

Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
SEPTEMBER 10, 2009

The Cemetery Board convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

- |   |                   |
|---|-------------------|
| 1. Amy Armstrong Roudabush<br>File Number 2010-00482<br><b>(NO DECISION MADE)</b> | Amy Roudabush – A |
| 2. Amy Armstrong Roudabush<br>File Number 2010-00483<br><b>(NO DECISION MADE)</b> | Amy Roudabush – A |
| 3. Amy Armstrong Roudabush<br>File Number 2010-00484<br><b>(NO DECISION MADE)</b> | Amy Roudabush – A |
| 4. Amy Armstrong Roudabush<br>File Number 2010-00485<br><b>(NO DECISION MADE)</b> | Amy Roudabush –A  |

The meeting adjourned at 9:30 AM

Virginia Cemetery Board



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Kenneth E. Bol, Chair

Randy Glasgow



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Jay DeBoer Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann Marie Brigil  
Title: Presiding Officer  
3. Agency: Cemetery Board  
4. Transaction: Informal Fact-Finding Conferences on September 10, 2009  
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

*none*

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

*Ann Marie Brigil*

Signature

*9-10-09*

Date