

Memorandum

VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY

Division of Water Program Coordination

9th Floor, 629 East Main Street, Richmond, VA

SUBJECT: GUIDANCE MEMORANDUM 01-2008
Numbering of Outfalls for VPDES Permits

TO: Regional Directors

FROM: Larry G. Lawson, P.E.



DATE: March 21, 2001

COPIES: Regional Permit Managers, Water Permit Managers, Compliance Enforcement Managers, Martin Ferguson, Richard Ayers, Dale Phillips, Troy DeLung, Alison Kittle

This guidance applies to the VPDES Permit program and the numbering of outfalls within a permit. Traditionally DEQ has numbered outfalls sequentially without considering all possible or actual implications this may have on databases. DEQ maintains its CEDS database, which in turn is uploaded to EPA's database (PCS). It's critical that the information in both the CEDS and PCS databases be the same currently and over time. Thus, once an outfall number is assigned to a location (internal and external outfalls), it **must** remain with it forever.

Beginning immediately when reissuing a permit be careful to leave existing outfall numbers intact. Renumbering of outfalls will cause violation points and SNC determinations to be erroneously assigned and should be avoided at all costs. Instead, newly added outfalls should have a new outfall number assigned to them. Old outfalls that are no longer valid should be rendered inactive on the date the permit expires or on the date that the outfall is no longer in operation, whichever is earlier. Old outfalls that are still valid should remain in effect with new parameters added to it and/or an old parameters deleted from it to accurately reflect the activities occurring at the outfall.

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