



Virginia Aviation Board
Workshop Minutes

The Virginia Aviation Board held a workshop on Thursday, August 22, 2013, at The Omni Homestead, Hot Springs, Virginia. The meeting was broadcast through video streaming, and the video is available through the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

John V. Mazza, Jr., Chairman	Present
Charles M. Quillin, Region 1	Present
Robert H. Hahn, Jr., Region 2	Present
Alex N. Vogel, Region 3	Absent
Thomas E. Inman, Region 4	Present
David L. Young, Region 5	Present
William E. Coburn, Region 6	Present
Cheryl P. McLeskey, Region 7	Absent

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Welcome John V. Mazza, Jr.
Chairman

The chairman called the meeting to order at 1:40 pm.

2. New Board Member Introductions John V. Mazza, Jr.
Chairman

Chairman Mazza introduced the new representative for Region 1, Charles Quillin, and the new representative for Region 6, William Coburn.

The chairman then asked for a review of the Virginia Aviation Board Regional Roundtable discussions held earlier that day. The following was reported by region:

Region 1 Quillin and Burnette

Discussions: Update the state system plan and process, ask sponsors to provided unconstraint needs for their 6 year plan process, sponsors concerned about local approval

Regions 2 and 3 Hahn and Swain

Discussions: Short policy changes (funds) available equipment, maintenance building, conducting their own maintenance, funding of local shares(smaller airports)
Regions 4 and 7 Inman and Harrington

Discussions :Timing of funding, AIP percentages and infrequency of board meetings
Regions 5 and 6 Coburn and Young

Discussions: Update Wildlife Management (funding out of AIP), funding/mix (importance of the mix 80/20), promoting aviation to young people.
The chairman asked staff to review the items discussed in the roundtables.

3. FAA NextGen Update

Diane Crean
Deputy Regional Administrator
FAA Eastern Region

Ms. Crean discussed:

- Effects of Sequestration (Budget)
- National Update (VOR & UAS)
- Understanding NextGen
- STEM (Science Technology Engineering Math)
- Collaborations (NASA, Build a Plane, Office of Commercial Space, etc)
- Emergency Preparedness (Prepare, Respond, Continuity of Operations & Reconstitution)

(A copy of this presentation is available upon request.)

4. Program Manual Review

Thomas E. Inman, II
Virginia Aviation Board

The committee identified 14 issues for consideration. The board was asked to review for action at the November Meeting.

Can you add these in I have a copy.

(A copy of this presentation is available upon request.)

5. Airport Licensing Minimum Standards Update

Susan H. Simmers
DOAV

Ms. Simmers shared that the proposed minimum licensing standards are in the final stage of the regulatory process. The proposal is in the last step of the executive review, which is the governor's office review. The department has been working with the secretary's office to assist with this review. Once that review is obtained, the proposals will be published in the *Virginia Register*, opening a 30-day comment period. After that time, the proposal will become the new regulation.

6. VTRANS Action Plan
Office of Intermodal Planning & Investment

David L. Tyeryar
Deputy Secretary of
Transportation

Deputy Tyeryar presented an update on Vtrans 2035.

He discussed:

- History of Vtrans
- Corridors of Statewide Significance
- Moving Virginia Performance-Based Planning and Processes
- Action Plans
- Goals and Investment Strategies
- Vtrans next steps

(A copy of this presentation is available upon request.)

- 7. Virginia Air Transportation System Plan
2013 Update

Russell N. Harrington
DOAV

Mr. Reiner Pelzer, Sr. Project Manager, Transportation, Aviation briefed the board on

VATSP Objectives

- Past & Current Progress
- Inventory
- Forecast
- Facilities

Next Steps

- Alternatives Analysis
- Development Cost Analysis
- Funding Scenarios & Sensitivity Analysis
- Plan Recommendations

(A copy of this presentation is available upon request.)

- 8. Fiscal Year 2014 Airport Capital Program

J. Michael Swain
DOAV

Mr. Swain reviewed the following Entitlement Utilization Reports for Fiscal Year 2013, on which the board would take action at the meeting:

- Richmond International Airport
- Shenandoah Valley Regional Airport
- Washington Dulles International Airport

Mr. Swain reviewed the Commonwealth Airport Fund amounts available to commit to projects in Fiscal Year 2014, highlighting the net adjusted resources and the available Air Carrier/Reliever Discretionary and General Aviation Discretionary funds as of the end of July. Mr. Swain also reviewed the distribution of state entitlement funds to the air carrier airports.

Mr. Swain provided the quarterly reports on the effect of the increased AIP match and the reimbursed cost of site plan reviews changed by localities. To date, the increase in the state match has not adversely impacted the ability to fund projects. During the last quarter, DOAV did not reimburse any funds for site plan reviews.

Mr. Swain noted that spreadsheets for each of the funding programs were provided for member review. Mr. Mazza asked about several allocations from 2004 and 2008. Staff provided status information on these.

Mr. Swain presented the project requests and staff recommendations. A summary of the project requests and discussions by region is provided below.

During the review of project requests for Region 1, Mr. Inman asked about the cost of the fuel system cover at the Mountain Empire Airport. Mr. Swain responded that it would be a permanent cover to protect hoses and other equipment which the airport has had to replace due to exposure.

Mr. Mazza asked about the sponsor administrative cost in the narrative for the Tazewell County Airport. Mr. Swain explained that DOAV asked for administrative costs as part of a project request so administrative increases would not have to be made when grant applications are received. Mr. Inman asked if the costs were reconciled. Mr. Swain replied yes.

Airport	Project Description	Staff Recommendation	Amount
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Blue Ridge Regional Airport	Taxilane Pavement Rehabilitation (Design)	Fund	\$60,000.00
Mountain Empire Airport	Fuel System Cover (Construction)	Fund	\$11,244.00
	Parking Lot Rehabilitation (Construction)	Fund	\$8,400.00
New River Valley Airport	Runway 24 Partial Parallel Taxiway (Design)	Fund	\$15,200.00
Tazewell County Airport	Storm Water Drainage Improvements (Construction)	Fund	\$26,000.00
Twin County Airport	Terminal Area Site Preparation (AIP) - INCREASE	Fund	\$3,720.00
	Terminal Area Site Preparation (Non-AIP) - INCREASE	Fund	\$12,000.00

The board did not discuss any project requests for Region 2.

Airport	Project Description	Staff Recommendation	Amount
Bridgewater Air Park	Airport Layout Plan Set Update	Fund	\$16,000.00
Orange County Airport	T-hangar #2 Taxilane Rehabilitation (Construction)	Fund	\$283,902.00
Shenandoah Valley Regional Airport	Feasibility Study	Fund	\$60,000.00 (E)
	Master Plan Update	Fund	\$76,000.00 (D)

(E) indicates State Entitlement funding, (D) indicates State Discretionary funding

The board did not discuss any project requests for Region 3.

Airport	Project Description	Staff Recommendation	Amount
Culpeper Regional Airport	Land Acquisition Services - Apron Development / Road Extension (+/- 70 acres)	Not Fund	\$6,400.00
Leesburg Executive Airport	Access Road Rehabilitation & Helipads (Construction) - INCREASE - MISSED OPPORTUNITY	Fund	\$111,642.00
	Runway Safety Area Grading (Construction) - INCREASE	Fund	\$24,223.00
Stafford Regional Airport	Terminal Building Furniture	Fund	\$37,336.00
Winchester Regional Airport	Maintenance Equipment Storage Building (Construction)	Fund	\$104,922.00
	South Apron Rehabilitation (Construction)	Fund	\$280,000.00

The board did not discuss any project requests for Region 4.

Airport	Project Description	Staff Recommendation	Amount
Lake Anna Airport	Maintenance Equipment Storage Building (Construction) - INCREASE	Fund	\$5,600.00
Louisa County Airport	Airfield Lighting & Vault Rehabilitation (Design)	Fund	\$13,200.00
Richmond International Airport	Taxiway 'M' Reconstruction (Construction)	Fund	\$1,661,512.00 (E)
	Taxiway 'M' Reconstruction (Design)	Fund	\$54,993.00 (E)

(E) indicates State Entitlement funding, (D) indicates State Discretionary funding

The board did not discuss any project requests for Region 5.

Airport	Project Description	Staff Recommendation	Amount
Danville Regional Airport	Partial Parallel Taxiway 'A' Rehabilitation (Construction)	Fund	\$46,161.00
	Taxiway 'D' & 'E' Connectors Rehabilitation (Design)	Fund	\$35,156.00

During the review of project requests for Region 6, Mr. Mazza asked if the timing of building at the Lake Country Regional Airport was known as the board would not want to see inactivity once the property was cleared. Amy Wells, DOAV engineer for the airport, replied that the sponsor anticipates building within one year of the clearing. She also noted that the project includes clearing for the AWOS project and transitional obstructions.

Airport	Project Description	Staff Recommendation	Amount
Emporia-Greenville Regional Airport	Drainage System Rehabilitation (Construction)	Fund	\$249,600.00
Lake Country Regional Airport	Hangar Site Clearing & Grading (Construction)	Fund	\$183,051.00

The board did not discuss any project requests for Region 7. y

Airport	Project Description	Staff Recommendation	Amount
Accomack County Airport	Obstruction Removal - Easement Acquisition	Fund	\$22,400.00
	Obstruction Removal - On & Off Airport (Design)	Fund	\$7,600.00
	SPCC Plan Update	Fund	\$8,000.00
Middle Peninsula Regional Airport	Environmental Assessment - Runway 28 Obstruction Removal	Not Fund	\$18,000.00
	Wetland Mitigation - East Corporate Access Road	Fund	\$232,000.00
Suffolk Executive Airport	Corporate Hangar Access Road & Auto Parking (Construction) - INCREASE	Fund	\$28,000.00
	Obstruction Removal - Silviculture (Design)	Not Fund	\$6,400.00
	Parallel Taxiway & Localizer Relocation (Design)	Not Fund	\$12,000.00

9. Eagles Nest Hybrid Proposal

Michael L. Fogle
Airport Sponsor

Mr. Fogle and Mr. Garrison suggested a plan for a Hybrid Runway at Eagles Nest Airport for the Board's consideration. The board will review their suggestion and make a decision at the November Board Meeting. (A copy of this presentation is available upon request.)

10. Public Comments

John V. Mazza, Jr.
Chairman

None

11. Adjournment

John V. Mazza, Jr.
Chairman

The chairman adjourned the meeting at [4:10 pm](#).