

**Minutes of Meeting
VIRGINIA CEMETERY BOARD
INFORMAL FACT-FINDING CONFERENCES
MARCH 1, 2005 (8:30 A.M.)**

The Virginia Cemetery Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act

David Mark Farris, II, Board Member, presided No other Board members were present.

Doug Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the summaries or Consent Orders are attached unless no decision was made.

Disc=Disciplinary Case
Lic=Licensing Application

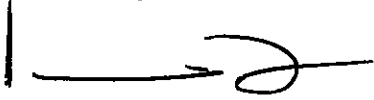
C=Complainant/Claimant
A=Applicant
R=Respondent/Regulant
CA=Compliance Agent
Inv=Investigator
W=Witness
Atty=Attorney

Participants


- | | | |
|----|--|--|
| 1 | Washington Memorial Cemetery, Inc.
File Number 2004-03682 (Disc)
No decision made | Kemp Settle – R
Tommy Evans – C
Herb Nichols – Inv |
| 2 | Richmond Memorial Parks, Inc
File Number 2004-05163 (Disc)
No decision made | Kemp Settle – R
Betty Elliott – C
Herb Nichols – Inv |
| 3. | Monta Vista Memorial Gardens &
Mausoleum
File Number 2004-02857 (Disc)
No decision made | Robert Cratch – CA
Ronald J. Fortner – C
Cynthia Woods – C
Herb Nichols – Inv |
| 4. | Holston View Cemetery Development
Company, Inc.
File Number 2004-04369 (Disc)
No decision made | Vivian Farley – CA
Sandra Skeens – W
Herb Nichols – Inv |

The meeting adjourned at 12:45 p.m

Virginia Cemetery Board



Kenneth R. Bell, Vice Chairman



Louise Fontaine Ware, Secretary

COPY TESTE

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

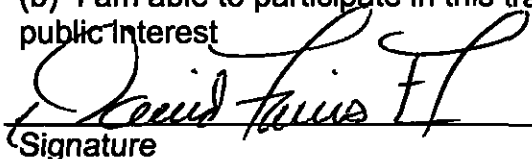
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name. David Farris
- 2 Title: Presiding Board Member
- 3 Agency. Cemetery Board
- 4 Transaction: Informal Fact-Finding Conferences on March 1, 2005
- 5 Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest


Signature

03-01-05
Date