

**Minutes of Meeting  
Board for Contractors  
INFORMAL FACT-FINDING CONFERENCES  
March 25, 2011 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael D. Redifer, Presiding Officer. No other Board members were present.

Kristin Becker appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Elizabeth A. Duncan v A Roof Doctor, Inc.  
2011-00262 (9:00)
2. Quinton Miltier v. J D Evans Construction, Inc.  
2010-05757 (9:30)
3. Erik Kloster v. Chandler Construction, Inc.  
2011-00679 (10:00)
4. Phillip Newcomb v. Guaranteed Home Improvement LLC  
2009-00714 (10:30)
5. Joseph M. Hoppel v. Kastech, Inc.  
2011-5894 (11:00)
6. John Hodnett v. Performance Concrete and Repair  
2011-01466 (11:30)  
**(Rescheduled)**