



Department of Professional and Occupational Regulation

Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals

Guidance Document: Onsite Sewage System Professionals Master and Journeyman License Requirements

Adopted April 20, 2017

I. Background

Board staff has received inquiries regarding whether everyone involved in performing regulated activities (i.e., onsite sewage system installation, soil evaluation, and/or operation) needs to have a license issued by the Board.

II. Policy

The Board adopts the following policy as it pertains to licensing of individuals engaged in the provision of regulated activities:

A license is required if an individual is performing a regulated activity. If assisting with tasks related to the regulated activity, a license is not necessarily required. When installing onsite sewage systems, the decision-maker and person executing the installation of approved permits must be licensed as a journeyman or master for the applicable license type. In addition, a licensee (master or journeyman, with the appropriate license type) must be on the job site. For operation and maintenance and onsite soil evaluation and design, the decision-maker must have a license and a licensee must be on-site where the regulated activities are being performed (either master or journeyman, with the appropriate license type). In all cases, master licensees are responsible for providing direct supervision over journeymen licensees working under them and performing regulated activities, in accordance with the Board's regulations.