
Motor Vehicle Dealer Board

Temporary Supplemental (Off Site) Sales License

The Board may issue a Temporary Supplemental License to allow a dealer to display for sale or sell vehicles from a location other than his licensed location. (§ 46.2-1516 of the Code of Virginia)

- Applications (MVBB 22) for a Temporary Supplemental location should be submitted to MVDB at least 15 days prior to the sale
- A Temporary Supplemental License cannot exceed a period of 7 days for Cars/Trucks; 14 days for Motorcycle, Recreational Vehicle, and Trailers
- No more than 8 off-site sales in a year and no more than one sale consecutively in the same jurisdiction for car/truck, motorcycle, and recreational vehicle dealers AND no more than one sale consecutively in the same jurisdiction.
- The dealer must submit documentation that the sale and the sale location are in compliance with all local ordinances and requirements.

If the sale is to be held in a jurisdiction other than the jurisdiction where the applicant is licensed or a contiguous jurisdiction, then the dealer must notify all dealers in the location where the sale is to take place.

- Notification must be made in writing to all licensed dealers in the location where the sale is to take place.
- The notice must be sent to all dealers at least 30 days in advance of the sale by certified mail.
- The purpose of the notice is to invite the other dealers to participate in the sale if they so desire.
 - A list of dealers may be obtained at <http://www.mvdb.virginia.gov/dealers/search> Enter your zip code or city/county for a listing of dealers in your jurisdiction
- A list of the dealers contacted and a copy of the letter sent to the dealers must be submitted with the application (MVDB 22)

Meeting Dates: November 1995, July 1996, November 1997, and December 1997
HB 235 adopted by General Assembly and signed by Governor July 1, 2012

