

**BOARD FOR CONTRACTORS COMMITTEE
MEETING MINUTES**

The Board for Contractors Committee met on **Tuesday, August 8, 2023** at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Board member(s) present for the meeting:

Donald Groh, Chairman
Nathan Trice (arrived at 8:27)
Doug Lowe
James Spencer
John O'Dell
Jerry Heinline
Francis McGonegal

Board member(s) absent from the meeting:

The following DPOR staff members were present for all or part of the meeting:

Demetrios Melis, Agency-Director
Steve Kirschner, Deputy Director, Licensing and Regulatory Programs
Marjorie King, Executive Director
Joe Haughwout, Regulatory Affairs Manager
Mary Chafity, Licensing Supervisor
Stephanie Keuther, Administrative Coordinator

APPROVED

Mr. Groh called the August 8, 2023, Board for Contractors Committee Meeting to order at 8:03 A.M.

Call To Order

Mr. Spencer made a motion seconded by Mr. O'Dell to adopt the Draft Agenda of August 8, 2023.

Approval of
Agenda

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Mr. Spencer made a motion seconded by Mr. O'Dell to approve the draft Minutes of June 20, 2023 Board for Contractors Committee Meeting as presented.

Minutes

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Mr. Groh opened the Public Comment section of the meeting.

Public Comment

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Education Provider Applications

Education Provider
Applications

Mary Charity, Licensing Supervisor addressed the Committee.

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

Ms. Charity shared that staff recommends approval for:

Advanced Technical Schooling Inc- One Electrical online vocational education course. NEW PROVIDER

Advanced Technical
Schooling Inc

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Ms. Charity shared that staff recommends approval for:

Associated Builders and Contractors - Cumberland Valley - one online Electrical continuing education course. NEW PROVIDER

Associated Builders
and Contractors

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and

O'Dell Nays: None Abstain: None Absent: Trice

Ms. Charity shared that staff recommends approval for:

Associated Builders
& Contractors
Virginia Chapter

Associated Builders & Contractors Virginia Chapter – one classroom Plumbing vocational training course and one classroom Backflow vocational training course.

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Ms. Charity shared that staff recommends approval for:

Elevator Safety &
Technical Services

Elevator Safety & Technical Services – one classroom Certified Elevator Mechanic continuing education course and one online Certified Elevator Mechanic continuing education course.

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Ms. Charity shared that staff recommends approval for:

Ground Up Trade &
Talent Solutions
(GUTTS)

Ground Up Trade & Talent Solutions (GUTTS) – one classroom Plumbing vocational training course.
NEW PROVIDER

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Ms. Charity shared that staff recommends approval for:

Lawrence C
Williams

Lawrence C Williams – one classroom Backflow vocational training course NEW PROVIDER

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: Trice

Ms. Charity shared that staff recommends approval for:

**South Atlantic Well
Drillers Jubilee**

South Atlantic Well Drillers Jubilee - for one classroom Water Well Provider continuing education course and vocational training.

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Spencer, Heinline, Lowe, McGonegal and O'Dell **Nays:** None **Abstain:** None **Absent:** Trice

Old Business

None

Old Business

None

New Business

New Business

Revised reciprocal Agreement with Maryland -Update

**Revised reciprocal
Agreement with
Maryland - Update**

Marjorie King, Executive Director informed the Committee the Maryland Board agreed with the revised agreement, that would remove the statement of nonresidents of Maryland, and would include adding journeyman to the reciprocal agreement. The agreement went into effect on July 17, 2023.

Education Provider Audit

**Education Provider
Audit**

Germanna Community College

Bill Ferguson provided a report for the pre-license education course he audited.

On June 17, 2023, Mr. Ferguson audited a contractor business pre-license course given by Germanna Community College. This was an unannounced audit of the course titled Basic Contractor Business Licensing Class. The instructor was Donald Thomas. The course's location and date were in agreement with the course information on the education provider's website. After briefing the Committee of the audit details the following recommendations were made to the Committee.

Since the instructor's qualifications have not been submitted to the Board, Board staff should request Germanna Community College to include the instructor's information as part of future applications.

Based on the open floor plan of the building and the foot traffic though the classroom area during the course, Board staff should request Germanna Community College to conduct the course in the enclosed classroom if possible or, in the open area, to place temporary barriers to prevent persons from walking through the class while it is progress. Temporary signage informing persons in the building that a class was in session may be helpful also.

Remedial Education Report

Remedial Education Report

Marjorie King, Executive Director informed the Board that the remedial education class continues to be well received by participants. Ms. King recommended to all Board Members that they attend a Remedial Education class.

Board Member, Mr. Heinline attended the Remedial Education class and commended staff's teaching.

Fire Sprinkler Inspector Continuing Education

Fire Sprinkler Inspector Continuing Education

Timothy "Hooper" Loscomb, with Virginia AFSA, & Eagle Fire informed the Committee Fire Sprinkler Inspectors are unable to find the required continuing education hours needed for renewal.

After discussion, a motion was made by O'Dell seconded by Spencer that individuals who complete the continuing education required to maintain their NICET Level II or higher Inspection and Testing of Water Based Systems Certification, or a substantially similar certification from a nationally recognized training program approved by the Board meets the continuing education requirements as outlined in 18 VAC 50-30-120 in the regulations.

The motion was approved with a vote of 7-0-0. Ayes: Groh, Trice, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: None

Individual Eligibility

Individual Eligibility

Marjorie King, Executive Director informed the Committee many electrical stakeholders have expressed concerns regarding the eligibility proposed for the Residential Journeyman Electrical license. Stakeholders, recommend keeping the current eligibility requirements for Electrical tradesman licenses and eliminating Residential Journeyman Electrical from the proposed regulations.

A motion was made by Lowe seconded by O'Dell to remove Electrical from the proposed Residential Journeyman license within the Individual Eligibility regulatory package and move forward with Residential Journeyman Plumbing and HVA only.

The Committee requested Board staff to conduct additional research on electrical licensing other states to aid in future discussions with stakeholders, and for consideration of adding Residential Journeyman for Electrical in the future.

The motion was approved with a vote of 7-0-0. Ayes: Groh, Trice, Spencer, Heinline, Lowe, McGonegal and O'Dell Nays: None Abstain: None Absent: None

Regulatory Review update

Regulatory Review update

18VAC50-22	General Regulatory Reduction Initiative	Proposed to be filed.
18VAC50-22	Eligibility Requirement Amendment	Proposed to be filed.
18VAC50-22	Amendment of Prohibited Acts	Final to be filed.
18VAC50-22 18VAC50-30	Temporary Fee Reduction	Final – effective 9/1/2023
18VAC50-30	Continuing Education Amendment	Proposed filed & under Executive Branch Review.
18VAC50-30	General Regulatory Reduction Initiative	Proposed to be filed.
18VAC50-30	Eligibility Requirement Amendment	Proposed to be filed.
18VAC50-30	Temporary Elevator Mechanic Certifications	Fast Track to be filed.
18VAC50-22 18VAC50-30	Guidance Document 5724 - PSI Examination Equivalency	To be filed.

Election of Officers

Election of Officers

The chair was shifted to the Executive Director to the Board for Contractors Marjorie King who chaired the Committee Meeting so the Committee could conduct election of officers.

The floor was open for the nomination for the office of Committee Chairman: **Mr. Spencer** nominated **Mr. Groh** as Chairman.

Ms. King asked if there were any additional nominations for the office of Board Chairman? (Three times). There being none, **Mr. Spencer** offered a motion to close the floor for nominations. It was seconded by **Mr. O'Dell**.

Ms. King called for a vote.

The Committee voted unanimously to appoint **Mr. Groh with a vote of 7-0-0. Ayes:** Groh, Trice, Spencer, Heinline, Lowe, McGonegal and O'Dell **Nays:** None **Abstain:** None **Absent:** None

Ms. King opened the floor for the nomination for the office of Committee Vice-Chair. **Mr. Groh** nominated **Mr. Trice** for the office of the Committee Vice-Chair.

Ms. King asked if there were any additional nominations for the office of Committee Vice-Chairman? (Three times). There being none **Mr. Spencer** offered a motion to close the floor for nominations. It was seconded by **Mr. O'Dell**.

Ms. King called for a vote.

The Committee voted unanimously to appoint **Mr. Trice with a vote of 7-0-0. Ayes:** Groh, Trice, Spencer, Heinline, Lowe, McGonegal and O'Dell **Nays:** None **Abstain:** None **Absent:** None

Mr. Groh resumed as the chair.

Adjournment

Adjournment

Mr. Groh thanked the Committee and Staff and adjourned the Committee Meeting at 9:54 A.M.

The next Committee Meeting will be **September 19, 2023.**



Donald Groh, Chairman

9/19/2023
Date

APPROVED 