout, and addressed the Committee on their review of the proposed Standards, including concerns about previous instructor experience for apprenticeships supervisors, the use of independent contractors for supervision, maximum apprenticeship hours, and other topics. The Committee took Ms. Martin's and Ms. Drysdale's comments under advisement

Alison Heinrick and colleague, Kayte (no last name available), of the Blue Ridge School of Esthetics, were present and addressed the Committee on the topics of additional training for master esthetician apprenticeship supervisors, equipment requirements, related instruction structure, credit toward master esthetician apprenticeship if the applicant has first completed the basic esthetician apprenticeship, and others. The

Committee took Ms. Heinrick's and Kayte's comments under advisement.

Laura Todd, of LAT, Inc., was present and addressed the Committee on the topics of oversight and direct supervision of apprenticeships, term of apprenticeships, transfer hours from schools, and others. The Committee took Ms. Todd's comments under advisement.

Matt England, of LAT, Inc., was present and addressed the Committee on the topic of advanced treatments included in the basic apprenticeship performances that are master esthetician practices, advanced treatments that are missing from the master esthetician performances, direct supervision of apprenticeships, the transfer of basic esthetician hours to the master esthetician apprenticeship, and others. The Committee took Mr. England's comments under advisement.

Mr. Kirschner led an overview of the Minimum Standards of Apprenticeship with the Committee, and discussion took place. Revisions to the Standards were recommended by the Committee, including required minimum years of experience for apprentice supervisors; credit for previous experience; and the number of esthetician and master esthetician performances required. **See Addendum 1 for the Revised State Standards of Apprenticeship.**

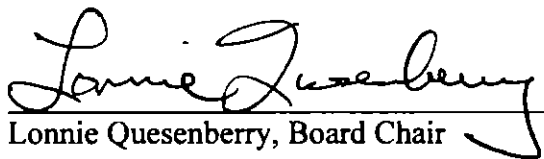
**Discussion –  
Standards of  
Apprenticeship**

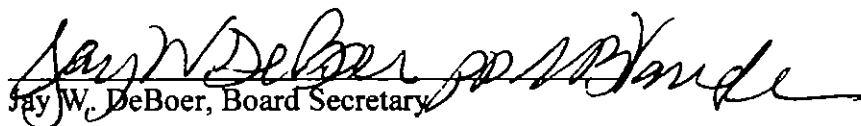
Mr. Kirschner provided an overview of the practice of microneedling to the Committee and referenced the February 6, 2017 Guidance Document, stating that the practice is beyond the scope of the Board's licensure. The committee discussed the matter and agreed to continue to review it.

**Microneedling**

There being no other discussion, Ms. LaPierre adjourned the meeting at 11:45 a.m.

**Adjourn**

  
Lonnie Quesenberry, Board Chair

  
Jay W. DeBoer, Board Secretary