

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee ("the Committee") met on **Monday, December 16<sup>th</sup>, 2013**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert J. Dyer, Jr., Chairman  
Bailey Dowdy  
E. G. Middleton, III  
Doug Murrow  
Chancey Walker  
D. Todd Vander Pol

Mr. Michael Gelardi was not present.

The following DPOR staff members were present for all or part of the meeting:

Eric L. Olson, Executive Director  
Mindy Sprull, Regulatory Boards Administrator  
Karen Bullock, Administrative Assistant  
Marcie Hyman, Licensing and Education Specialist  
Mark Courtney, Senior Director of Regulatory & Public Affairs  
R. Thomas Payne, II, Assistant Attorney General  
James Flaherty, Assistant Attorney General

Chairman Dyer called the meeting to order at 2:10 P.M.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Vander Pol**, seconded by **Mr. Dowdy**.

Approval of Agenda

The Minutes from the September 30<sup>th</sup>, 2013 Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Walker**, seconded by **Mr. Vander Pol**.

Minutes Adopted

There was public comment.

Public Comment

The following individuals shared their opposition regarding proposed amendments to eliminate the continuing education requirement for plumbing and heating, ventilation and air conditioning tradesman and gas fitters: Guy Tomberlin, Andrew Porter, Michael Toman, Robert Zahn, Laura Crigler, Chris Anderson, Paul Randal, and Richard Hilbert.

Items requiring Board action are marked with an asterisk (\*):

Education Provider Applications

Education Provider Applications\*

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

Deborah Tomlin was present and addressed the Committee. After discussion, and a motion by **Mr. Middleton**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended the Board approve Central Virginia Contractors Education – Pre-License Contractors online course.

Central Virginia Contractors Education

After discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Middleton**, the Committee unanimously recommended the Board approve IEC Chesapeake (ELE) continuing education classroom course.

IEC Chesapeake

After discussion, and a motion by **Mr. Middleton**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended the Board approve AEMC Instruments (ELE) continuing education classroom course.

AEMC Instruments

After discussion, and a motion by **Mr. Middleton**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended the Board approve Electrical Training Course (ELE) continuing education classroom course.

Electrical Training Course

After discussion, and a motion by **Mr. Middleton**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended the Board approve M. Frederick Enterprises (HVAC) continuing education classroom and online course.

**M. Frederick Enterprises**

After discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Middleton**, the Committee unanimously recommended the Board approve National Ground Water Association (Certified Water Well) continuing education classroom course.

**National Ground Water Association**

After discussion, and a motion by **Mr. Middleton**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended the Board approve The College of Southern Maryland Center for Trades and Energy Training (ELE and HVAC) continuing education classroom course.

**The College of Southern Maryland Center for Trades and Energy Training**

There was no old business.

**Old Business**

**HB 1645 Study Review**

Executive Director, Eric Olson provided the Committee with an update on House Bill 1645.

**New Business**

**SB 1375**

Executive Director, Eric Olson provided the Committee with an update on Senate Bill 1375.

**Legislative Update**

Executive Director, Eric Olson shared with the Committee the Legislative Update.

**Examination Statistical Review**

Executive Director, Eric Olson shared with the Committee an update on the Examination Statistical Review.

**Remedial Education Update**

Regulatory Boards Administrator, Mindy Spruill shared with the Committee the Board for Contractors 2014 Remedial Education Schedule and the agenda for the first class scheduled for January 31, 2014 at Perimeter Center.

**Regulatory Review\***

The Committee reviewed the Final Contractors Regulations Reform. After discussion and review of public comments, and a motion by **Mr. Walker**, seconded by **Mr. Middleton**, the Committee unanimously recommended the Board approve the Final Contractors Regulations.

The Committee reviewed the Final Tradesman (Individual) Regulations Reform. After discussion and review of public comments **Mr. Murrow** motioned to change the reinstatement period from one (1) year to two (2) years and withdraw the language to eliminate continuing education. **Mr. Middleton** seconded the motion. **Mr. Vander Pol, Mr. Walker, and Mr. Dyer** voted no. The vote resulted in a tie vote.

After further discussion, and a motion by **Mr. Vander Pol** to adopt the proposal Final Tradesman (Individual) Regulations as is. **Mr. Dyer** seconded the motion. **Mr. Murrow, Mr. Middleton, and Mr. Dowdy** voted no. The vote resulted in a tie vote.

After further discussion and two tie votes, a motion was made by **Mr. Dowdy** to table the discussion until the Board for Contractors December 17<sup>th</sup>, 2013 meeting. **Mr. Vander Pol** seconded the motion. The Committee unanimously agreed.

#### Regulatory Update

Regulatory Boards Administrator, Mindy Spruill presented to the Committee handouts regarding Regulatory Updates.

The next Committee Meeting will be held on March 3, 2014.

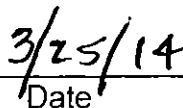
**Next Meeting**

**Mr. Middleton** offered a motion seconded by **Mr. Dowdy**, the Committee unanimously voted to adjourn the meeting at 4:19p.m.

**Adjourn**



Herbert J. Dyer, Jr., Chairman



Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Erby G. "Rudy" Middleton, III  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 16, 2013  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

E. G. Middleton III  
Signature

December 16, 2013  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Bailey Dowdy  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 16, 2013  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

- I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I **do not** have a personal interested in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

December 16, 2013  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: D. Todd Vander Pol  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 16, 2013  
(Date)

5. I have a personal interest in the following transaction:

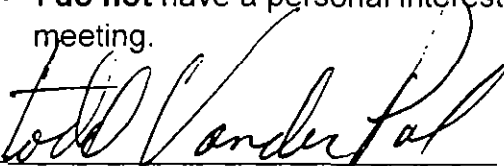
\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

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\_\_\_\_\_

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- or
- I did not participate in the transaction.
6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

December 16, 2013  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doug Murrow  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 16, 2013  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

December 16, 2013  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Herbert "Jack" Dyer, Jr.  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 16, 2013  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

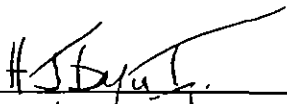
Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I **do not** have a personal interested in any transactions taken at this meeting.

  
Signature

December 16, 2013  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Chancey Walker  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: December 16, 2013  
(Date)

5. I have a personal interest in the following transaction:

CE'S  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

AFFECTS MY BUSINESS

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

HVAC, PLBG, GAS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

C. W. Walker  
Signature

December 16, 2013  
Date