

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
January 9, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin M. Clay, Presiding Officer presided. No Board members were present.

Victoria S. Traylor, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Matthew Henegar  
File Number: 2012-01076  
Start Time: 9:11 a.m.  
End Time: 9:26 a.m.  
**NO DECISION MADE**

A-Matthew Henegar  
W-Holly Marie Henegar

2. Robert Lee Dunning, Jr.  
t/a Dunning's Painting  
File Number: 2012-01077  
Start Time: 9:34 a.m.  
End Time: 9:50 a.m.  
**NO DECISION MADE**

A-Robert Lee Dunning, Jr.

3. Jason S. Holtz  
File Number: 2012-01079  
Start Time: 10:07 a.m.  
End Time: 10:30 a.m.  
**NO DECISION MADE**

A-Jason S. Holtz

4. William Daniel Maloney, III  
t/a East Coast Diverse Flooring  
File Number: 2012-01080  
Start Time: 10:40 a.m.  
End Time: 10:55 a.m.  
**NO DECISION MADE**

A-William Daniel Maloney, III

5. Austin Lee Craig  
t/a Caliber Contracting  
File Number: 2012-01081  
Start Time: 11:05 a.m.  
End Time: 11:24 a.m.  
**NO DECISION MADE**

A-Austin Lee Craig

The meeting adjourned at 11:24 p.m.

Board for Contractors

*E. G. Maloney III For*

Troy Smith, Chairman



Gordon N. Dixon, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

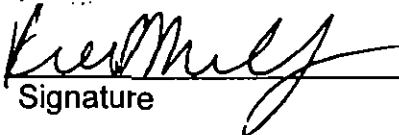
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

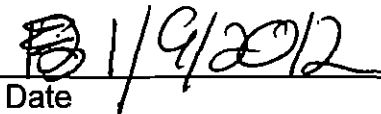
1. Name: Kristin M. Clay  
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on January 9, 2012
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

  
Date