

**VIRGINIA BOARD OF PHYSICAL THERAPY
SPECIAL CONFERENCE COMMITTEE
MINUTES**

July 28, 2020

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 11:10 a.m.

MEMBERS PRESENT: Allen R. Jones, Jr., PT, DPT, Chair
Mira Mariano PT, PhD

DHP STAFF PRESENT: Kelley Palmatier, Deputy Executive Director
Angela Pearson, Discipline Manager
Claire Foley, Adjudication Specialist

MATTER: **Tracy Marie Miller, P.T.A.**
License #2306-604329
Case #198560

DISCUSSION: Tracy Miller did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated February 3, 2020. Ms. Miller was not represented by counsel. The Board received the certified receipt on February 11, 2020. A continuance letter was mailed by first class and certified mail March 17, 2020 and the Board received the certified receipt on March 24, 2020.

Accordingly, the Committee Chair concluded that adequate notice was provided to Ms. Miller and the informal conference proceeded in her absence.

The Committee fully discussed the allegations as referenced in the February 3, 2020, Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Dr. Mariano, and duly seconded by Dr. Jones, the Committee voted to convene a

closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Tracy Miller, PTA. Additionally, she moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

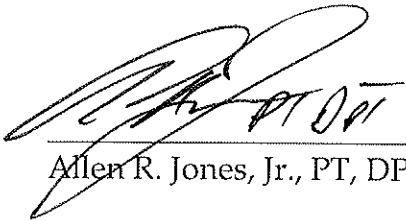
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Dr. Mariano and duly seconded by Dr. Jones, the Committee voted and ordered a reprimand and a monetary penalty. The motion carried.

ADJOURNMENT:

The Committee adjourned at 11:32 a.m.



Allen R. Jones, Jr., PT, DPT, Chair



Corie Tillman Wolf, JD, Executive Director

Date

8/19/20

Date

08/25/2020



**VIRGINIA BOARD OF PHYSICAL THERAPY
SPECIAL CONFERENCE COMMITTEE
MINUTES**

July 28, 2020

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:31 p.m.
- MEMBERS PRESENT:** Allen R. Jones, Jr., PT, DPT, Chair
Mira Mariano PT, PhD
- DHP STAFF PRESENT:** Kelley Palmatier, Deputy Executive Director
Angela Pearson, Discipline Manager
Claire Foley, Adjudication Specialist
- MATTER:** **Donna J. Lightfoot, P.T.A.**
License #2306-602604
Case #183331
- DISCUSSION:** Donna Lightfoot appeared before the Committee with counsel, Taylor Brewer, Esq., in accordance with the Board's Notice of Informal Conference, dated May 13, 2019.
- The Committee fully discussed the allegations as referenced in the May 13, 2019 Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Dr. Mariano, and duly seconded by Dr. Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Donna Lightfoot, PTA. Additionally, she moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

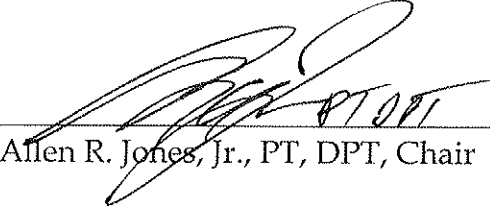
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Dr. Mariano and duly seconded by Dr. Jones, the Committee voted and ordered the case be dismissed. The motion carried.

ADJOURNMENT:

The Committee adjourned at 3:09 p.m.



Allen R. Jones, Jr., PT, DPT, Chair



Corie Tillman Wolf, JD, Executive Director

8/19/20

Date

08/25/2020

Date

