

**VIRGINIA BOARD FOR
ASBESTOS, LEAD, AND HOME INSPECTORS
HOME INSPECTOR EDUCATION AND TRAINING COMMITTEE MEETING
MINUTES**

The Home Inspector Education and Training Committee of the Virginia Board for Asbestos, Lead, and Home Inspectors (Board) met on May 10, 2017, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Hearing Room 5, Richmond, Virginia 23233.

The following members of the Committee were present:

Sandra Baynes
Brian Koepf
Reginald E. Marston, III, Chair

The following staff members were present for all or part of the meeting:

Trisha L. Henshaw, Executive Director
Paul G. Saunders, III, Board Administrator
Tanya M. Pettus, Administrative Assistant

Mr. Saunders called the meeting to order at 1:10 p.m.

Call to Order

Mr. Saunders advised the Committee of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Saunders opened the floor for nominations of the Committee Chair. Mr. Koepf moved to nominate Mr. Marston. Ms. Baynes seconded the motion which was unanimously approved by: Baynes, Koepf, and Marston. By acclamation, Mr. Marston was named Committee Chair.

Election of Chair

Ms. Baynes moved to approve the agenda as presented. Mr. Koepf seconded the motion which was unanimously approved by: Baynes, Koepf, and Marston.

Approval of Agenda

There were no members of the public present for comment.

**Public Comment
Period**

Ms. Henshaw introduced Robert Bohannon, a representative of the Virginia Association of Real Estate Inspectors, who was present to observe the meeting.

The Committee reviewed for approval the *NRS Licensing Course* training course application from Advanced Inspector Training.

**Review of Advanced
Inspector Training,
Course Titled NRS**

After discussion, Ms. Baynes moved to recommend Board-approval of the course application for a total of eight hours of NRS training credit, contingent upon the "Doing Business As" (DBA) name of Advanced Inspector Training being registered with the State Corporation Commission (SCC). Further, Ms. Baynes moved to request that Advanced Inspector Training provide course training materials and a copy of the test for review prior to the training course approval. Mr. Koepf seconded the motion which was unanimously approved by: Baynes, Koepf, and Marston.

Licensing Course

The Committee reviewed for approval the *Home Inspection Basic Course* training course application from Professional Home Inspection Institute. Mr. Saunders presented the Committee with additional information on the training course that Professional Home Inspection Institute provided to staff prior to the meeting.

Review of Professional Home Inspection Institute, Course Titled Home Inspection Basic Course

After discussion, Ms. Baynes moved to recommend Board-approval of the course application for a combined total of 70 hours of classroom and online pre-licensing training credit, contingent upon the DBA name of Professional Home Inspection Institute being registered with the SCC. Further, Ms. Baynes moved to request that Professional Home Inspection Institute provide the location of the live training and field inspections, and provide an explanation for the way in which the timing of the online training will be monitored to ensure Board requirements are met, prior to the training course approval. Mr. Koepf seconded the motion which was unanimously approved by: Baynes, Koepf, and Marston.

The Committee reviewed for approval the *National Inspections, Inc. Property Inspection and Business Management Course* training course application from National Inspections, Inc.

Review of National Inspections, Inc., Course Titled National Inspections, Inc. Property Inspection and Business Management Course

After discussion, Ms. Baynes moved to recommend Board-approval of the course application for a total of 70 hours of pre-licensing training credit, contingent upon National Inspections, Inc. registering their corporation with the SCC. Mr. Koepf seconded the motion which was unanimously approved by: Baynes, Koepf, and Marston.

The Committee reviewed for approval the *Pillar to Post Home Inspector Training* training course application from Pillar to Post, Inc.

Review of Pillar to Post, Inc., Course Titled Pillar to Post Home Inspector Training

After discussion, Mr. Marston moved to recommend Board-approval of the course application for a total of 70 hours of pre-licensing training

credit. Mr. Koepf seconded the motion which was approved by: Koepf and Marston. Ms. Baynes opposed. The motion passed with majority vote.

Ms. Henshaw asked the Committee to consider national and out-of-state training providers, and their courses covering a regulatory component. Because these courses are national and/or out-of-state, the regulatory portion of the courses may not be specific to Virginia. After discussion, the Committee agreed by consensus to accept national and out-of-state courses for review, so long as the courses include a general regulatory component.

Discussion of National and Out of State Training Providers

The Committee reviewed for approval the *Virginia 35-Hour Pre-Licensing Course* training course application from InterNACHI.

Review of InterNACHI, Course Titled Virginia 35-Hour Pre-Licensing Course

After discussion, Mr. Marston moved to recommend that the Board not approve the course application as it does not include the topic areas provided in the regulations. Mr. Koepf seconded the motion which was unanimously approved by: Baynes, Koepf, and Marston.

The Committee reviewed for approval the *Residential Structural Design for Home Inspectors Course* training course application from InterNACHI.

Review of InterNACHI, Course Titled Residential Structural Design for Home Inspectors Course

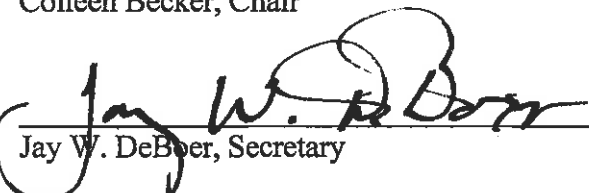
After discussion, Ms. Baynes moved to recommend that the Board not approve the course application as it does not include the topic areas provided in the regulations. Mr. Koepf seconded the motion which was unanimously approved by: Baynes, Koepf, and Marston

There being no further business, the meeting was adjourned at 3:58 p.m.

Adjourn



Colleen Becker, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sandra Baynes
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 10, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Sandra Baynes
Signature

5.10.2017
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Brian Koepf
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 10, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

5/10/2017
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Reginald E. Marston, III
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: May 10, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

5.10.17
Date