

**Virginia Soil and Water Conservation Board  
Hotel Roanoke and Conference Center  
Roanoke, Virginia  
December 10, 2014**

**Virginia Soil and Water Conservation Board Members Present**

Herbert L. Dunford, Chair  
Jerry L. Ingle  
Richard A. Street  
Clyde E. Cristman, DCR Director, Ex-Officio  
Alvin Phelps for John A. Bricker, NRCS. Ex-Officio  
Dr. Bobby Grisso, Virginia Cooperative Extension, Virginia Tech, Invitee  
Daphne W. Jamison, Vice-Chair  
Raymond L. Simms

**Virginia Soil and Water Conservation Board Members Not Present**

Thomas M. Branin  
Joan M. DuBois  
Stephen R. Lohr  
C. Frank Brickhouse, Jr.  
Gary Hornbaker

**DCR Staff Present**

Rochelle Altholtz  
Robert Bennett  
Jim Echols  
Darryl Glover  
Mark Hollberg  
Stephanie Martin  
Matthew Gooch, Office of the Attorney General  
Angela W. Ball  
David Dowling  
Michael Fletcher  
Blair Gordon  
Stacy Horton  
Amanda Pennington

**Others Present**

David Ball, Peter Francisco SWCD  
Wilkie Chafin, Piedmont SWCD  
Sharon Connor, Hanover-Caroline SWCD  
Margie Davis  
Pete Farmer, New River SWCD  
Charles Jones, Northern Neck SWCD  
Robert E. Lund, Jr. Colonial SWCD  
Ed Overton, Colonial SWCD  
Martha Moore, Virginia Farm Bureau  
Alyson Sappington, Thomas Jefferson SWCD  
Kathy B. Smith, Blue Ridge SWCD  
Kendall Tyree, VASWCD  
Lou Ann Wallace, Clinch Valley SWCD  
Don Wells, Hanover-Caroline SWCD

Greg Wilchens, Culpeper SWCD  
Bill Worrell, Clinch Valley SWCD

### **Call to Order and Introductions**

Mr. Dunford called the meeting to order and declared a quorum present. He asked Board members, staff and guests to introduce themselves.

### **Approval of Minutes from August 6, 2014**

MOTION: Ms. Jamison moved that the minutes from the August 6, 2014 meeting of the Virginia Soil and Water Conservation Board be approved as submitted by staff.

SECOND: Mr. Simms

DISCUSSION: None

VOTE: Motion carried unanimously

### **Director's Report**

Mr. Cristman gave the Director's report.

Mr. Cristman said that, as previously noted that DCR had received 93 audit points in 2014. He said that steps were being taken to address each of those points.

Mr. Cristman introduced Rochelle Altholtz as the new DCR Deputy Director of Administration and Finance. He recognized that Darryl Glover had been named Director of the Division of Soil and Water Conservation. He introduced Amanda Pennington who was moving from the Division of Dam Safety and Floodplain Management to the Division of Soil and Water Conservation.

### **Legislative and Budget Update**

Mr. Dowling gave the legislative and budget update.

Mr. Cristman noted that in the Special Session the General Assembly had removed \$1 million from the appropriations to Soil and Water Conservation Districts from the Recordation Act. He noted that this reduction was included in Mr. Dowling's presentation.

Mr. Dowling presented the following:

### **Legislative and Budget Overview Document**

- The Governor will introduced his budget to the General Assembly Finance Committees on Wednesday, December 17, 2014
- The 2015 Virginia General Assembly Session will convene on Wednesday, January 14, 2015 for a 45-day session.

### **Budget Action**

#### **Chapter 3 Budget Reduction**

On September 18, 2014, via HB5010 and SB5003, the House and Senate while in Special Session passed amendments to the current budget (Chapter 2) to advance specific cost-savings strategies to address the current budget shortfall. Among the various budget cutting strategies agreed upon that will affect the Department, was a strategy to reduce Natural Resources Commitment Fund monies by \$1 million dollars in each of FY2015 and FY2016. The Governor approved the strategies on November 14, 2014 a part of Chapter 3 of the 2014 Virginia Acts of Assembly, Special Session 1.

“Notwithstanding the provisions of § 10.1-218.1 of the Code of Virginia, to accomplish savings estimated at \$1,00,000 the first year and \$1,000,000 the second year, the Department of Planning and Budget is hereby authorized to transfer amounts to this Item from the nongeneral funds deposited into the Natural Resources Commitment Fund in Item 357 D.2.”

#### Item 357

D.1. Out of this appropriation \$10,000,000 the first year and \$10,000,000 the second year from nongeneral funds to be deposited to the Virginia Natural Resources Commitment Fund, a subfund of the Virginia Water Quality Improvement Fund, as established in §10.1-2128.1, Code of Virginia. The funds shall be dispersed by the Department pursuant to §10.1-2128.1, Code of Virginia.

2. The source of an amount estimated at \$10,000,000 the first year and \$10,000,000 the second year to support the nongeneral fund appropriation of the Virginia Natural Resources Commitment Fund shall be the recordation tax fee established in Part 3 of this act.

The Board’s Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding Allocations (Fiscal Year 2015) (Approved by Board May 21, 2014 and Revised June 30, 2014) states that:

#### **13. Criteria for Cost-share and Technical Assistance:**

Funding allocated to Districts as cost-share and technical assistance is contingent upon appropriations by the General Assembly. Should funding availability fall short of appropriations projects [budgeted amounts] during the course of FY15, every District will receive an equal percent reduction which will be calculated and deducted from each District’s unobligated total approved cost-share and technical assistance funding specified within the Department/District Grant Agreement. When a reduction of funds is necessary, the Department will make reductions from available unobligated cost-share

first and reduce technical assistance last. Should a reduction of funds occur, every District must return funding within 30 days of receiving notice of such reduction from the Department. Should all cost-share and technical assistance funding within a District be obligated and it becomes necessary to reduce such funds, then adjustments will be made to the next fiscal year's spending plan to honor existing commitments from the prior fiscal year first or during reallocation as determined by the Department.

In accordance with this Policy direction, the Department prepared and shared with Districts at the October 1, 2014 Association of Soil and Water Conservation District's quarterly meeting the attached Table that proportionally distributed the FY2015 reversion of \$1,000,000. At the time, this was offered as worst-case example with the explanation that the Department was exploring other strategies to share with the Board as we understood that a number of Districts had already obligated all of their FY2015 funding and that this proportional strategy may be problematic.

Following a review of funding strategies that the Board might consider in lieu of the established proportional reduction approach set out in Policy, we recommend that the Board in response to this \$1,000,000 reduction, authorize the allocation of the following funds to address/offset the reversion in order to keep District FY2015 allocations unreduced.

- \$734,871 in FY2014 unobligated recordation fee funds<sub>1</sub>
- \$183, 733 in FY2013 unexpended Virginia Enhanced Conservation Initiative (VECI) funds<sub>2</sub>
- \$81,396 in FY2014 CREP unexpended balances (\$44,768 CB and \$36,628 OCB)<sub>3</sub>

Note<sub>1</sub>: In the 4<sup>th</sup> quarter of FY2014, the Board reduced the budgeted recordation fee allocation to \$7,500,000. The fiscal year closed out with a balance of \$8,234,871. This left us with an unobligated balance of \$734,871 at year end. These dollars have yet to be allocated by the Board.

Note<sub>2</sub>: This amount represents funds remaining from the December 2012 announced Virginia Enhanced Conservation Initiative (VECI) designed to boost existing state agricultural cost-sharing programs by reimbursing up to 100% of the cost to install systems that manage grazing and keep livestock out of nearby waterways.

Note<sub>3</sub>: The original Board distribution of FY2014 CREP (\$600,000) was \$300,000 CB (55%) and \$270,000 OCB (45%). This same percentage was applied to the \$81,396 reduction.

Mr. Dowling said that with that explanation DCR staff was recommending that the Board take action to adopt the budget reduction/offset strategy outlined above in lieu of established Board Policy.

MOTION: Mr. Street moved that the Virginia Soil and Water Conservation Board adopt the budget reduction/offset strategy as presented by DCR staff in lieu of established Board Policy.

SECOND: Ms. Jamison  
DISCUSSION: None  
VOTE: Motion carried unanimously

### **Dam Safety and Floodplain Management**

Mr. Bennett gave the report for the Division of Dam Safety and Floodplain Management.

Mr. Bennett referenced a copy of an article that appeared in the Journal of Dam Safety. The article, written by Mr. Bennett, profiles the Virginia Dam Safety Program which has been recognized nationally for innovative approaches to Dam Safety. Mr. Bennett reviewed the programs highlighted in the article. A copy of this article is available from DCR.

Mr. Bennett said that the 2014 General Assembly asked DCR to perform a Probable Maximum Precipitation (PMP) Study for the state. He said that the last data for this was compiled about forty years ago by the National Weather Service. He said that staff would present the study to the Board for review. In the study storms will be analyzed and maximized. Then the storms would be transpositioned to other areas of the state. Based on a grid system throughout the state each section of the grid would have a unique PMP number.

Mr. Dowling said that looking at the Board work plan the May meeting might offer the opportunity for a more detailed presentation prior the report being due on December 1, 2015.

Mr. Bennett reviewed the lists of regulated dams provided to Board members in the packet mailing.

Mr. Dunford asked how many regulated dams there were in Virginia.

Mr. Bennett said that there were about 2,000. Around 1,000 of those are low hazard, 600 are significant, and 400 are high.

Mr. Bennett referenced the dam safety enforcement report mailed to members.

Mr. Bennett said that in November, DCR staff had been asked to make a presentation to the Recurrent Flooding Joint Subcommittee. The Subcommittee has asked DCR to update the 2005 Floodplain Management Plan. There is significant interest in the flood plain management area, particularly in the coastal areas.

Mr. Bennett noted that an updated map of the five dam safety regions was provided in member packets.

### **Soil and Water Conservation**

Mr. Glover gave the following report for the Division of Soil and Water Conservation.

### Recruitment of Engineer

We are pleased to announce that Amanda Pennington transferred from the Division of Dam Safety and Floodplain Management into the Division of Soil and Water Conservation, and became our Agricultural BMP Engineer on November 25<sup>th</sup>. Amanda holds a Bachelor of Science in Mechanical Engineering from Virginia Commonwealth University and is a licensed Professional Engineer in Virginia (Civil and Water Resources). She has worked as a Regional Engineer since April of 2010. Prior to starting with Dam Safety and Floodplain Management, Amanda worked as a consulting engineer and for Chesterfield County's Environmental Engineering Department. Amanda is originally from Warsaw, Virginia.

Amanda is already busy studying Natural Resource Conservation Service (NRCS) BMP specifications. She will be spending time in the field with both NRCS engineers and SWCD staff over the next few months, becoming more acquainted with agricultural BMPs. NRCS has also agreed to allow Amanda to take all of the engineering classes they will schedule to help her get up to speed. She will also soon begin meeting with the SWCD Engineering Workgroup, which will help her to determine the most important issues that she needs to address in order to best assist SWCDs. Everyone was encouraged to greet Amanda during the table top session.

DCR greatly appreciates the assistance that NRCS and SWCDs will provide to help Amanda make this transition to the Division of Soil and Water Conservation.

### Resource Management Plans (RMPs)

Governor Terry McAuliffe awarded the first RMP Certificate of Implementation on December 8<sup>th</sup> to Clem and Keith Horsley, who own and operate Holly Springs Farm in Gloucester County.

DCR has just awarded contracts, totaling just over \$472,000, funded by a Chesapeake Bay Grant, to five private plan developers, to produce 274 RMPs covering over 47,000 acres in the Chesapeake Bay watershed by December 2015.

Additionally, \$160,000 in state FY15 cost-share, \$100,000 of which has been set aside for RMPs outside the Chesapeake Bay, remain available for additional RMP development and implementation.

To assist SWCDs with the review of RMPs in calendar 2015, DCR recently made \$76,000 in RMP Operational Support available, payable for each RMP that a SWCD reviews, until funding is exhausted.

Progress on the RMP and Conservation Planning computer modules is proceeding well. Beta testing begins December 10<sup>th</sup>. Module completion is project for February 2015. Staff continues to work with the Stakeholder group that includes representatives of several SWCDs as well as the VASWCD IT Committee and private planners.

DCR staff gave a demonstration of the RMP/conservation plan modules during the RMP session on Monday morning.

### Agricultural BMP Technical Advisory Committee (TAC)

The Agricultural BMP Technical Advisory Committee (TAC) continues to meet, most recently on December 3<sup>rd</sup>. As requested by this Board, DCR and the TAC have reviewed FY15, cost-share sign up for cover crops. Final payment figures will not be available until next spring, however when FY15 sign-up for cover crops is compared to the number of cover crop practices that were paid cost-share in FY14, this year's sign-up is higher for every cover crop practice. The increased signup in FY15 vs. FY14 has been greatest for practice SL-8B (small grain cover crop).

The TAC is also developing a recommendation for state cost-share payment rate and cap for SL-6 (stream exclusion) practices for new signup after June 30, 2015. This and other TAC recommendations will be brought to the Board for consideration at the March 2015 meeting.

### Grant Project

We are introducing a new grant project, developed by DCR staff and funded with Chesapeake Bay Grant funds through the Department of Environmental Quality (DEQ). There are two handouts concerning this project in your packet, one is a narrative, entitled "Voluntary Agricultural BMP Data Collection and Inspection," the other is a table entitled "Survey Areas in Chesapeake Bay Drainage." [Copies of these documents are available from DCR.]

The narrative handout outlines this project in slightly more detail than my report, and the accompanying table scores the relative amount of work for participating in SWCDs to conduct tillage surveys outlined in the narrative handout. DCR will also host a meeting in either late January or in February, for the technical staff of all SWCDs who agree to participate in this project.

All but approximately \$20,000 of the total grant award of \$388,500 will be available to participating SWCDs in the Chesapeake Bay watershed. Participation by any SWCD is voluntary. DCR is also seeking additional sources of funding to extend tillage surveys outside of the Chesapeake Bay watershed. Memorandums of Understanding will be offered to SWCDs and existing disbursement processes will be used to pay SWCDs quarterly on a reimbursable basis for work completed.

The main purpose of this grant project is to identify, evaluate, document, and report agricultural BMPs either installed or maintained by producers voluntarily in order to receive pollution reduction credit in the Chesapeake Bay model. It will also provide more up to date data for the Nonpoint Source Assessment, which is used to rank watersheds for state cost-share.

There are five components to this project; each has different schedules, tasks, and rates of payment:

1. Enhancements will be made to DCR's Agricultural BMP Tracking Program to more easily enable SWCDs to switch BMP applications from cost-share to voluntary. This will be especially beneficial for agronomic practices. DCR will hire a contractor to complete this task.
2. A statistical Tillage Survey, similar to one conducted in Pennsylvania, will be performed by participating SWCDs. This windshield survey is intended to increase the reportable percentages of conservation tillage. This information has not been updated since 2007. It will be used for both the Chesapeake Bay model and Nonpoint Source Assessments. Participating SWCDs will be paid up to \$2,500 for each of 34 surveys in the Chesapeake Bay watershed that they complete. Payment will be based on the relative difficulty score on the table in one of the handouts. The surveys are needed during planting season, in March – April, or May – June, 2015, depending on the crop. DCR is investigating funding to provide similar payments for 19 surveys outside the Chesapeake Bay.
3. All SWCDs in the Chesapeake Bay will be asked to distribute Voluntary BMP Assessment Authorizations to all cost-share and tax credit applicants who sign-up from March 2015 – March 2016. There is no payment for this task; however, it is necessary to enable payments to SWCDs for components four and five.
4. Re-inspection of Chesapeake Bay structural BMPs with either expired or nearly expiring life spans from year 2010-2015. Using a DCR list of 1,740 eligible structural BMPs (SL-6, WP-2, WP-2T, WP-4, and WP-4B) where Voluntary BMP Assessment Authorizations can be obtained, SWCDs will be paid \$125/practice inspected and documented. The handout shows which SWCDs these practices are located in and the overall numbers of each type of practice that has been targeted for inspection. Where the practice is functioning as designed, the lifespan will be extended to EPA. To date, EPA has indicated that five additional years of lifespan will be given. However, if BMP maintenance is needed, SWCDs can then offer a CCI cost-share practice, using their state cost-share allocation, to secure some reduction credit. These inspections will be conducted from July 2015-April 2016.
5. A firm estimate of the number of cover crop acres that are planted without cost-share assistance or tax credits is unavailable from any source. Using the enhancements to the Ag BMP Tracking Program (in component 1), where Voluntary BMP Authorizations can be obtained, participating SWCDs in VASWCD Area 3 and the Eastern Shore SWCD, will be paid \$1/acre to document voluntary selected cover crops (SL-8, SL-8B, and SL-8H). For these voluntary practices, a minimum of two inspections, rather than the usual three for cost-share, would be necessary, but would result in reduced reduction credit. This task would be completed from Fall 2015 – April 2016.

This information about the grant project, including the handouts, was provided to the VASWCD Board meeting on Sunday. Conservation District Coordinators were prepared to answer questions in each area meeting on Monday. I have also answered questions during conversations.

#### New Grant Funded Division Staff

EPA grants are enabling the division to fill some of our staffing needs. We should soon acquire a full-time Urban Nutrient Management Specialist, a full-time Nutrient Management Training



and Certification Technician, and three contractual positions; an Urban Nutrient Management Technician, a Nutrient Management Specialist for Small Dairies, and a Nutrient Management Specialist for (other) Small Farms.

### Urban Nutrient Management

Golf courses in Virginia have until July 1, 2017 to obtain nutrient management plans. There are now a total of 56 golf courses with approved nutrient management plans, totaling 5,542 acres. This accounts for approximately 17% of all golf courses in Virginia.

In response to a recent Request for Proposals to write additional nutrient management plans for golf courses throughout the state, almost \$149,000 in requests were received. These requests exceeded the state funds budgeted, but \$49,000 in Chesapeake Bay Grant funds have supplemented the budget in order to fully meet the amount requested. These contracts should result in almost 15,000 additional golf course acres obtaining nutrient management plans.

### Stream Exclusion

As of November 21<sup>st</sup> the approximate backlog of stream exclusion funding was \$10.6 million. Of that total approximately \$2.6 million of the backlog was inside the Chesapeake Bay watershed.

In October, we submitted final proposals for two USDA Regional Conservation Partnership (RCPP) Grants. One of these included, among other features, \$3.5 million for stream exclusion practices in the Chesapeake Bay watershed. The other would provide funding to hire engineers in training to work under our P.E., Amanda Pennington, as well as funding to contact with engineering firms, universities, and/or other qualified entities for both engineering and other technical assistance services, such as the Natural Resources Conservation Service (NRCS) planning process, to assist agricultural producers. NRCS Headquarters has postponed announcement of RCPP grant awards until January.

We have also submitted a pre-proposal to the Oak Hill Fund, to survey both beef and dairy operations in a study area within the Shenandoah Valley, to help to answer the question of what percentage of such operations has stream exclusion practices.

### Agricultural Needs Assessment

The final 2014 Agricultural Needs Assessment, included within the FY2014 Chesapeake Bay and Virginia Waters Clean-Up Plan, has been released and is available online.

### **DCR Assessment of SWCD Compliance with DCR/SWCD FY13-14 Grant Agreement Deliverables**

Ms. Martin presented the assessment of SWCD deliverables.

Ms. Martin presented a review of the District Deliverables. The assessment was mailed to members prior to the meeting.

Ms. Martin noted that the assessment scores were better than in previous years. She noted that the item dealing with staff certification was lower because of issues dealing with scheduling and available training. She noted that the certification remains valid for three years.

Ms. Martin said that part of the issue was with coordinating the training with the NRCS Toolkit. Planners must login to the NRCS system each week to maintain certification. This has become more difficult as many District Offices are no longer co-located with NRCS. She said that DCR is looking at developing a training and certification program to address this issue.

Ms. Martin said that DCR was developing post at conservation planning computer module and an RMP module. She said that once these were developed DCR would have the responsibility to develop a training and certification process.

#### **Attorney General's Office Informal Opinion on Assignment of Cost-Share Payments**

Mr. Gooch noted that members had been provided a copy of a memorandum addressing the issuance of 1099s in the cost-share program where payment is assigned to the contractor. Mr. Gooch said that DCR policy in the event that the landowner decides not to take the cost-share payment, but assigns the payment to the contractor; DCR issues the 1099 to the contractor.

Mr. Gooch said that his conclusion was that the DCR policy was correct. He said that the 1099 follows the actual payment.

#### **Discussion with Association of Soil and Conservation Districts Board of Directors**

Mr. Dunford welcomed members of the Association of Soil and Water Conservation District Directors.

Lou Wallace, Past President of the Association spoke on behalf of the Association. She thanked the Soil and Water Conservation Board and DCR. She said that the partnership building had been phenomenal.

Ed Overton, former President of VASWCD expressed his appreciation for being able to work with the Soil and Water Conservation Board over the last eight years.

Ms. Wallace said that the new VASWCD officers are:

President: Chris Simmons, Loudoun SWCD  
Vice President: Richard Chaffin, Peaks of Otter SWCD  
Second Vice President: Steven Meeks, Thomas Jefferson SWCD  
Secretary/Treasurer: Don Wells, Hanover-Caroline SWCD  
NACD Representative: John Peterson, Northern Virginia SWCD

Mr. Cristman said that he was looking forward to making as many area meetings as possible in the spring.

Ms. Wallace thanked Mr. Cristman and DCR staff for working to have Governor McAuliffe present at the VASWCD meeting.

**Executive Session**

**MOTION:**

I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.1 of the Code of Virginia for discussion or consideration of assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Soil and Water Conservation Board, specifically regarding: The appointment of directors to the Soil and Water Conservation Districts by the Board.

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2-3712(F), the Board requests counsel, the Department Director, The Deputy Director of Administration and Finance, the Policy Director, and staff to also attend this meeting, as it believes their presence will reasonably aid the Board in its consideration of topics that are the subject of the meeting.

**MOTION MADE BY:** Mr. Street

**SECOND:** Mr. Simms

**ROLL CALL VOTE:** Aye: Mr. Dunford, Ms. Jamison, Mr. Simms, Mr. Street, And Mr. Ingle

Nay: None

**MOTION:**

I move to certify that to the best of each member's knowledge, in our closed meeting only public business matters lawfully exempted from FOIA's open meeting requirements and only the public business matters identified in the closed meeting motion were heard, discussed, or considered by Board.

**MOTION MADE BY:** Mr. Street

**SECOND:** Mr. Simms

**ROLL CALL VOTE:** Aye: Mr. Dunford, Ms. Jamison, Mr. Simms, Mr. Street, And Mr. Ingle

Nay: None

**District Director Resignations and Appointments**

Ms. Martin presented the list of District Director resignations and appointments.

Ms. Martin said that there were regular appointments for four Districts as follows:

*Headwaters*

Resignation of Richard M. Shiflet, Augusta County, effective 10/21/14, elected director position (term of office expires 1/1/16).

Recommendation of Otis P. Bilkins, Augusta County, to fill unexpired term of Richard M. Shiflet (term of office to begin 1/10/15 – 1/1/16).

*Lord Fairfax*

Resignation of Paul Anderson, Frederick County, effective 12/1/14, elected director position (term of office expires 1/1/16).

Recommendation of Marietta Wells, Frederick County, to fill unexpired term of Paul Anderson (term of office to begin on 1/10/15 – 1/1/16).

*Natural Bridge*

Resignation of Don Faulkner, City of Lexington, effective 3/20/14, elected director position (term of office expires 1/1/16).

Recommendation of Katherine Brooks, City of Lexington, effective 1/10/14 to fill unexpired term of Don Faulkner, (term of office to begin on 1/10/15 – 1/1/16).

*Northern Neck*

Resignation of Kelly Liddington, Richmond County, effective 11/1/14, appointed Extension Agent Director position (term of office expires 1/1/17).

Recommendation of Stephanie Romelczyk, Westmoreland County, to fill unexpired term of Kelly Liddington (term of office to begin on 1/10/15 – 1/1/17).

MOTION: Ms. Jamison moved that the Virginia Soil and Water Conservation Board approve the regular list of District Director Resignations and Appointments as presented by staff.

SECOND: Mr. Street

DISCUSSION: None

VOTE: Motion carried unanimously

Ms. Martin presented the list of At-Large Appointed SWCD Director Terms Expiring January 1 2015. She noted that At-Large Terms were expiring in all 47 districts.

SWCD	Current Incumbent Director	County/City	Requested Appointment	County/City
Appomattox River	Alvin Blaha	Dinwiddie	Alvin Blaha	Dinwiddie
Big Sandy	Bobby O'Quinn	Buchanan	Bobby O'Quinn	Buchanan
Big Walker	Samuel H. Cassell	Wythe	Matthew K. Heldreth	Wythe
Blue Ridge	George Dan Pace	Henry	George Dan Pace	Henry
Chowan Basin	Walter W. Robinson, Jr.	Greenville	Walter W. Robinson, Jr.	Greenville
Clinch Valley	Michael Altizer	Russell	Michael Altizer	Russell
Colonial	Charles Carter, III	Charles City	Charles Carter, III	Charles City
Culpeper	Steve Morris	Greene	Steve Morris	Greene
Daniel Boone	Bobby Burchett	Lee	Bobby Burchett	Lee
Eastern Shore	William Davis Lovell	Accomack	William Davis Lovell	Accomack
Evergreen	Seth Umbarger	Smyth	Seth Umbarger	Smyth
Halifax	Bobby Hall	Halifax	Bobby Hall	Halifax
Hanover-Caroline	Park A. Dodd, Jr.	Caroline	Joseph Stepp	Caroline
Headwaters	Charles E. Horn, Jr.	Augusta	Charles E. Horn, Jr.	Augusta
Henricopolis	Gatewood Stoneman	Henrico	Herbert L. Dunford, Jr.	Henrico
Holston River	Michael Countiss	Washington	Michael Countiss	Washington
James River	William Kreider	Prince George	William Kreider	Prince George
John Marshall	Mary Lou Trimble	Fauquier	Mary Lou Trimble	Fauquier
Lake Country	Henry D. Rice	Brunswick	Austin Puryear	Mecklenburg
Lonesome Pine	Glenn Graham	Dickenson	Glenn Graham	Dickenson
Lord Fairfax	M. Lauck Walton	Shenandoah	James W. Fagan	Shenandoah
Loudoun	James Christian	Loudoun	James Christian	Loudoun
Monacan	Richard Ayers	Powhatan	Richard Ayers	Powhatan
Mountain	Ellen Ford	Bath	Ellen Ford	Bath
Mountain Castles	Walter Nelson	Botetourt	Walter Nelson	Botetourt
Natural Bridge	Ward H. Robens, Jr.	City of Buena Vista	Ward H. Robens, Jr.	City of Buena Vista
New River	Don Harrison	Carroll	Don Harrison	Carroll
Northern Neck	James E. Minor	Westmoreland	James E. Minor	Westmoreland
Patrick	George Stovall	Patrick	George Stovall	Patrick
Peaks of Otter	Thomas Watson	Bedford	Thomas Watson	Bedford
Peanut	Carey M. Copeland	City of Suffolk	Carey M. Copeland	City of Suffolk
Peter Francisco	Barbara Teeple	Buckingham	Barbara Teeple	Buckingham
Piedmont	Juan W. Whittington	Amelia	Juan W. Whittington	Amelia
Pittsylvania	Aubrey R. Pritchett	Pittsylvania	Thomas Keatts	Pittsylvania
Prince William	Jim Gehlsen	Prince William	Jim Gehlsen	Prince William
Robert E. Lee	Erin B. Hawkins	Campbell	Erin B. Hawkins	Campbell
Scott County	Delta Purkey	Scott	Delta Purkey	Scott
Shenandoah Valley	Julian Price	Page	Julian Price	Page
Skyline	Charles P. Shorter	Montgomery	Charles P. Shorter	Montgomery

Southside	Catherine Garnett	Charlotte	Catherine Garnett	Charlotte
Tazewell	James H. Durham	Tazewell	Virginia L. Turley	Tazewell
Thomas Jefferson	John E. Easter, II	Fluvanna	John E. Easter, II	Fluvanna
Three Rivers	Roland B. Geddes	Essex	Roland B. Geddes	Essex
Tidewater	Tyler Crittenden	Middlesex	William L. Richardson, Jr.	Middlesex
Tri-County/City	Richard A. Street	Spotsylvania	Richard A. Street	Spotsylvania
Virginia Dare	Mario Albritton	Virginia Beach	Mario Albritton	Virginia Beach

MOTION: Ms. Jamison moved that the Virginia Soil and Water Conservation Board approve the list of At-Large District Director Appointments as presented by staff with the exception of the recommendations for the Henricopolis, Peaks of Otter and Tri-County City Districts.

SECOND: Mr. Simms

DISCUSSION: None

VOTE: Motion carried unanimously

MOTION: Ms. Jamison moved that the Virginia Soil and Water Conservation Board not approve the recommended appointment for the Peaks of Otter Soil and Water Conservation District.

SECOND: Mr. Street

DISCUSSION: None

VOTE: Motion carried unanimously

MOTION: Ms. Jamison moved that the Virginia Soil and Water Conservation Board approve the recommendation for the appointment for the Tri-County/City Soil and Water Conservation District.

SECOND: Mr. Ingle

DISCUSSION: Mr. Street left the room for the purpose of the vote.

VOTE: Motion carried with Mr. Street abstaining

MOTION: Mr. Simms moved that the Virginia Soil and Water Conservation Board approve the recommended appointment for the Henricopolis Soil and Water Conservation District.

SECOND: Mr. Ingle

DISCUSSION: Mr. Dunford left the room for the purpose of the vote.

VOTE: Motion carried with Mr. Dunford abstaining

### **Public Comment**

There was no further public comment.

### **New Business**

Mr. Fletcher noted that members had received a thumb drive that contained the member manual for the Soil and Water Conservation Board. He said that members should contact him with questions.

Mr. Dowling noted that members should have received an email from the DCR Human Resources Director regarding Conflict of Interest Training. This training may be completed on line. He said that Counsel could possibly provide training at the March meeting if needed.

Mr. Street asked about the Shoreline Erosion Program. He said that there was a disconnect between stream banks and other shorelines that were not on the ocean, the Bay or lakes. He asked if the program could be reinstated.

Mr. Cristman said that while the responsibility remained at DCR the reality was that the program was now split with DEQ. He said that DCR and DEQ needed to work with EPA for the credit. He said that this would be addressed in the third phase of the WIP.

### **Next Meetings**

Mr. Dowling presented the following proposed work plan for the next three Soil and Water Conservation Board Meetings.

### **Virginia Soil and Water Conservation Board DRAFT Work Schedule for the First Half of 2015: December 10, 2014**

(These items are in addition to regular meeting actions.)

Legislative Session: January 14, 2015 through February 28, 2015

### **Thursday, March 5, 2015 (at Department of Conservation and Recreation Board Room, Richmond)**

- Legislative Update
- Budget Update (Discussion of Administration/Operations, Cost-Share, and Technical Assistance Funding Levels)
- Board Discussion of Policy on Soil and Water Conservation District Administration and Operations Funding Allocations for Fiscal Year 2016 Alternatives

- Board Discussion of Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding Allocations (Fiscal Year 2016) Alternatives
- Discussion of New CREP Agreement including:
  - Piggy backing with CREP and EQIP for 100%; Livestock Stream Exclusion and Copland Buffers
  - How to Handle Over-Enrollment?
- Agricultural BMP Cost-Share Manual Amendments
  - Agricultural BMP TAC Recommendations and approval of Matrix of Recommendations including Determination of the SL-6 rate and cap
  - Determination of Hardship
  - Out-of-Pocket Expenses for Failed BMPs
  - Updates to the Payment Authorization Form/ Tax Disclaimer Language
  - Tax Credit Practices
- 2015 Cost-Share 4<sup>th</sup> Quarter Reallocations/Adjustments Discussion
- Potential Agricultural Stewardship Act Appeal before the Board
- District Director Resignations and Appointments

#### **Thursday, April 16, 2015**

- Approval of the Board's Fiscal Year 2016 Agricultural BMP Cost-Share Manual
- Review of Draft Policy on Soil and Water Conservation District Administration and Operations Funding Allocations for Fiscal Year 2016
- Review of Draft Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding Allocations (Fiscal Year 2016)
- Review of Administration and Operations and Cost-Share and Technical Assistance Contracts and Deliverables
- RMP Modules Demonstration

#### **Wednesday, May 20, 2015**

- Board Approval of Policy on Soil and Water Conservation District Administration and Operations Funding Allocations for Fiscal Year 2016
- Board Approval of Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding Allocations (Fiscal Year 2016)
- Approval of Administration and Operations and Cost-Share and Technical Assistance Contracts and Deliverables
- Presentation and Discussion on Probable Maximum Precipitation Study – Final Report Due December 1, 2015 (Subsequent Board Review Required)
- Approval of Grants from the Dam Safety, Flood Prevention and Protection Assistance Fund

The meeting work plan was approved as submitted.

#### **Adjourn**

There was no further business and the meeting was adjourned.



Respectfully submitted,

Herbert L. Dunford, Jr.  
Chair

Clyde E. Cristman  
Director