

**BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
TENTATIVE AGENDA**

Wednesday, August 12, 2020 – 9:00 a.m. - Board Room 2, 2nd Floor

Department of Professional and Occupational Regulation

Perimeter Center, 9960 Mayland Drive

Richmond, Virginia 23233

(804) 367-8590

I. CALL TO ORDER

II. APPROVAL OF AGENDA

1. Board for Hearing Aid Specialists and Opticians Meeting Agenda, August 12, 2020

III. APPROVAL OF MINUTES

2. Ad Hoc Committee on Apprenticeships Meeting, August 6, 2019
3. Board for Hearing Aid Specialists and Opticians Meeting, August 7, 2019
4. Hearing Aid Specialist Training Committee Meeting, August 7, 2019

IV. COMMUNICATIONS

5. Letter from Opticians Association of Virginia – July 9, 2020

V. PUBLIC COMMENT PERIOD *

VI. CASES

- | | | |
|---------------|------------------------|-----------|
| 6. 2020-01569 | Robert Gerard Anderson | Licensing |
| 7. 2020-02357 | John Paul Schaeffer | Licensing |

VII. REPORTS

- A. Licensing Statistics
- B. Examination Report and Exam Statistics

VIII. REGULATORY ACTION AND BOARD GUIDANCE

- A. Regulatory Report
- B. Fast Track Regulatory Change – Hearing Aid Specialist – Duration of Passing Score Validity
- C. Regulatory Action – Hearing Aid Specialist – Training and Temporary Permit Requirements

IX. NEW BUSINESS

- A. Optician Association of Virginia Presentation
- B. Continuing Education Requirements

X. ADJOURN

REMAINING 2020 MEETING DATES:

WEDNESDAY, DECEMBER 16, 2020

2021 MEETING DATES:

WEDNESDAY, APRIL 21, 2021

WEDNESDAY, AUGUST 18, 2021

WEDNESDAY, DECEMBER 15, 2021

* 5 minute public comment period, per person, with the exception of any open disciplinary or application files. Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the board office at 804-367-8590 at least 10 days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

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BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS

AD HOC COMMITTEE ON OPTICIAN APPRENTICESHIPS

DRAFT MINUTES OF MEETING

The Board for Hearing Aid Specialists and Opticians Ad Hoc Committee on Optician Apprenticeships met on Tuesday, August 6, 2019, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Board Room 3, Richmond, Virginia. The following board committee members were present:

Judith M. Canty
Pamela Chavis
Edward L. DeGennaro

The following board committee member was not present:

June Rogers

DPOR staff present for all or part of the meeting included:

Stephen Kirschner, Regulatory Operations Administrator
Cathy Clark, Administrative Assistant

Representatives from Department of Labor and Industry, Crystal Thrower, Apprenticeship Consultant, and Caly Emerson, Related Instruction Specialist, were also present for the meeting. In addition, Martin Goergen and Kaylyn Young, representatives of the Norfolk Technical Center, and Kenyetta Goshen, of Norfolk Public Schools, were present and also contributed to the discussion.

Ms. Canty called the meeting to order at 2:05 p.m.

Call to Order

Mr. Kirschner initiated round-table introductions of those present at the meeting.

Introductions

The Committee reviewed curriculum materials provided by Norfolk Technical Center that were made available to the Committee members in advance of the meeting.

**Norfolk
Technical Center
Related
Instruction
Curriculum
Review**

After the review and discussion, a motion was made by Ms. Canty, and seconded by Dr. Chavis, to accept the Norfolk Technical Center's related instruction curriculum and to recommend to the full Board its consideration. The Committee members voting 'yes' were Ms. Canty, Ms. Chavis, and Mr. DeGennaro. There were no negative votes. The motion passed unanimously.

Mr. Kirschner advised the Committee that, upon the full Board's approval of the curriculum, the Board's Guidance Document entitled, "Approved Related Technical Instruction" (June 13, 2019) would be revised. The proposed Guidance Document would include The Norfolk Technical Center's curriculum, along with the NAO Ophthalmic Career Progression Program and the Reynolds Community College Opticians Apprenticeship Career Studies as approved related technical instruction for the Opticians Apprenticeship administered by the Department of Labor and Industry.

There being no further discussion, Ms. Canty adjourned the committee meeting at 3:14 p.m.

Bruce R. Wagner, Chair

Mary Broz-Vaughan, Acting Secretary

Adjourn

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**BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
DRAFT MINUTES OF MEETING**

The Board for Hearing Aid Specialists and Opticians met on Wednesday, August 7, 2019, at the Offices of the Department of Professional and Occupational Regulation, Perimeter Center, Board Room 3, 2nd Floor, 9960 Mayland Drive, Richmond, Virginia 23233. The following members were present for the meeting:

ReBecca Bennett
Judith M. Canty
Pamela S. Chavis, MD
Beth Lynn Connors, AuD
Edward L. DeGennaro
Mark Grohler
Laura Lee Thompson
Lakshminarayanan Krishnan
June H. S. Rogers
Bruce R. Wagner

The following members were not present:

Alidad Arabshahi, MD, MBA
David M. Lambert
Debra Ogilvie, AuD
Melissa Gill
Teresa D. Leeper

DPOR staff present for all or part of the meeting included:

Mary Broz Vaughan, Acting Director
Stephen Kirschner, Regulatory Operations Administrator
Tannika Rodriguez, Licensing Operations Administrator
Cathy Clark, Administrative Assistant

A representative from the Office of the Attorney General was present for the meeting.

Elizabeth B. Myers, Assistant Attorney General

Mr. Wagner determined that there was a quorum present, and called **Call to Order** the meeting to order at 9:05 a.m.

Upon a motion by Mr. DeGennaro and seconded by Ms. Rogers, the **Approval of Agenda** Board moved to approve the Agenda.

The members voting 'yes' were Ms. Bennett, Ms. Canty, Dr. Chavis,

Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Upon a motion by Ms. Canty and seconded by Dr. Connors, the Board voted to approve the minutes of the April 10, 2019 Board for Hearing Aid Specialists and Opticians Meeting.

The members voting 'yes' were Ms. Bennett, Ms. Canty, Dr. Chavis, Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

There were no communications to report.

Mr. Wagner asked for public comments. Teresa Irwin, licensed Hearing Aid Specialist, addressed the Board on the topics of training and examinations.

There were no licensing or disciplinary cases to be heard.

Mr. Kirschner reviewed Hearing Aid Specialists and Opticians licensing statistics with the Board. (See **Addendum 1**)

Ms. Rodriguez reviewed the Hearing Aid Specialists and Opticians examination statistics with the Board for all exams administered between February and June 2019 and responded to questions from the Board. (See **Addendum 2**)

Mr. Kirschner reported to the Board on recent regulatory action, including, the proposed fee increase for Hearing Aid Specialist licenses, which is currently under review in the Secretary's Office.

Mr. Kirschner directed the Board's attention to his July 26, 2019 memo regarding a correction to obsolete language in the Opticians Regulations related to technical instruction for optician apprenticeships (**Addendum 3**). Staff recommends that the reference to "a minimum of one school year of related instruction or home

**Approval of Minutes:
April 10, 2019 Board
for Hearing Aid
Specialists and
Opticians Meeting**

Communications

Public Comment

CASES

REPORTS

Licensing Statistics

**Examination
Statistics**

**REGULATORY
ACTION AND
BOARD
GUIDANCE**

Regulatory Report

**Fast Track
Regulatory Change –
Related Technical
Instruction for
Apprenticeships**

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study” be removed from 18 VAC 80-30-20.5.b

Upon a motion by Ms. Canty and seconded by Ms. Rogers, the Board voted to approve the proposed change to the Regulations as outlined in the memo.

The members voting ‘yes’ were Ms. Bennett, Ms. Canty, Dr. Chavis, Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Mr. Kirschner reported that the Ad Hoc Committee on Optician Guidance Document Apprenticeships has requested that the Board update the Optician Guidance Document entitled, “18 VAC 80-20-20 – Approved Related Technical Apprenticeship Instruction” to include the Norfolk Technical Center’s curriculum in the list of approved related technical instruction for Optician Related Instruction apprenticeships at its August 6, 2019 meeting.

Upon a motion by Ms. Canty and seconded by Mr. Rogers, the Board voted to update the Guidance Document as recommended.

The members voting ‘yes’ were Ms. Bennett, Ms. Canty, Dr. Chavis, Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Mr. Kirschner provided the Board with an overview of recent Board-approved revisions to the Optician Minimum Standards for Apprenticeship, including a change from a 3-year to a 2-year apprenticeship period, and to the minimum required hours of related technical instruction.

A discussion ensued regarding apprentices who began their apprenticeships before the revised standards and minimum hours were implemented and whether or not they would be approved to take the examination if they did not meet the minimum hours.

Upon a motion by Mr. Krishnan and seconded by Ms. Thompson, the Board voted to permit apprentices who began their related instruction before April 1, 2019 to complete their apprenticeships with the related technical instruction approved at the time the apprenticeship commenced.

The members voting ‘yes’ were Ms. Bennett, Ms. Canty, Dr. Chavis, Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers,

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Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

NEW BUSINESS

Mr. Kirschner directed the Board's attention to his memo regarding Opticians Apprenticeship Related Technical Instruction (**Addendum 4**). He explained that several Board members recommended that the Board create an ad hoc committee to establish a set, written criteria for reviewing related technical instruction curriculum in the future for providers who may wish to be added to the approved list.

**Ad Hoc Committee
on Approved Related
Technical Instruction**

Upon a motion by Mr. DeGennaro and seconded by Ms. Canty, the Board voted to establish an ad hoc committee to establish a written criteria for reviewing future related technical instruction programs.

The members voting 'yes' were Ms. Bennett, Ms. Canty, Dr. Chavis, Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Mr. Kirschner introduced a discussion of changes in the practice of hearing aid adjustments, noting that out of state practitioners can provide service, via the internet, to clients in Virginia. Questions were raised during the discussion about licensure and legal issues around the scope of practice of hearing aid specialists. Mr. Wagner reported that he had attended a conference that introduced the internet technology. Alyssa Parody, of the International Hearing Society (IHS) briefly addressed the Board on her knowledge of "tele-practice" with regard to the sale and adjustment of hearing aids. The Board agreed, by consensus, to discuss the matter further at the December 2019 Board meeting.

**Technology Changes
in Hearing Aid
Adjustments**

Mr. Kirschner advised the Board that it is required to conduct a periodic review of its three sets of regulations. A public comment period took place during a 30 day period between June and July 2019.

Mr. Kirschner reported that there were no public comments received regarding the Public Participation Guidelines, and asked the Board if it wished to make any changes or retain the regulations as is.

**Periodic Review of
Regulations**

Upon a motion by Ms. Rogers and seconded by Ms. Canty, the Board voted to retain the Public Participation Guidelines Regulations, as is.

The members voting 'yes' were Ms. Bennett, Ms. Canty, Dr. Chavis,

Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Mr. Kirschner stated that no public comments were received regarding the Optician Regulations and advised the Board that the last regulatory action was in 2012 with minor changes since that time.

Upon a motion by Ms. Canty and seconded by Dr. Connors, the Board voted to retain the Opticians Regulations, as is.

The members voting 'yes' were Ms. Bennett, Ms. Canty, Dr. Chavis, Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Mr. Kirschner directed the Board's attention to one public comment received regarding the Hearing Aid Specialists Regulations (**Addendum 5**), which was previously provided to the Board members for review. He advised the Board that the last review took place in 2017 and that the Board is currently reviewing training curriculum, temporary permits, and re-examination requirements.

Upon a motion by Dr. Connors and seconded by Ms. Canty, the Board voted to retain the Hearing Aid Specialists Regulations, as is.

The members voting 'yes' were Ms. Bennett, Ms. Canty, Dr. Chavis, Dr. Connors, Mr. DeGennaro, Mr. Grohler, Mr. Krishnan, Ms. Rogers, Ms. Thompson, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Mr. Kirschner reminded the Board of the upcoming DPOR agency-wide Board member training session that will take place in Richmond at the Koger Center October 3 – 4, 2019, and asked that members to contact Board office staff of their plans to attend.

Agency-Wide Board Training, October 3-4, 2019

There being no other business to be brought before the Board, Mr. Wagner adjourned the meeting at 10:33 a.m.

Adjourn

Bruce R. Wagner, Chair

Mary Broz-Vaughan, Acting Board Secretary

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Hearing Aid Specialists and Opticians BOARD STATISTICS

Licenses & Temporary Permits Issued – 4-1-2019 through 7-31-2019

Hearing Aid Specialists by Exam	24
Hearing Aid Specialists by Reciprocity	0
Hearing Aid Specialists Temporary Permits	18
Optician by Exam	5
Optician by Reciprocity	0
CLE by Exam	0
CLE by Reciprocity	0
Optician License App Criminal History Review (Pass Matrix)	1

Regulant Population	7-1-2018	7-1-2019
Hearing Aid Specialist Temp Permits	53	49
Hearing Aid Specialists	750	750
Opticians	1,895	1,852

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OPTICIANS

GENERAL EXAM STATISTICS REPORT - WRITTEN										
EXAM DATE	TOTAL			FIRST TIME			RE-EXAM			TOTAL EXAMINEES SCHEDULED
	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	
FEB- MARCH 2019	15	08	53.33%							15

GENERAL EXAM STATISTICS REPORT - PRACTICAL										
EXAM DATE	TOTAL			FIRST TIME			RE-EXAM			TOTAL EXAMINEES SCHEDULED
	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	
FEB- MARCH 2019	10	06	60.00%							10

1st CBT
Exams for
Practical

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OPTICIANS

GENERAL EXAM STATISTICS REPORT - WRITTEN

EXAM DATE	TOTAL		FIRST TIME			RE-EXAM			TOTAL
	EXAMS TAKEN	EXAMS PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMINEES SCHEDULED
Overall	14	07							14
ABO/DPOR MAY - 2019	14	07			50.00%				14
Board Approval (Only)	04	03			75.00%				04

GENERAL EXAM STATISTICS REPORT - PRACTICAL

EXAM DATE	TOTAL		FIRST TIME			RE-EXAM			TOTAL
	EXAMS TAKEN	EXAMS PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMINEES SCHEDULED
MAY 1-15, 2019	06	04			66.66%				06

2nd CBT
Exams for
Practical

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All proposed topics for discussion
are subject to change or official Board position.

HEARING AID SPECIALISTS

GENERAL EXAM STATISTICS REPORT - PRACTICAL

EXAM DATE	TOTAL		FIRST TIME			RE-EXAM			TOTAL EXAMINEES SCHEDULED
	EXAMS TAKEN	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	
02/06/2019	16	37.50%	08	02	25.00%	08	04	50.00%	16
CONTENT DESCRIPTION	EXAMS TAKEN	EXAMS PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED	
AUDIOMETRIC	15	09	09	04	60.00%				
MAINTENANCE AND REPAIR	09	04	04	04	44.44%				
SPEECH TESTING	10	09	09	09	90.00%				
EARMOLD IMPRESSIONS	09	06	06	06	66.66%				

HEARING AID SPECIALISTS

GENERAL EXAM STATISTICS REPORT - WRITTEN

EXAM DATE	CONTENT DESCRIPTION	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED
02/06/2019 February 1 through March 31, 2019 2 nd Year New ILE - CBT 1 st Cycle	RULES & REGULATIONS	14	13	92.85%
	HAS THEORY	14	03	21.42%
	TOTAL	EXAMS TAKEN	EXAMS PASSED	PERCENT PASSED
		14	16	92.85%

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HEARING AID SPECIALISTS

GENERAL EXAM STATISTICS REPORT - PRACTICAL

EXAM DATE	TOTAL		FIRST TIME		RE-EXAM		TOTAL EXAMINEES SCHEDULED
	EXAMS TAKEN	EXAMS PASSED	EXAMS TAKEN	EXAMS PASSED	EXAMS TAKEN	EXAMS PASSED	
MAY 2019	19	06	10	03	09	03	19
		31.57%		30.00%		33.33%	
CONTENT DESCRIPTION							
AUDIOMETRIC							
MAINTENANCE AND REPAIR							
SPEECH TESTING							
EARMOLD IMPRESSIONS							
					14	06	42.85%
					13	12	92.30%
					12	09	75.00%
					13	09	69.23%

HEARING AID SPECIALISTS

GENERAL EXAM STATISTICS REPORT - WRITTEN

EXAM DATE	TOTAL		PERCENT PASSED	
	EXAMS TAKEN	EXAMS PASSED	EXAMS TAKEN	EXAMS PASSED
MAY 2019	12	07	58.33%	91.66%
CONTENT DESCRIPTION				
RULES & REGULATIONS				
HAS THEORY				

**May
1st - June
30th, 19
CBT 3rd
Cycle

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TO: VIRGINIA BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
FROM: STEPHEN KIRSCHNER, REGULATORY OPERATIONS ADMINISTRATOR
SUBJECT: OPTICIANS REGULATIONS CORRECTION
DATE: JULY 26, 2019

On April 1, 2019, amendments to the Board's optician's regulations became effective, making changes to the apprenticeship training requirement. While working on implementation of the apprenticeship changes, staff has received feedback from the Department of Labor and Industry's Division of Registered Apprenticeship (DOLI) that may require the Board to amend the regulations pertaining to its related instruction requirements.

At a recent meeting between department staff and DOLI, DOLI staff pointed out that some of the language in the opticians apprenticeship training regulation, 18 VAC 80-30-20.5.b, is antiquated and does not reflect current practices. Specifically, the requirement that an apprenticeship include "one school year of related instruction or home study" does not match current federal or state apprenticeship requirements, nor does it match the Board's Standards of Apprenticeship. The apprenticeship is required to have 144 hours of related instruction each year of the apprenticeship, and "home study" is not authorized as a substitute for related instruction. In order resolve this issue, staff recommends amending 18 VAC 80-30-20.5.b as follows:

A two-year apprenticeship, including all required related technical instruction, with a minimum of one school year of related instruction or home study while registered in the apprenticeship program in accordance with the standards established by the state Department of Labor and Industry, Division of Registered Apprenticeship, and approved by the board;

This change is in line with federal and state requirements as well as the Board's Standards of Apprenticeship.

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TO: VIRGINIA BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
FROM: STEPHEN KIRSCHNER, REGULATORY OPERATIONS ADMINISTRATOR
SUBJECT: OPTICIANS APPRENTICESHIP RELATED TECHNICAL INSTRUCTION
DATE: JULY 26, 2019

On April 1, 2019, amendments to the Board's optician's regulations became effective, making changes to the apprenticeship training requirement. While working on implementation of the apprenticeship changes, staff has received feedback from several related instruction providers which may require the Board to issue guidance pertaining to its related instruction requirements. Related technical instruction (RTI) providers have reached out to the Board regarding two separate issues.

The first issue is that several RTI providers do not currently meet the Board's requirements for RTI. Some have been offering curriculum that is no longer approved, and one provider, Reynolds Community College, does not have the requisite number of hours per year to meet the requirement. To address these concerns, staff recommends the Board offer guidance to RTI providers that it will grandfather all students who began their RTI under a program that does not meet current requirements, and allow them to complete the RTI curriculum they started. The providers have indicated a strong desire to meet the Board's requirements, but do not want to see their students negatively impacted. Without this provision, students that are well into their programs will incur the cost and lost time of having to start several years' worth of RTI over from the beginning.

The second issue is that the Board has had a request to have additional RTI curriculum approved. Currently, the Board has an Ad Hoc Committee on Opticianry Apprenticeship that has been working on the initial RTI curriculum review that is made up of all current optician and ophthalmologist Board members. Staff would recommend the Board commission this committee to create a set, written criteria for reviewing RTI curriculum. The Board has previously stated that RTI curriculum should be substantially equivalent in content to the NAO's Ophthalmic Career Progression Program. Because the NAO's program is proprietary, other RTI curriculum providers will not have the ability to study and implement programs based on the NAO's content. Additionally, this language does not clearly identify what criteria the Board will use to accept or reject curricula. By creating a set of criteria the Board will use, and making this available to the public, the Board can provide clear direction to curriculum providers wishing to be added to the approved RTI list.

We will discuss these issues in more detail at the meeting.



TO: VIRGINIA BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
FROM: STEPHEN KIRSCHNER, REGULATORY OPERATIONS ADMINISTRATOR
SUBJECT: PERIODIC REGULATORY REVIEW
DATE: JULY 26, 2019

The Code of Virginia and Governor's Executive Order 14 requires that state regulations be reviewed every four years to determine whether "they should be continued without change or be amended or repealed, consistent with the stated objectives of applicable law, to minimize the economic impact on small business" while protecting the health, safety, and welfare of the public. The regulatory review must include: (1) the continued need for the rule; (2) the nature and complaints or comments received concerning the regulation from the public; (3) the complexity of the regulation; (4) the extent to which the regulation overlaps, duplicates, or conflicts with federal or state law or regulation; and (5) the length of time since the regulation has been evaluated or the degree to which technology, economic conditions, or other factors have changed in the area affected by the regulation. The Board has three sets of regulations that will be subject to this review: Hearing Aid Specialist Regulations (18 VAC 80-20), Optician Regulations (18 VAC 80-30), and Public Participation Guidelines Regulations (18 VAC 80-11).

From June 24 to July 15, 2019, the agency received public comment on each of the Board's regulations. The Board received comments from the Virginia Society of Hearing Aid Specialist (attached). These are the only comments received regarding the Board's regulations. At the August 7, 2019 Board meeting, the Board will discuss the comments and determine whether to retain each of the regulations as is, or begin a regulatory action to make changes to some or all of the sets of regulations.

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Virginia Society of Hearing Aid Specialists

4641 Melody Road, North Chesterfield, VA 23234

Att: Department of Professional and Occupational Regulations

Hearing Aid Specialist & Optician Board

Public Comment related to **Hearing Aid Specialist licensing regulations 2019 review:**

The Virginia Society of Hearing Aid Specialists would like to provide input into changes needed in these regulations. Red sentences refer to why we feel a need for the changes. Yellow highlights are what we would like to change or added to the regulations.

We would like to support the regulations in whole with the following exceptions:

18VAC80-20-40 Temporary Permit

A.

1. A temporary permit shall be issued for a period of 18 months. After a period of 18 months an extension is no longer possible and the former temporary permit holder shall sit for the examination in accordance with this section.

Problem arose when DPOR refused to extend temporary permit for additional 6 months as allowed under the regulations if the applicant had applied to take the licensing exam. Training does not stop when an applicant applies to take an exam—training stops when the applicant passes the examination and receives their license to practice. This has caused a hardship on several small business owners and applicants as this is not how this regulation was administered in the past.

F. All correspondence from the board to the temporary permit holder not otherwise exempt from disclosure, shall be mailed to both the temporary permit holder and the licensed sponsor. The licensed sponsor shall be mailed a copy of any correspondence for the temporary permit holder at the business address of the licensed sponsor. The business name must appear on all mail from DPOR.

Problem addressing mail to both sponsor & temporary permit holder with no business name has caused mail to be returned to the DPOR as undeliverable. Offices located in shopping centers will only deliver with a business name included in mailing address.

18VAC80-20-80 Examinations

- B. Applicants for licensure shall pass a two part examination, of which Part I is a written examination and Part II is a practical examination.

1. The applicant shall pass each section of the practical examination administered by the board. Candidates failing one or more section of the practical exam will be required to retake only those sections failed.
2. Delete number 2
3. If the temporary permit holder fails to achieve a passing score on any section of the practical examination with the 18 months the temporary permit shall expire. No renewal is possible.

4. Any applicant shall take the written examination, ILE which is given as testing site and administered by the International Hearing Society, as many times as exam is offered after applying for the licensing exam through DPOR.

If the applicant receives a passing score on the ILE written exam this score is valid for an indefinite period of time.

5. After the temporary permit expires the applicant must reapply for the licensing examination. If the applicant subsequently receives a passing score on the practical exam then verification from the International Hearing Society of the passing ILE exam scores must be submitted to DPOR to complete the requirement of the two part licensing exam.

If the applicant is unable to verify the passing ILE exam score then they would have to retake the written exam.

ILE passing scores are valid for indefinite period of time and the applicant should not have to retake the exam. This creates an undue hardship on the applicant.

Allowing the applicant for licensure to retake the exam as many times as available during the 18 month temporary permit is less burdensome than making them reapply and start over after three (3) failed attempts if they have proved their competency in part of the exam.

18.VAC80-20-100 Procedures for Renewal

10 hours per year of Continuing Education be added as a requirement for licensure renewal. This can be a required form along with license renewal form.

Continuing education classes are readily available from all manufacturers free of charge to the licensee. This would not be a burden on DPOR to make this part of license renewal as the International Hearing Society already tracks CEU's and would be able to provide the licensee a copy of their transcript to attach to their renewal forms.

It is in the public's best interest that all licensees keep up with changes in the hearing care industry. Most other states in the United States require this for license renewal. Ten hours per year seems to be the usual number in most states.

Thank you for your consideration of our recommendations.

Any additional questions can be directed to Teresa Irwin, Secretary/Treasurer of the Virginia Society of Hearing Aid Specialists, (804) 240-2181, or email Vahearingaidsociety@gmail.com.

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BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS

HEARING AID SPECIALIST TRAINING COMMITTEE

DRAFT MINUTES OF MEETING

The Board for Hearing Aid Specialists and Opticians Ad Hoc Committee on Optician Apprenticeships met on Wednesday, August 7, 2019, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Board Room 3, Richmond, Virginia. The following board committee members were present:

Rebecca Bennett
Pamela Chavis
Beth Connors
Mark Grohler
Alan Krishnan
Bruce Wagner

DPOR staff present for all or part of the meeting included:

Stephen Kirschner, Regulatory Operations Administrator
Tamika Rodriguez, Licensing Operations Administrator
Cathy Clark, Administrative Assistant

Mr. Wagner called the meeting to order at 10:55 am.

Call to Order

Mr. Wagner asked for public comment. There was none.

Public Comment

Mr. Kirschner initiated discussion by presenting a slide show that included examination pass rates and percentages of licensure over the current temporary permit term, as well as staff recommendations.

Discussion

The Committee discussed the existing training. The slide show contained statistics on training requirements in other states. The Committee agreed with staff recommendations that no changes should be made to the existing training.

Based upon the pass rate statistics provided in the slide presentation, the Committee agreed that the current 12-month temporary permit was not sufficient time for adequate training, and further agreed with staff recommendation to extend the term of the temporary permit to 18 months.

The Committee discussed the period in which a candidate must pass the examination, and agreed that the current rule that requires the candidate to pass the examination within three successive attempts in a 9-month window should be revised. Staff recommended that a candidate should pass all sections of the exam within two years of the initial exam date. In addition, it was recommended that testing would be prohibited until the temporary permit had been held for at least twelve months.

Mr. Kirschner outlined for the Committee the three methods of exam qualification, including (1) Temporary Permit; (2) a college degree in the field; and (3) a notarized statement of acceptable training. He also suggested the Committee consider an apprenticeship under the auspices of the Department of Labor and Industry as a fourth method of qualification.

A discussion was initiated by Ms. Connor about the need for continuing education. Other Committee members voiced their support. It was agreed by consensus that information and data would be gathered on the topic to be presented at the next meeting of the Committee.

Upon a motion by Mr. Wagner and seconded by Mr. Grohler, the Committee voted to bring the following recommendations to the full Board for consideration:

1. Make no changes to current training topics.
2. Extend the temporary permit term to 18 months, with no extension except under the conditions currently identified in 18 VAC 80-20-40.A.2.
3. Prohibit testing before the temporary permit has been held for a certain length of time, to be determined by the full Board.
4. Add the hearing aid dispenser apprenticeship as a training option, including Related Technical Instruction.
5. Change testing period to 2 years from the date of the initial examination.

The members voting 'yes' were Ms. Bennett, Ms. Connors, Mr. Grohler, Mr. Krishnan, and Mr. Wagner. There were no negative votes. The motion passed unanimously.

Dr. Chavis left the meeting before the voting.

By consensus the committee agreed to further explore the idea of requiring continuing education.

There being no further discussion, Mr. Wagner adjourned the committee meeting at 12:07 p.m.

Adjourn

Bruce K. Wagner, Chair

Mary Broz-Vaughan, Acting Secretary

Stephen Kirschner, Executive Director
Board of Hearing Aid Specialists and Opticians
Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 102
Richmond, VA 23233

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Dear Mr. Kirschner:

The Opticians Association of Virginia respectfully requests that the Virginia Board of Hearing Aid Specialists and Opticians (HASOPT) adopt a regulation for licensed opticians to obtain continuing education (CE) hours for relicensure.

Opticianry is a profession deeply rooted in optics, ocular anatomy and physiology and other hard and soft sciences. It is a profession that has become remarkably complex because contemporary eyewear products are highly technical, especially lens designs and materials. While consumers benefit from opticians being trained and licensed by the State of Virginia to ensure basic competency, the demands of modern opticianry practice require that opticians have continued learning to maintain their knowledge and skills. As the intricacy of products and services in the ophthalmic world increase each year, so does the necessary competency level of opticians. That is why the Opticians Association of Virginia is proposing that the board of HASOPT adopt a regulation requiring licensed opticians to obtain continuing education for relicensure.

CE IS A NATIONAL REQUIREMENT

CE is a requirement throughout the profession of opticianry and has been for over 40 years. The American Board of Opticianry (ABO) created and implemented a national opticianry certification in 1976 that provided opticians across the country a mechanism by which they could voluntarily demonstrate their professional knowledge and skills by taking a certification examination. Once certified, the certificate holder must obtain 12 hours of continuing education within a three-year period to maintain that certification. Contact lens certified opticians have similar continuing education requirements for recertification.

ABO certification has become the recognized standard of competency for opticianry across the country. Opticians in every state hold this certification, in fact, 27,616 opticians are ABO certified nationwide in eyeglass dispensing, with 10,320 certified in contact lens dispensing.

VIRGINIA IS SUBSTANDARD

There are 21 states that license or somehow regulate opticians (see Appendix A). All but three do not require continuing education for relicensure. Virginia is one of those three. This is a critical problem for Virginia opticians because they are out of sync with mainstream opticianry credentialing. In 1954, Virginia protected the public's health, safety and welfare by licensing opticians. The state requires trainees to have classwork and clinical training to obtain a license, but it does not require opticians to have continuing education while the entire rest of the country does through national certification or licensing. This means that Virginia has a lesser standard than the entire country and protects the consumer to a lesser degree. This is an oversight that needs to be

corrected.

The Department of Professional and Occupational Regulation (DPOR) already has many professions that require continuing education for licensure renewal (See Appendix B). This precedent establishes guidance for how opticianry may obtain this regulatory task. It also demonstrates that this regulatory effort is well within the administrative authority of the DPOR. Such a large number of professions requiring CE implies that opticianry has fallen behind other professions within the DPOR and needs to be on par with them.

It is also important to note that opticianry is recognized as a health profession by the Federal Government through Medicare and Medicaid. Nearly all health professions in our state and in the country have a continuing education requirement for relicensure or recertification but opticianry does not. This keeps Virginia opticians less prepared than nearly all the other health care professions in the Commonwealth and in the country.

CE AVAILABILITY AND ADMINISTRATION

Continuing education is a substantial part of opticianry competency. Thousands of opticians take continuing education courses across the county and according to the ABO, approximately 53,000 courses are taken each year. The courses are readily available and there are many free courses through optical journals, magazines, industry suppliers and manufacturers, and professional organizations. Many courses are also available online. This makes obtaining courses and course credits easy and cost effective.

The number of course hours required per licensing renewal period varies among the licensed states but in all cases it is modest. The methods of auditing compliance also vary across the licensed states. The guiding principle for Virginia should be to develop a CE requirement that is cost effective, easy to implement, easy for license holders to accomplish, is not burdensome, and easy for government to administer.

Virginia opticians are called on every day to protect the consumer's health, safety and welfare by analyzing and interpreting prescriptions in order to provide consumers visually functional and cosmetically fashionable eyewear, contact lenses and other ophthalmic appurtenances. In order for them to do this to the standard recognized by the profession nationally, the Virginia Board of HASOPT needs to adopt a CE regulation for relicensure. The Opticians Association of Virginia respectfully requests the board to do this.

Darla All
Darla All, President
Opticians Association of Virginia

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APPENDIX A

Opticianry Licensed States That Require Continuing Education

Continuing Education Required?

STATE	YES	NO
Alaska	Y	
Arizona	Y	
Arkansas	Y	
California		N
Connecticut	Y	
Florida	Y	
Georgia	Y	
Hawaii		N
Kentucky	Y	
Massachusetts	Y	
Nevada	Y	
New Jersey	Y	
New York	Y	
North Carolina	Y	
Ohio	Y	
Rhode Island	Y	
South Carolina	Y	
Tennessee	Y	
Vermont	Y	
Virginia		N
Washington (state)	Y	

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APPENDIX B

List of Professions in the DPOR that Require Continuing Education for Rec licensure in Virginia

- Tradesman (journeyman and master plumbers, HVAC, electricians, gas-fitters)
- Certified Elevator Mechanics
- Certified Water Well System Providers
- Certified Accessibility Mechanics
- Certified Fire Sprinkler Inspectors
- Waste Management Facility Operators (all classes)
- Real Estate Brokers and Salespersons,
- Real Estate Appraisers

as onsite soil evaluators, onsite sewage system installers, and onsite sewage system operators)

- Asbestos, Lead, and Home Inspectors.
- Certified employees under CIC
- Auctioneers,
- Architects,
- Professional Engineers,
- Land Surveyors,
- Landscape Architects, and
- Soil Scientists
- Tattooers and Permanent Cosmetic Tattooers
- Body Piercers

**Data provided by Steve Kirschner, HASOPT Board Administrator – June 2020*

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TO: VIRGINIA BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: HEARING AID SPECIALIST REGULATORY CHANGE – PASSING EXAM SCORE VALIDITY
DATE: JULY 30, 2020

At the August 7, 2019 Hearing Aid Specialist Training Committee meeting, the committee recommended several regulatory changes to the Board regarding hearing aid specialist training and examinations. One of those changes relates to how long a passing score on one part of the examination remains valid. The current requirement in 18 VAC 80-20-80.C.2 states that “Any candidate failing to achieve a passing score on all sections in three successive scheduled examinations must reapply as a new applicant... and repeat all sections of the written and practical examination.” Three successive scheduled examinations refers to exams scheduled by the Department, and this requirement turns into a de facto nine month period in which applicants must pass all sections of the exam.

The Training Committee recommends changing this requirement into a two year window to pass all sections of the exam. Committee members and staff recounted many instances where applicants were required to retake all sections of the exam after missing scheduled examinations through no fault of their own. The revision allowing passing scores to remain valid for two years is consistent with other occupations, including opticians.

This item reduces the regulatory burden on applicants, and is expected to be non-controversial. As such, staff are requesting that the Board approve this change as a stand-alone, fast-track regulatory change. If the Board wishes to do so, this can be done with a motion to approve the proposed change to 18 VAC 80-20-80.C.2, allowing applicants two years to pass the hearing aid specialist examinations, as a fast-track regulatory change. We will discuss these issues in more detail at the meeting, and you can see the proposed change to the regulation below.

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18VAC80-20-80. EXAMINATIONS.

A. All examinations required for licensure shall be approved by the board and administered by the board, a testing service acting on behalf of the board, or another governmental agency or organization.

B. The candidate for examination shall follow all rules established by the board with regard to conduct at the examination. Such rules shall include any written instructions communicated prior to the examination date and any instructions communicated at the site, either written or oral, on the date of the examination. Failure to comply with all rules established by the board with regard to conduct at the examination shall be grounds for denial of the application.

C. Applicants for licensure shall pass a two part examination, of which Part I is a written examination and Part II is a practical examination.

1. The applicant shall pass each section of the written and practical examination administered by the board. Candidates failing one or more sections of the written or practical examination will be required to retake only those sections failed.

2. Any candidate failing to achieve a passing score on all sections in ~~three successive scheduled examinations~~ two years from the initial test date must reapply as a new applicant for licensure and repeat all sections of the written and practical examination.

3. If the temporary permit holder fails to achieve a passing score on any section of the examination in three successive scheduled examinations, the temporary permit shall expire upon receipt of the examination failure letter resulting from the third attempt.

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TO: VIRGINIA BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: HEARING AID SPECIALIST REGULATORY CHANGE – TRAINING REQUIREMENTS
DATE: JULY 30, 2020

At the August 7, 2019 Hearing Aid Specialist Training Committee meeting, the committee recommended several regulatory changes to the Board regarding hearing aid specialist training and examinations. Several of those changes relate to expanding training requirements and fixing unintended drawbacks to the current temporary permit requirements.

The first recommendation of the committee is to add registered apprenticeship as a new training option for individuals seeking a hearing aid specialist license. This change would not add any additional requirement, but rather provide an alternative training method in addition to the current training requirements. The U.S. Department of Labor recently established national apprenticeship standards for hearing aid dispensing. By adding registered apprenticeship as a training option, it will allow individuals seeking licensure an alternative training method that will be portable to other states that adopt this training method.

The Training Committee also recommended changes to the temporary permit training method. The committee reviewed the effectiveness of the temporary permit training program, including data showing that only 23% of applicants without a college degree in hearing science could pass the exam with 12 months of experience under their temporary permit. The committee recommended changing the temporary permit from a 12 month to an 18 month permit, and restrict testing until permit holders acquire a specific amount of experience under their permit. The committee debated between 6 months and 12 months of experience before exam eligibility, and ultimately decided to present this issue to the full Board for determination.

At the Board meeting, you will have an opportunity to discuss these issues further and vote on whether to initiate a regulatory change reflecting these proposals. Below you will find draft changes to the regulations. The Board can adopt these changes by motion, to start a regulatory action to add registered apprenticeship as a training alternative, and to modify the temporary permit requirement.

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18VAC80-20-30. BASIC QUALIFICATIONS FOR LICENSURE.

Part II

Entry Requirements

A. Every applicant for a license shall provide information on his application establishing that:

1. The applicant is at least 18 years of age.
2. The applicant has successfully completed high school or a high school equivalency course.
3. The applicant has training and experience that covers the following subjects as they pertain to hearing aid fitting and the sale of hearing aids, accessories, and services:
 - a. Basic physics of sound;
 - b. Basic maintenance and repair of hearing aids;
 - c. The anatomy and physiology of the ear;
 - d. Introduction to psychological aspects of hearing loss;
 - e. The function of hearing aids and amplification;
 - f. Visible disorders of the ear requiring medical referrals;
 - g. Practical tests utilized for selection or modification of hearing aids;
 - h. Pure tone audiometry, including air conduction, bone conduction, and related tests;
 - i. Live voice or recorded voice speech audiometry, including speech reception threshold testing and speech discrimination testing;
 - j. Masking when indicated;
 - k. Recording and evaluating audiograms and speech audiometry to determine the proper selection and adaptation of hearing aids;
 - l. Taking earmold impressions;

- m. Proper earmold selection;
- n. Adequate instruction in proper hearing aid orientation;
- o. Necessity of proper procedures in after-fitting checkup; and
- p. Availability of social service resources and other special resources for the hearing impaired.

4. The applicant has provided one of the following as verification of completion of training and experience as described in subdivision 3 of this subsection:

a. A statement on a form provided by the board signed by the licensed sponsor certifying that the requirements have been met; or

b. A certified true copy of a transcript of courses completed at an accredited college or university, or other notarized documentation of completion of the required experience and training.

c. An apprenticeship completion form from the Department of Labor and Industry reflecting completion of a registered apprenticeship, including all required related instruction.

5. The applicant has not been convicted or found guilty of any crime directly related to the practice of fitting or dealing in hearing aids, regardless of the manner of adjudication, in any jurisdiction of the United States. Except for misdemeanor convictions that occurred five or more years prior to the date of application, with no subsequent convictions, all criminal convictions shall be considered as part of the totality of the circumstances of each applicant. The applicant review of prior convictions shall be subject to the requirements of § 54.1-204 of the Code of Virginia. Any plea of *nolo contendere* shall be considered a conviction for purposes of this subdivision. The record of a conviction authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be admissible as *prima facie* evidence of such conviction or guilt.

6. The applicant is in good standing as a licensed hearing aid specialist in every jurisdiction where licensed. The applicant must disclose if he has had a license as a hearing aid specialist that was suspended, revoked, or surrendered in connection with a disciplinary action or that has been the subject of discipline in any jurisdiction prior

to applying for licensure in Virginia. At the time of application for licensure, the applicant must also disclose any disciplinary action taken in another jurisdiction in connection with the applicant's practice as a hearing aid specialist. The applicant must also disclose whether he has been previously licensed in Virginia as a hearing aid specialist.

7. The applicant has disclosed his physical address. A post office box is not acceptable.

8. The nonresident applicant for a license has filed and maintained with the department an irrevocable consent for the department to serve as service agent for all actions filed in any court in Virginia.

9. The applicant has submitted the required application with the proper fee as referenced in 18VAC80-20-70 and signed, as part of the application, a statement that the applicant has read and understands Chapter 15 (§ 54.1-1500 et seq.) of Title 54.1 of the Code of Virginia and this chapter.

18VAC80-20-40. TEMPORARY PERMIT.

A. Any individual may apply for a temporary permit, which is to be used solely for the purpose of gaining the training and experience required to become a licensed hearing aid specialist in Virginia. The licensed sponsor shall be identified on the application for a temporary permit and the licensed sponsor shall comply strictly with the provisions of subdivisions B 1 and B 2 of this section.

1. A temporary permit shall be issued for a period of ~~12 months and may be extended once for not longer than six months~~ 18 months. After a period of 18 months ~~an extension is no longer possible and~~, the former temporary permit holder shall sit for the examination in accordance with this section.

2. The board may, at its discretion, extend the temporary permit for a temporary permit holder who suffers serious personal illness or injury, or death in his immediate family, or obligation of military service or service in the Peace Corps, or for other good cause of similar magnitude approved by the board. Documentation of these circumstances must be received by the board no later than 12 months after the date of the expiration of the temporary permit or within six months of the completion of military or Peace Corps service, whichever is later.

3. Temporary permit holders will not be eligible for the examination until they have completed their 12th month of training under their temporary permit.

B. Every applicant for a temporary permit shall provide information upon application establishing that:

1. The applicant for a temporary permit is at least 18 years of age.
2. The applicant for a temporary permit has successfully completed high school or a high school equivalency course.
3. The applicant has not been convicted or found guilty of any crime directly related to the practice of fitting or dealing in hearing aids, regardless of the manner of adjudication, in any jurisdiction of the United States. Except for misdemeanor convictions that occurred five or more years prior to the date of application, with no subsequent convictions, all criminal convictions shall be considered as part of the totality of the circumstances of each applicant. Review of prior convictions shall be subject to the requirements of § 54.1-204 of the Code of Virginia. Any plea of nolo contendere shall be considered a conviction for purposes of this subdivision. The record of a conviction authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be admissible as prima facie evidence of such conviction or guilt.
4. The applicant for a temporary permit is in good standing as a licensed hearing aid specialist in every jurisdiction where licensed. The applicant for a temporary permit must disclose if he has had a license as a hearing aid specialist that was suspended, revoked, or surrendered in connection with a disciplinary action or that has been the subject of discipline in any jurisdiction prior to applying for licensure in Virginia. At the time of application, the applicant for a temporary permit must also disclose any disciplinary action taken in another jurisdiction in connection with the applicant's practice as a hearing aid specialist. The applicant for a temporary permit must also disclose whether he has been licensed previously in Virginia as a hearing aid specialist.
5. The applicant for a temporary permit has disclosed his physical address. A post office box is not acceptable.

6. The applicant for a temporary permit has submitted the required application with the proper fee referenced in 18VAC80-20-70 and has signed, as part of the application, a statement that the applicant has read and understands Chapter 15 (§ 54.1-1500 et seq.) of Title 54.1 of the Code of Virginia and this chapter.

C. The licensed hearing aid specialist who agrees to sponsor the applicant for a temporary permit shall certify on the application that as sponsor, he:

1. Assumes full responsibility for the competence and proper conduct of the temporary permit holder with regard to all acts performed pursuant to the acquisition of training and experience in the fitting or dealing of hearing aids;
2. Will not assign the temporary permit holder to carry out independent field work without on-site direct supervision by the sponsor until the temporary permit holder is adequately trained for such activity;
3. Will personally provide and make available documentation, upon request by the board or its representative, showing the number of hours that direct supervision has occurred throughout the period of the temporary permit; and
4. Will return the temporary permit to the department should the training program be discontinued for any reason.
5. Will not refer the temporary permit holder for testing until they have completed at least 12 months of training under their permit.

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TO: VIRGINIA BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: FINANCIAL STATEMENTS
DATE: JULY 30, 2020

Attached you will find the most recent Statement of Financial Activity and the Supporting Statement of Year-to-Date Activity for the Board. Additionally, you will find the Agency Statement of Financial Activity.

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Department of Professional and Occupational Regulation
Statement of Financial Activity

Board for Hearing Aid Specialists and Opticians
954240

2018-2020 Biennium

June 2020

	June 2020 Activity	Biennium-to-Date Comparison	
		July 2016 - June 2018	July 2018 June 2020
Cash/Revenue Balance Brought Forward			56,621
Revenues	5,810	251,841	236,835
Cumulative Revenues			293,456
Cost Categories:			
Board Expenditures	435	57,995	45,784
Board Administration	1,788	73,935	80,160
Administration of Exams	881	40,395	46,063
Enforcement	22	794	970
Legal Services	0	568	972
Information Systems	3,463	51,029	62,227
Facilities and Support Services	846	18,522	21,786
Agency Administration	720	44,279	36,457
Other / Transfers	(94)	3,338	(96)
Total Expenses	8,061	290,855	294,322
Transfer To/(From) Cash Reserves	(2,251)	0	(866)
Ending Cash/Revenue Balance			0

Cash Reserve Beginning Balance	1,385	0	0
Change in Cash Reserve	(2,251)	0	(866)
Ending Cash Reserve Balance	(866)	0	(866)

Number of Regulants

Current Month	2,694
Previous Biennium-to-Date	2,621

Department of Professional and Occupational Regulation
Supporting Statement of Year-to-Date Activity
Board for Hearing Aid Specialists and Opticians-954240
Fiscal Year 2020

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal YTD Charges	Planned Annual Charges	Current Balance	Projected Charges at 6/30	Projected Variance Favorable (Unfavorable)	
																Amount	%	
Board Expenditures	700	4,740	287	4,966	1,733	710	226	2,216	223	581	124	435	16,942	42,994	26,052	16,942	26,052	60.6%
Board Administration	5,295	3,545	3,389	2,921	3,475	3,400	3,497	3,261	3,282	3,260	3,353	1,188	40,465	49,370	8,905	40,465	8,905	18.0%
Administration of Exams	3,328	2,152	2,105	1,672	1,878	1,430	1,991	1,813	1,726	1,726	726	881	22,428	24,548	2,119	22,428	2,119	8.6%
Enforcement	60	41	41	36	39	42	40	41	41	40	40	22	484	619	135	484	135	21.8%
Legal Services	0	0	0	0	300	0	150	0	0	150	0	0	600	600	0	600	0	0.0%
Information Systems	1,494	2,186	2,145	3,383	2,355	1,045	3,708	1,002	4,498	2,592	1,188	3,463	29,059	34,600	5,541	29,059	5,541	16.0%
Facilities / Support Svcs	524	858	773	743	871	861	840	842	882	737	731	846	9,509	10,950	1,441	9,509	1,441	13.2%
Agency Administration	2,078	1,589	1,605	1,685	1,976	1,480	1,538	1,357	1,521	1,560	1,465	720	18,575	24,072	5,498	18,575	5,498	22.8%
Other / Transfers	0	0	0	0	0	0	0	0	0	0	0	-94	-94	0	94	-94	94	
Total Charges	13,478	15,112	10,347	15,406	2,028	8,967	11,989	10,532	12,173	10,646	8,628	8,061	137,967	187,753	49,786	137,967	49,786	26.5%

**Department of Professional and Occupational Regulation
Statement of Financial Activity**

Agency Total

2018-2020 Biennium

June 2020

	June 2020 Activity	Biennium-to-Date Comparison	
		July 2016 - June 2018	July 2018 June 2020
Cash/Revenue Balance Brought Forward			27,183,878
Revenues	1,820,019	36,904,494	37,539,696
Cumulative Revenues			64,723,574
Cost Categories:			
Board Expenditures	125,180	6,388,711	3,735,948
Board Administration	200,019	8,351,064	9,111,943
Administration of Exams	11,941	516,534	607,724
Enforcement	123,798	12,382,430	13,187,833
Legal Services	14,108	395,746	424,578
Information Systems	397,488	5,898,277	7,260,539
Facilities and Support Services	166,907	3,637,660	3,883,057
Agency Administration	82,631	5,114,873	4,245,523
Other / Transfers	(2,233)	(2,191)	6,047
Total Expenses	1,119,539	39,683,105	42,463,191
Transfer To/(From) Cash Reserves	(606,891)	0	20,433,240
Ending Cash/Revenue Balance			1,827,142

Cash Reserve Beginning Balance	21,040,131	0	0
Change in Cash Reserve	(606,891)	0	20,433,240
Ending Cash Reserve Balance	20,433,240	0	20,433,240

Number of Regulants

Current Month	311,997
Previous Biennium-to-Date	308,305