

**DATE:** June 16, 2000

**TO:** Division of Shellfish Sanitation Personnel

**FROM:** Robert E. Croonenberghs, Ph.D., Director  
Division of Shellfish Sanitation

**THROUGH:** Eric H. Bartsch, P.E., Director  
Office of Water Programs

**SUBJECT:** Shoreline Survey - Procedure - Inspections at Campgrounds and Trailer Parks

**Delete Working Memo #S191**

Sanitarians shall use the following guidelines when conducting an inspection at a campground or trailer park.

**CAMPGROUNDS AND TRAILER PARKS**

Make a complete inspection around every camper or trailer. Assign a number to each individual camper or trailer on the shoreline survey property locations log sheet. Issue a Sanitary Notice (Notice) to each site when conditions call for one. If there is a septic malfunction at a site that shares septic tank, only issue one Notice. Also in Section A of the final report, general observations, describe the condition of the campground or trailer park when the initial inspection was conducted.

REC:JED/jwt