

Meeting Notes
Small Business Assistance Program
Compliance Advisory Panel Quarterly Meeting
January 24, 2006

The Small Business Assistance Program Compliance Advisory Panel meeting was held at DEQ's Fredericksburg Satellite Office, Fredericksburg, Virginia.

Members present: John Dwyer

Members not present:, Patricia Carroll, Dyanne Pergerson, Jimmy Mercer, Kelly Harris-Braxton, John Daniel and Howard Rogers. Ad-Hoc - Mike Thompson,

DEQ Staff: Richard Rasmussen, Rodney Sobin and Chuck McCarty.

Introductions

Mr. Dwyer opened the meeting. Since there was not a quorum, Mr. Dwyer reviewed the agenda with the DEQ staff present.

Discussion-

- Upcoming Federal and Virginia. Regulations

Mr. Rasmussen reviewed gave an overview of the upcoming Federal Regulation that will impact dry cleaning facilities with PERC. He also reviewed Virginia's proposed regulation to expand NOx and VOC control areas with regulations now in Northern Virginia being introduced into the Richmond and Tidewater areas. There was a discussion regarding how CAP can participate in the development of these air regulations that will impact small businesses.

- 2006 National Conference

Mr. Rasmussen explained the SBAP/SBO/CAP 2006 National Conference will be held March 26-30, 2006 at the Mount Washington Resort at Bretton-Woods in New Hampshire. EPA, as well as DEQ, will have some funding to send CAP members to this conference. CAP and Program training will be on Sunday, the 26th.

- Potential Activities

Mr. Rasmussen led a discussion of potential activities that the CAP could pursue:

- The auto body environmental results project might be extended beyond the Northern Virginia region.
- A small boiler project that would provide free tune-ups to boilers less than 10M BTUs.

SBAP Program Report – Mr. Rasmussen reported:

- **2006 Calendars**

The dry cleaner and vapor recovery systems at gasoline stations calendars were mailed by mid-December.

- **Auto Body Registration Process and Environmental Results Project for Northern Virginia**

The project continues to reach out to the auto body shops in Northern Virginia. A mailing of corrected pages in the workbook and a cover letter were sent last week to all the identified shops in the Region. The letter reminded those facilities that have not filed a registration to do so immediately and reminded all that the voluntary Self-Certification Checklist can be submitted at any time.

- **Loan Fund Status**

The fund has a balance of about \$176, 000. Consideration is being given to fund loans for the purchase of APUs that would be installed on a number of independent truckers' vehicles.

DEQ Enforcement Manual Update

The DEQ Enforcement Manual is currently being revised. Small Business concerns will be addressed through policy. Since this has an impact on Small Businesses, the CAP should consider providing comments on it as it becomes available.

Acceptance of Meeting Notes

The meeting notes of the September 28, 2005 meeting were accepted with no changes.

Future Meetings

The future meetings were tentatively scheduled for June 13th, September 12th, December 12th and February 13th. These dates are approximate and sites are to be determined.

Adjournment

The meeting was adjourned at 11:30 AM.